BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS

MINUTES
THURSDAY, MARCH 15, 2012
HELD ON CAMPUS IN SSC-2200, GLEN ELLYN, IL

CALL TO ORDER
At 7:03 p.m., the Regular Meeting of the Board of Trustees was called to order by Chairman Carlin.

ROLL CALL

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C.P.C., Legal counsel Ken Florey of Robbins, Schwartz, Nicholas, Lifton and Taylor, LTD, staff members, representatives of the press and visitors. (Minutes prepared by Carol Blateau, Administrative Assistant, Office of the President.)

APPROVAL OF AGENDA
Chairman Carlin called for a motion to approve tonight's Agenda. Vice Chairman Birt moved, Trustee McGuire seconded the motion. On voice vote, the Board of Trustees approved the Agenda for the Regular Board Meeting of March 15, 2012. The motion carried unanimously.

PRESENTATIONS

Faculty / Student Showcase
- Faculty Senate President Glenn Hansen introduced Dr. Ken Gray, Professor of Psychology. Dr. Gray stated he has been conducting research with his students which is an effective tool for increasing student engagement, commitment, the level of interest in their classes and success. He feels psychology is a core scientific discipline that is fundamentally based on research.

Dr. Gray introduced his student, Kelly Flack, who discussed her research project: The Relationship Between Smile Genuineness and Life Outcomes," which was based on a study by Abel & Kruger conducted in 2010. Ms. Flack's project will be submitted to the Stanford Undergraduate Research Conference in May of 2012.
• Dr. Breuder introduced Craig Smith of LSH who gave an update on the ongoing renovation of the Student Resource Center, the Library, the Academic Computing Center and other areas of the Center. Mechanical, electrical and technology system updates are approximately 2/3 of the total cost of the renovation. This project will run through 2014.

Sheryl Van Anne of Mortenson Construction, the construction manager for this project, discussed the schedule for the renovation project: construction to start August 2012 in the Library, the ACC in early 2014; both to be completed by the end of 2014.

Trustee Savage asked about the fire separation in the buildings. The sprinkler system and fire alarm system in the buildings provide a very safe and sound environment.

Trustee Wozniak asked about the number of computers in the Library. The renovation will provide more efficient use of the space. It will have additional study rooms, providing more computers and special equipment.

• Dr. Breuder made presentations to two Rotary clubs within the district this past weekend. He thanked them for their support of the 2010 Referendum, which is funding the renovation projects. Within three years, the entire campus will be completely renovated. It should serve the institution well for the next 40 years. Next month, there will be a presentation on the MAC and pictures of the west end of campus, which is badly in need of renovation.

• Dr. Breuder noted that at each meeting of the Board of Trustees, the citizens of the district are provided with an opportunity to speak before the Board. It has been customary that no response would be made to comments from individuals coming before the Board; however, there are times when there is a need to respond. Last month, three faculty members spoke at the Board meeting. After reviewing their remarks, he found they contained erroneous information which required his response.

1. Faculty Senate President Glenn Hansen spoke regarding contract negotiations. Mr. Hansen felt the existing contract should be honored in its entirety going forward as it was negotiated over the past forty years. Dr. Breuder indicated he has been involved in more than two dozen contract negotiations over the past thirty years. The end of a contract generally signals the beginning of negotiations. The existing contract, from cover to cover, is opened up for examination, consideration and, if necessary, adjustment. Negotiating new terms and conditions going forward does not show disrespect for the old contract. Today, employment contracts must reflect the environment in which we currently function. The College’s continued success, strength and stability depend on consummating a reasonable, rational and responsible contract extension with the Faculty Senate congruent with taxpayer expectations and other employee groups with whom we have already settled.
2. Last month, Faculty Senate Vice President Bob Hazard indicated enrollment is down this semester. Headcount enrollment at COD is up .6%. In Illinois, COD is one of only nine community colleges to increase headcount...the rest declined. Although our FTE is down 1.5%, the average decline in the state is 4.4% - we are well below the state average. Out-of-district enrollment is running 40% ahead of last fall. Fall applications are 11.9% ahead. Other community colleges are trying to hold their current enrollment numbers, and some are seeing dramatic declines.

Professor Hazard indicated, “Every time we increase tuition, we close the door on dreams of those who can just barely afford to come here.”

- We have no evidence to confirm this position; however, we have established a Tuition Relief Fund through the Foundation to assist students in need.
  - Mr. Glaser reminded the group of three specific areas of revenue for the College: approximately 48% is from local property tax (which is subject to change), 48% from tuition and fees and the remainder is what we assume from the State of Illinois for our base operating payments. No one wants to increase tuition and fees; however, in order to continue to be a healthy and vibrant institution, revenue must keep pace with costs and inflation. Salary and benefits make up 77% of our total operating expenses, and are driven primarily by union agreements. Inflation at the end of 2011 was 3%. Given the College’s limited ability to raise property taxes and the state not being a good financial partner in the near term, the College increased tuition by 3% starting fall 2012 to cover at least some portion of the revenues. Mr. Glaser discussed tuition and fee increases and enrollment numbers since 2003. Small annual increases in tuition and fees did not appear to have a significant impact on enrollment.

Mr. Glaser stated, between the Foundation and the Scholarships provided by the College, no one’s dream to attend college going forward should be impaired.

Professor Hazard also stated, “At the end of the year, COD had a budget surplus that was in excess of $46 million.”

- Mr. Glaser noted the fund balance surplus has increased $46 million; however, the majority of this fund balance is restricted and not available for operating purposes. The construction, debt service, restricted fund, capital asset and long-term debt account fund balances are not available to fund day-to-day operations, such as salaries, benefits and utility costs. Subtracting out the restricted fund balances, the Net Operating Fund balance surplus is $24,885,375. Dr. Breuder noted all of this is public information, is in the audited financial statement and can be further discussed with Tom Glaser if anyone has questions.

Last month, Professor Hazard commented, “It’s a safe bet we’ll still be well within the black.”
Mr. Glaser stated we should hope that each year we would end up in the black. In referring to the unrestricted net assets of the College, beginning in 2005, Mr. Glaser presented a slide that indicates the College has not always had the strong discipline we now have. In 2006, 2007 and 2008, the College had a cumulative loss of $22 million. In an environment where it is unknown if and when the state will honor their responsibility to make payments to the College, the fact we have managed to stay in the black and build reserves is something of which the Board and all of us should be proud. Yesterday, the College received the sixth payment from the state...they are still two payments behind. We were also advised we should expect no more than nine total payments this fiscal year, which would reduce our FY2011 revenues by about $3.3 million.

Dr. Breuder noted when he was hired in 2009, he looked at the negative fund balances for the past three years. This is called deficit funding. It mirrored the state, the federal government and many public agencies. The Board didn’t think they wanted to sustain this practice, so the College moved in the other direction.

Professor Hazard commented, “But even if the state had paid nothing, we still would have easily cleared $30 million.”

- Mr. Glaser showed the same slide he showed earlier with figures showing what the fund balance would have been without payments from the state. The fund balance would have been $12.1 million this fiscal year, not $30 million. This is a 7% margin, and the College is comfortable operating within the 3-7% range.

Again, Professor Hazard said, “The administration takes seriously its responsibility to be conservative in its spending projections and, as a result, their budgets have never come close to being income neutral.”

- Mr. Glaser indicated the College is required by state law to develop and pass a balanced budget. Not all assumptions will be realized, so no budget is ever income neutral. When developing the annual budget, he stated they look at many factors: inflation, income levels of residents in the district, assessed evaluation of property in the district, the likelihood of receiving payments from the state, an increase in annual health insurance premiums, etc. The budget is built around those basic assumptions. Initially, the budget for FY2013 was built on the thought that we would receive four payments from the state. Based on the fact that in 2010 and 2011 we received twelve payments, it was thought to be more prudent to assume we would get six payments next year. Shortly thereafter, it was learned the state would probably only make nine payments this year. The philosophy was to be conservative but reasonable when making these assumptions.

3. Last month, community member John Staeck spoke regarding transparency. He said, “We had an agenda come out within 24 hours, 24 hours of this meeting.” Dr. Breuder asked Director of Government Relations and Special
Assistant to the President Mary Ann Millush to address this comment.

- Ms. Millush stated the Notice and Agenda for the Special Meeting of the Board of Trustees on February 21 was posted on Friday, February 17, at 4:23 p.m. This is four days in advance of the meeting and more than the required 48 hour Notice posting.

Mr. Staeck made a number of statements that had a common theme..."All you need do is put it on the web, you’re violating the spirit of the Open Meetings Act, How do we comment, …put your material on line."

- Dr. Breuder noted Mr. Staeck and others might not be familiar with the process used every month to bring the Board Agenda before the public to give the Board the information to make a decision in the best interest of the people served by this institution and the people with whom we work. Dr. Breuder listed the steps which are followed every month to prepare the Board Agenda and the materials that make up the Board book and make it available online. By following this procedure, the Board can proceed through the Agenda to make critical decisions that need to be made at this institution.

Mr. Staeck also commented last month about the amount of money in the fund balance ($101.4 million). “That’s twice what the most conservative fiscal agencies recognize as tremendous.”

- Dr. Breuder indicated he has never been able to find one entity that would tell him what the fund balance should be. Dr. Breuder asked Mr. Glaser to supply additional information.

- Mr. Glaser showed a chart outlining the fund balance for each of the Illinois community colleges. COD is 17 out of 39. While we are a large institution with a large fund balance, COD is “in the middle of the pack” with our fund balance. Best practices suggest organizations should strive to have at least six months of operating expenses in reserve. Examples of when this would be important are the recent weather-related natural disasters and the shootings at NIU and Virginia Tech. Using our 2012 budget as a baseline, if we were to follow the six-months of operating expenses in reserve, we should have $84 million in our fund balance...we are at $73.1 million, so by our own desire to have best practice, we are short by $11 million.

Mr. Glaser spoke to Mr. Staeck’s comment regarding having a fund balance over twice what most conservative fiscal agencies would recognize. There is no standard. The bond rating agencies (Moody’s and Standard & Poor’s) and our auditors all stated there is no benchmark standard for a fund balance. The College’s healthy reserves and prudent fiscal management were instrumental in once again receiving the Aaa bond rating from the rating agencies. The amount of reserves is always driven by the entity and their specific operating environment.

Dr. Breuder noted that, during his tenure at COD, the College has gone through refinancing multiple times and, because we have
maintained our Aaa bond rating, we have saved the taxpayers $5 million.

Mr. Staack’s final comment last month was, “Why do you have $101 million of our tax money, and what are you doing with it?”

- Mr. Glaser stated it is appropriate and expected to maintain reserves. The building of the reserves never impeded any academic program in the College. We are required to file many documents with ICCB which are available to the public via their website. Through our budget process and annual financial report, we provide transparency to the financial operations of the College. Detailed financial information is posted on the College website. Anyone can access that information rather easily. Mr. Glaser indicated he and his staff are always available to answer questions.

Dr. Breuder stated that, just because someone says something, that doesn’t necessarily make it correct. Open communication has been and will continue to be welcome at College of DuPage. It rests with each of us to conduct ourselves in a professional manner, which includes integrity, respect, honesty, accuracy, no misrepresentation of the facts, avoiding inciteful behavior, etc. He remains optimistic we will continue to work together to serve the best interests of the students and the community at large.

In concluding his remarks, Dr. Breuder indicated that if a situation such as this should occur again, he will again take the time to look at it and bring forth factual information that substantiates the position on behalf of the College and administration.

- Dr. Breuder indicated our auditing firm said we must add $5 million to our reserves to be able to accommodate the surge in unpaid tuition. He asked Mr. Glaser to provide information regarding the number of students who were not paying their tuition.
  - Mr. Glaser stated that when he arrived at COD in May of 2009, we began the closing process of that fiscal year. In going through the audit, it was noted that we must add $5 million to the allowance for bad debts. Changes were made, and there has been a significant reduction in this area.
  - Mr. Glaser was also asked to provide information on SURS, the implications to COD and how it challenges the $101 million fund balance. He stated SURS sent out information regarding the normal cost of pensions. If we had to pay the SURS contribution the state makes on our behalf (current cost of employees), that would be $11.1 million. This will be an annual cost. It may be necessary to go to the fund balance to make these payments.

- Dr. Breuder asked Associate Vice President of Marketing and Communication Joe Collins to address the Board regarding the decision to eliminate the Graphic Arts program.
  - Mr. Collins stated that, in the past year, three programs were placed on Critical Program Review. The Graphic Arts Technology Program was one of
the three. After reviewing the program and the factors affecting it, the recommendation was made by the Dean, Dr. Daniel Lloyd, that the program be discontinued. Mr. Collins concurred. A major factor affecting this decision was a decrease of 67% in FTE enrollment in this program from 2005 to 2012. By comparison, the Graphic Design Program increased by 87%. Also, a review of the employment projection from the Bureau of Labor Statistics shows a negative employment growth in the printing industry through the year 2018. Program faculty confirmed all of the above information. Cost of the program – net cost went from $414 per unit to $560. Overall, College programs saw a net decrease. It is a fiscally correct decision by the College to discontinue this program. It will continue for one more year, which will allow students in the program to complete the program or make arrangements on how to complete their Graphic Arts studies. The faculty will also continue a minimum of 18 months. If the faculty has another proposal for a program in that area, it will be considered, but the Graphic Arts Program as it stands today has been discontinued.

In response to a question from Trustee Svboda regarding students currently enrolled in the Graphic Arts Program, Mr. Collins stated Dean Daniel Lloyd will be sending a letter to all of those students. He and the Associate Dean will make personal visits to each class and explain, in detail, reasons for this decision and options for students, including individual advising sessions for current students.

Dr. Breuder asked if COD was the only community college moving away from Graphic Arts. Mr. Collins responded indicating because of the change in the printing industry over the past 20 years, many more community colleges with printing based programs have discontinued these programs, among which are Triton and South Suburban. With the popularity of the computer, more students are migrating to computer-based Graphic Design and moving away from the printing-based Graphic Arts.

Chairman Carlin thanked Dr. Breuder for his thorough presentation and for addressing some of the comments from the last Board meeting. He noted the Board reserves the right to comment at any time when public comments are made. Doing it this way is helpful, because it provides time to get the facts and present them for everyone’s benefit.

At 8:41 p.m., Chairman Carlin stated they would take a short break at this time.

At 8:50 p.m., Chairman Carlin asked that the Secretary call the roll.


**STUDENT TRUSTEE’S REPORT**

- Student Trustee Whitten thanked Tom Glaser and Joe Collins for attending the recent Town Hall forum and answering questions students had regarding the tuition increase. They better understood why the tuition was raised, but wished they had
more notice. In the future, they would appreciate more time in which to obtain the students’ opinion.

- Student Trustee Whitten noted the Student Leadership Council elections are being held March 20 and 21. They will be electing a new President, Vice President and Student Trustee.

- The Student Advisory Day is April 19. They will be going to Springfield to speak to our representatives, in particular about the MAP Grant.

Chairman Carlin advised next month would be Student Trustee Whitten’s last Board meeting. He noted she has made great contributions to the College of DuPage and contributed greatly to the discussion at the Board table on behalf of the students.

COMMENTS FROM DISTRICT 502 CITIZENS

- Brendan McCormack stated the students were disappointed to learn tuition was going up; the decision was made quickly, without their notification and without providing adequate proof the increase was necessary.

The following citizens spoke about discontinuing the Graphic Arts program:

- Jay Sperry from Havi Global Solutions in Downers Grove took graphic arts in college and worked at Clemson University for six years doing industry consulting and development. They had to fight the same battle COD is facing now. He offered to volunteer his time to help COD learn more about the industry as a whole and what role community colleges could play in this industry. He has an employee who has taken graphic arts classes at COD for three years, during which time she has received two promotions. He felt it would be a shame if she were unable to complete her classes here at COD. Mr. Sperry left his business card with contact information.

- Carol Miller, an employee of Havi Global Solutions works for a supply team management company that does $3 billion in packaging alone. They have many partners in Illinois and across the country. The jobs are there. She looked at many colleges before attending COD because this program was on the same track she and her company were going. She has until 2013 to complete her studies. She works full-time and is unable to attend school full-time. The program works. She hopes COD will reconsider their decision to discontinue these classes.

- Martin Burdick: Although he holds many degrees, he came to COD to have a change of career from the legal profession to board game design. The quality of education he received at COD meets and exceeds any of the education he received at the four institutions he attended. He tried the Graphic Design Program, found the computer skills, technology and software in the Graphic Arts program helpful in designing his prototypes for the board games. Mr. Burdick feels it is a great program, and hopes COD will give it a chance before cutting it off.

- Michele Roberts stated she has been taking classes at COD since the 1970s. It was a stepping stone to go into a 4-year college. She graduated, worked, retired early and came back to COD to pursue further classes. The faculty is available almost 24/7. Ms. Roberts said she hates to see the disagreements between the faculty and the Board which could interfere with the education of the students.
At the end of the comments from district residents, Chairman Carlin asked if, in the future, people might fill in the contact information and details on the sign-in sheets so the Board can appropriately get in touch with the public and COD employees with feedback to their comments, when necessary.

**COMMENTS FROM COLLEGE OF DuPAGE EMPLOYEES**

The following faculty members spoke. They detailed their credentials, degrees and awards. Each faculty member ended their comments with the following statement: "I am a dedicated professional and care about quality and education. That is why fair treatment is all I ask."

- Steve Schroeder, Professor in the Speech Department at COD
- Mary Jean Cravens, Associate Professor of Sociology at COD
- David Goldberg, Professor of Political Science at COD
- Karin Evans, Associate Professor in the English Department at COD
- Chuck Boone, Professor of Art at COD
- Lisa Higgins, Professor of English at COD
- Tony Venezia, Associate Professor in Multimedia Arts at COD
- Julia Diliberti, Professor of Humanities at COD

At 9:27 p.m., Chairman Carlin indicated Secretary O'Donnell would be leaving the meeting. Trustee Svoboda would perform the duties of Secretary Pro Tem for the balance of the meeting.

- Lewis Jones, Professor of Economics at COD, noted that while the additions and enhancements to the physical plant have been striking and represent a definite improvement to the classrooms and public areas, the full-time faculty represent the students' interface with the College. To downgrade the status of the faculty is to risk the most important component of the College in providing its principle service.
- Jeff Curto, Professor/Coordinator of Photography at COD, stated he is the public face of COD. He detailed his credentials, degrees and awards. He noted students have moved here from 10 different states and three different countries to enroll in the Photography Program. He is a dedicated professional and cares about quality, education and fair treatment for all.
- Glenn Hansen, President of the Faculty Senate and the Faculty Association, Professor/Coordinator of Photography at COD, expressed his disappointment over the recent elimination of two programs which resulted in three faculty members losing their jobs, and that tonight will end the Graphic Arts Program. The programs under review created jobs which are desperately needed by the community.

Professor Hansen commented that, after last month’s meeting, he was accused of breaking the negotiation ground rules. He stated that simultaneously, there was a press conference being held divulging specifics of the counter offer his team never received. When his team accepted the offer, they were told it was never an offer because what was in the press wasn’t in quotes and, therefore, not true. They then wrote to the Board and again accepted the offer, but were deferred to Dr. Breuder. Professor Hansen asked that the Board respect the negotiated agreement their predecessors crafted with them. They expect a contract that respects who they are, what they do with their students and the community, and want to be treated fairly.
• Bob Hazard, Assistant Professor in the English Department at COD, requested that, before he started on his comments, he would like to respond to one of Dr. Breuder's responses tonight to his talk at last month's meeting. Dr. Breuder noted the enrollment number he used was wrong. Tom Glaser showed a bar graph showing that enrollment was up. He understands that. Professor Hazard said he got his figure from the February 21 Board item, 10.B.7), which read: "To reflect the national phenomenon of softening in enrollment and our own experience this academic year (down an estimated 17,293 credit hours from FY2011)...", He said that's what he was basing his statement on. For the other numbers, he was using solid information, although the Board may not agree with the numbers. He looks forward to continuing this conversation with Dr. Breuder and working through this.

Professor Hazard stated he had two issues to address. In looking through the Board packet which was posted Tuesday evening, he noticed the summary of his comments from last month's meeting was missing the important context that explains why he asked the Board to pull the tuition proposal and reconsider the $4.00 hike. His reasoning was that the budget process of the current administration generates a huge surplus at the end of the fiscal year. Professor Hazard requested the Board pull Item 9.B.1)(b) Minutes and change his comments.

Professor Hazard's second point was that they would be happy to accept the proposals that have been attributed to the College in at least three newspapers. The problem is that what seems like a reasonable but painful set of give-backs in the press isn't really the offer. The offer singles out the faculty for especially harsh treatment – harsher than that given to their sister constituencies, the Fraternal Order of Police, the Adjunct Association, the Operating Engineers and, most recently, the Classified personnel. It is an offer that defies the excellent financial state of the College in which you rightfully take pride. They will not be backed into a corner with public pronouncements and bait-and-switch tactics. He asked that they live up to their offer in the press and play fair.

• Shaun Dudek, Professor/Coordinator of Graphic Arts Technology at COD, spoke regarding the proposed elimination of the Graphic Arts Technology Department. The Department evolved to meet the needs of the industry workforce and the community, which include publishing, print production and web production. This is currently a multi-billion dollar a year industry with growth areas that include packaging, flexography, screen printing, web and interactive media communication. It will continue to evolve from traditional publishing to tablets and other devices. She has met with industry partners to see what education the College could offer to provide qualified individuals. Local employers are currently recruiting prospective employees from out-of-state to meet the industry needs. Professor Dudek stated she submitted proposals to the administration to address the needs of their department and obtained $1.2 million in donations for software and equipment at no cost to the College. This will allow them to renew the equipment every year. The program currently has 86 students, 15 of whom will be graduating in May.

• Cathy Sirvatka, a part-time faculty member of the Graphic Arts Technology Department, expressed her disappointment over what took place over the past months. She mentioned the unprofessional and undignified behavior of some faculty members of another department who want the Graphic Arts Department gone.
Dean Lloyd was not involved until the Department was ready to be closed, with some of their own staff also pushing for the Department to close. Some of the part-time faculty worked against this and were encouraged to rewrite the program, come up with a new business plan and rewrite the course work. They did this. Shaun Dudek worked tirelessly so they would have a state-of-the-art program which would bring the students into the 21st century of graphic arts. She demonstrated that graphic arts and the print world are changing with the times. People in the industry can see Shaun’s vision and the possibilities for this new program, but the Deans in direct communication with this program cannot...their minds are made up. The losers are the community, the students, the faculty who care about what they do and the College for losing what is a fantastic career-oriented program.

- Dan McCluskey has been an adjunct faculty member at COD since 1976. He communicated messages he received from high school teachers who feed students into the Graphic Arts Program. The high school teachers agree there needs to be a revision of some of the course work being taught but never foresaw it being closed.

Mr. McCluskey noted he participated in a meeting with Shaun Dudek and Cathy Sirvatka at M&R Screen Printing, the largest screen printing manufacturer in the world, which is located in Glen Ellyn. Rich Hoffman, President of M&R, offered to support the program through a quarter of a million dollar offer of equipment and 95% of consumable costs. When informed we were terminating the program, he sent an email stating that, as a business owner whose business depends on qualified personnel to keep printing in the United States and willing to commit to getting people trained, he was disappointed that College of DuPage is unwilling to make this happen.

At the conclusion of the Comments from COD Employees, Chairman Carlin noted that he would like to take this opportunity to address some of the signs held up against the widows this evening. Two signs stood out. One said, “Treat us fairly.” Another said, “COD is People.” He stated the Board takes their role and responsibilities very seriously. The Board is concerned about treating their constituency groups fairly. They are also concerned about treating the taxpayers and students of District 502 fairly. COD is people, but District 502 is made up of people, too...many of whom are struggling. More than 6000 homes in DuPage County are going through foreclosure and 20% of the people are either unemployed or under-employed.

The signs talk about economic fairness. This Board is looking above and beyond economic fairness to one constituency group. The Board is looking for economic fairness for the entire District and the community. Chairman Carlin respectfully asked that the ongoing negotiations be allowed to continue. The Board is negotiating in good faith. The administration is doing so on behalf of the Board. We need to look at the economic realities in the state and those facing the College of DuPage. If we were properly funded by the State of Illinois, we would receive $54 million under the Illinois Community College Act. We now receive $12.1 million. Now the State is saying COD should pay the SUSR contribution of $11.4 million. He stated the economic realities can’t be ignored, and both sides have to be cognizant of them. COD is fortunate to have wonderful people doing a terrific job. We haven’t been faced with layoffs or furloughs. There have been no detrimental cuts to vital programs and curriculum. He noted he would not continue beyond this point because there was still a lot of business before the Board tonight. He asked that they let the process play out and minimize the rhetoric, propaganda and signs plastered up
against the windows. This Board is very concerned about being fair to the taxpayers, students and each of the fine employees who work here.

Trustee Savage stated she also believes we do care about the people and fairness and should let the process run its course. It behooves both sides not to put comments into the paper about what is going on in the negotiations because it damages the integrity of the negotiations. Chairman Carlin asked for everyone's help in making this happen.

**COMMENTS FROM CITIZENS AT-LARGE**
There were no comments from citizens at-large.

**CONSENT AGENDA**
Vice Chairman Birt moved, Trustee Wozniak seconded, that the Board of Trustees approve the Consent Agenda consisting of the following items:

A.  **The following items for BOARD INFORMATION only:**
1) Gifts and Grants Report
2) Governmental Consortium/Cooperative Purchases
3) Financial Statements consisting of Schedule of Investments, Operating Funds – Budget and Expenditures

B.  **The following items for BOARD APPROVAL:**
1) Minutes of the February Board Meetings:
   a) 2/21/12 Board Meeting – Closed Session
   a) 2/21/12 Special Board Meeting

2) Financial Reports
   a) Treasurer's Report
   b) Payroll and Accounts Payable Report

3) Bid Items:
   a) The Board of Trustees awarded the bid for BIC/SRC Phase 2 Audio Visual Equipment, on an item by item basis, to the lowest responsible bidders as follows:

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for a total expenditure of: $393,896.56

b) The Board of Trustees awarded the bid for the Print Shop Computer-to-Plate System to Presstek, Inc., 201 W. Oakton Avenue, Des Plaines, IL 60018, for a total expenditure of $36,820.00.

c) The Board of Trustees awarded the bid for the MAC Amphitheater Tensile Structure to Eide Industries Inc., 16215 Piuma Avenue, Cerritos, CA 90703, for a total expenditure of $293,000.00.

d) The Board of Trustees awarded the bid for the BIC Telecom Center Cooling System to Monaco Mechanical, 1971 University Lane, Lisle, IL 60532, for a total expenditure of $139,800.00.

e) The Board of Trustees awarded the bid for Naperville & Westmont Centers Boiler Replacement to Hayes Mechanical, 5959 S. Harlem Avenue, Chicago, IL 60638, for a total expenditure of $244,646.00.

f) The Board of Trustees awarded the bid for Police Department Radio Equipment to Miner Electronics Corporation, 500 45th Avenue, Munster, IN 46321, for a total expenditure of $33,026.30.

h) SRC Renovations South Lobby and Conference Room – Bid Package #1:

   a) The Board of Trustees awarded the bids for SRC Renovations South Lobby and Conference Room – Bid Package #1 as follows:

      • Selective Demolition to Kinsale Contracting Group, Inc., 648 Blackhawk Drive, Westmont, IL 60559, for the base bid total of $55,400.00, Alternate #1 for $4,375.00, and Alternate #3 for a deduct of $30.00, for a subtotal of $59,745.00;

      • Miscellaneous Steel to Ralph H. Simpson Company, 733 Industrial Drive, Elmhurst, IL 60126, for the base bid total of $155,581.00;

      • Glass & Glazing to Alliance Glass & Metal, 646 Forestwood Drive, Romeoville, IL 60446, for the base bid total of $18,555.00 and Alternate #1 for $400.00, for a subtotal of $18,955.00;

      • Ceramic Tile and Stone to Rockford Central Tile & Terrazzo, 5139 American Road, Rockford, IL 61109, for the base bid total of $85,660.00;

      • Carpet and Walk Off Mat to Vortex Enterprises, 25 W. Official Road, Addison, IL 60101 for the base bid total of $97,022.00, Alternate #1 for $1,590.00, and Alternate #4 for a deduct of $609.00, for a subtotal of $98,003.00;
• Painting and Wall Covering to Five Star Decorating, Inc., 930 S. Stiles Drive, Addison, IL 60101 for the base bid total of $86,900.00 and Alternate #1 for $1,700.00, for a subtotal of $88,600.00;

• HVAC to Mechanical Concepts of Illinois, 333 S. O’Hare Drive, Romeoville, IL 60446 for the base bid total of $182,500.00 and Alternate #1 for $28,865.00, for a subtotal of $211,365.00;

• Plumbing to O’Sullivan Plumbing, 9726 W. 194th Street, Mokena, IL 60448, for the base bid total of $8,850;

• Fire Protection to Great Lakes Plumbing & Heating, 4521 W. Diversey, Chicago, IL 60639, for the base bid total of $30,500.00 and Alternate #1 for $1,510.00, for a subtotal of $32,010.00;

rejecting all bids received for Electrical Work, Architectural Millwork, and General Trades due to budgetary concerns;

for a subtotal of $758,769.00;

b) The Board of Trustees awarded the bids for SRC Renovations South Lobby and Conference Room Re-Bid of Package #1 as follows:

• Architectural Millwork to American Designs Inc., 4147 W. Ogden Avenue, Chicago, IL 60623, for the base bid total of $54,200.00;

• General Trades to Stuckey Construction Co., 2020 N. Lewis Avenue, Waukegan, IL 60087, for the base bid total of $508,508.00;

for a subtotal of $562,708.00;

c) The Board of Trustees approved the increase in the contract amount with Mortenson Construction Company, 25 Northwest Point Blvd., Elk Grove Village, 60007, for the contracts related to SRC Renovations South Lobby & Conference Room – Bid Package #1, in accordance with the contract terms, for the following fees:

• Site services for a subtotal of $104,618.00;
• Additional staff per 10/27/11 proposal for a subtotal of $44,640.00;
• General Conditions at 4.58% for a subtotal of $67,359.66;
• Insurance at 0.95% for a subtotal of $14,611.90;
• Trade contract costs at 2.2% for a subtotal of $34,159.54;

for a subtotal of $265,389.10;
for a total expenditure of $1,586,866.10.

4) Requests for Proposals:
There were no Requests for Proposals this month.

5) Purchase Orders for:
   a) The Board of Trustees approved a contract for the Summer 2012
      Advertising Campaign with Michael Walters Advertising, 444 N.
      Wabash Avenue, Chicago, IL 60611, for an estimated expenditure
      of $100,000.00.

   b) The Board of Trustees approved a contract for the purchase of
      Datatel Recruiter Software with Datatel, 4375 Fair Lakes Ct., Fairfax,
      VA 22033 for a total expenditure of $162,340.00.

   c) The contract for Generator Plant Switchgear System Preventative
      Maintenance, awarded on September 15, 2011 to GE Energy
      Management, 830 West 40th Street, Chicago, IL 60609-2598 for a
      total expenditure of $90,220.00 was rescinded due to their lack of
      acceptance of College of DuPage’s terms and conditions.

   d) The contract for Generator Plant Control System Replacement,
      awarded on September 15, 2011 to GE Energy Management, 830
      West 40th Street, Chicago, IL 60609-2598 for a total expenditure of
      $609,165.00 was rescinded due to their lack of acceptance of College
      of DuPage’s terms and conditions.

6) The Board ratified the following Personnel Actions:
   a) Ratification of Classified Appointments
   b) Ratification of FOP Appointments
   c) Ratification of Operating Engineers Appointments
   d) Ratification of Managerial Promotions / Transfers
   e) Ratification of Classified Promotions / Transfers
   f) Ratification of Operating Engineers Promotions / Transfers
   g) Ratification of Faculty Resignations / Terminations
   h) Ratification of Classified Resignations / Terminations
   i) Ratification of Faculty Retirement
   j) Ratification of Classified Retirements

C. For Information: Construction-Related Items
   1) Monthly Construction Project Summary

D. For Approval:

   1) Ratification of Construction Change Orders
      • Referendum-Related Projects

• RATIFY ATHLETIC FIELDS – SCHAEFFGES BROTHERS #07: $1,222.57. This change is to remove
the six-foot tall closed-mesh tennis fence windscreens from the contract and replace them with nine-
foot tall open-mesh windscreens for improved ball visibility, while maintaining the same fence design. This is an Owner-Requested Scope Change.

- **RATIFY BIC/SRC – MORTENSON #111.2: $2,963.00.** During review with the end users, additional power was requested in the Hydrosiences, Geology, Earth Sciences, Astronomy and Meteorology labs. This cost is to add the power and data ports that were not in the original design discussed over two years ago during the programming. Adding these outlets will meet the new standards required by the users. This is an Owner-Requested Scope Change.

- **RATIFY BIC/SRC – MORTENSON #157: $89,262.00.** Due to the upcoming renovation to the SRC building, it was decided that the 72 VAV (variable air volume) boxes, currently included in the project, should be changed from pneumatic to DDC (direct digital controls). This change will allow compatibility with the new HVAC system that is planned for the future SRC Renovation project. This is an Owner-Requested Scope Change.

- **RATIFY BIC/SRC – MORTENSON #170.1: $24,087.00.** During field investigation, it was determined that the hot water supply and return on the design drawings was being fed from the mechanical room radiant pumps. C.O.D. Engineering shuts these pumps off during the summer months so the original design would not work. This cost is to run a new four inch line to the SRC North Mechanical Room and tie into the existing reheat water lines. This is an error on the design drawings. This is a Design-Related Scope Change.

- **RATIFY BIC/SRC – MORTENSON #173: $2,600.00.** Due to conflicts in the BIC West Shredder Room, the ceiling height on the drawing had to be lowered. This additional cost is for lowering the ceiling and includes an access panel and additional duct work. This is an Unforeseen Field Condition Scope Change.

- **RATIFY BIC/SRC – MORTENSON #174: $1,356.00.** The design drawings did not include a return air grill or transfer duct in the Art Gallery closet. This cost is to add the return air and transfer duct. This is an omission on the design drawings. This is a Design-Related Scope Change.

- **RATIFY BIC/SRC – MORTENSON #175: $1,734.00.** The original design of exhaust fan #25 was not clear and a relay had to be added to shut the fan off when the fire-smoke damper shuts. This is an omission on the design drawings. This is a Design-Related Scope Change.

- **RATIFY BIC/SRC – MORTENSON #177: $7,007.00.** Conflicts were discovered with the diffusers for the HVAC and the new ceiling construction in the SSC Board Room. The duct work and diffusers needed to be reworked in this area due to this conflict. This is an error on the part of the design team. This is a Design-Related Scope Change.

- **RATIFY BIC/SRC – MORTENSON #179.2: $74,999.00.** The elevator inspection resulted in additional modifications needed for three existing elevators. Items included adding a drip-pan above the elevator pump and tanks, additional electrical disconnects, relay switches, and adding shunt trips and fire alarm controls. This is an Unforeseen Field Condition Scope Change.

- **RATIFY BIC/SRC – MORTENSON #181: $1,945.00.** The design drawings showed the existing exit for the BIC West first floor in the incorrect location. This cost is for additional work required due to the design drawing error. Work includes additional demolition, ductwork and painting. This is an error on the part of the design team. This is a Design-Related Scope Change.

- **RATIFY BIC/SRC – MORTENSON #182.1: $7,840.00.** During reviews with the users, additional power was needed for the Map Lab and the External Business Relation Department. The Map Lab required an additional data outlet for a computer. The External Business Relation Department requested changes to the design. However, the changes were suspended after the additional power was already installed. This is an Owner-Requested Scope Change.

- **RATIFY BIC/SRC – MORTENSON #184.1: $9,421.00.** During construction, it was discovered that there were concrete beams in Fan Rooms 2 and 4 that required significant redesign of the waste lines. Over 100 LF of piping was added to correct this issue. This cost is to reroute the piping to avoid these conflicts. This was an Unforeseen Field Condition Scope Change.

- **RATIFY BIC/SRC – MORTENSON #185: $2,192.00.** The design drawings did not show a tie-in for a sink in classroom 28513P. This cost is to tie the waste-line into the closest men's bathroom. This is an omission on the design drawings. This was an Errors and Omissions Scope Change.
- **RATIFY BIC/SRC – MORTENSON #186: $896.00.** The design drawings called for SSC Storage Room to have a ceiling, but the ventilation drawings did not show ceiling-mounted diffusers or return grills. This cost is to add ceiling-mounted diffusers and grills. *This was an Errors and Omissions Scope Change.*

- **RATIFY BIC/SRC – MORTENSON #187: $2,217.00.** Design drawings called for a 60-amp fuse to re-feed S8R in the Fan Room #4, which was shown on the as-built drawings. The existing condition only had a rating of 30 amps. This cost is to remove the 30-amp bucket and replace it with a 60-amp bucket. *This is an Unforeseen Field Condition Scope Change.*

- **RATIFY BIC/SRC – MORTENSON #188.1: $15,033.00.** Due to adjacencies to the existing BIC building, it was determined that five steam traps and bulk drywall heads were required to accommodate conflicts in the ceiling space and to meet the minimum requirements of the overall pitch of the piping. *This is an Unforeseen Field Condition Scope Change.*

- **RATIFY BIC/SRC – MORTENSON #191.1: $12,282.00.** The design drawings did not include duct work or fire dampers for the routing for Exhaust Fan #13. This cost is for the duct work, fire dampers and required fire rating at the floor. *This was an Errors and Omissions Scope Change.*

- **RATIFY BIC/SRC – MORTENSON #201: CREDIT ($4,212.00).** The current design has two new windows being cut into the south side of the exterior wall on the lowest level. This credit is for deleting the new windows from the scope and leaving the wall as-is. *This is an Owner-Requested Scope Change.*

- **RATIFY BIC/SRC – MORTENSON #203.1: $15,167.00.** During construction, it was found that the existing reheat-piping does not work with the new system and was causing the sensor to incorrectly give readings to Engineering. This cost is to relocate the differential pressure-sensors to the top of the shafts so readings can be accurately read. *This was an Errors and Omissions Scope Change.*

- **RATIFY CHC – W.B. OLSON #164: $13,505.00.** This change was to furnish and install Masonite floor protection in the corridors during project completion and for protection during C.O.D. move-in as requested by C.O.D. *This is an Owner-Requested Scope Change.*

- **RATIFY CHC – W.B. OLSON #165: CREDIT ($2,584.00).** This change is a credit for adjusting the previously issued Change Order Proposals to reflect the College’s audit discovery of overages and general conditions correction. *This is an Owner-Requested Scope Change.*

- **RATIFY CHC – W.B. OLSON #167: CREDIT ($11,750.00).** This change was for the manpower and materials to correct the glycol concentration in the hot water and chilled water systems to meet design specifications. This change is a credit for the back-charge to the mechanical contractor (MG Mechanical). *This is a Design-Related Scope Change.*

- **RATIFY SRC EXTERIOR RENOVATION – MORTENSON #199: CREDIT ($92,188.00).** This credit is for the change in scope to replace the south atrium glass. This change includes not installing the sunshades, skylight ridge cap, pressure caps and door replacement. Interior painting is not credited back as it will be completed with the second phase of work. *This is an Owner-Requested Scope Change.*

- **RATIFY SRC RENOVATION – LSH #01: $97,200.00.** Loeb Schlossman & Hackl has been selected to complete construction drawings to renovate the south hallways of the SRC building. This cost includes coordination with Graphic Designer. *This does not include design work for the exterior curtainwall, skylight or roof. This is an Owner-Requested Scope Change.*

- **RATIFY SRC SOUTH ATRIUM – WIGHT #01: $86,000.00.** Wight and Company has been selected to complete design drawings to renovate the south atrium glass of the SRC building. This work includes reworking the exterior glass at the south staircase. A previous contract with Wight and Company renovated the skylights in the areas. *This is an Owner-Requested Scope Change.*

There were no Capital Budget Projects.

2) Approval of Construction Change Orders
• **APPROVE BIC/SRC – MORTENSON #164.4: $261,217.00.** Modifications were required to the Police Dispatch area, which remained in the SRC Building after it was decided to move the Police Department to the new HEC Building. Equipment was replaced and additional power was added for future expansion of the main console. A new split system cooling unit was added to the space due to the unanticipated loads from the electrical equipment in the space. Modifications included installing a new electrical panel, additional power and data, lighting changes, and a new raised access floor. This price also includes building the temporary space for the Police Dispatch during the construction of the space. This is an Owner-Requested Scope Change.

• **APPROVE BIC/SRC – MORTENSON #198.1: $175,408.00.** During demolition, it was discovered that four sections of the north foundation wall were made out of CMU block and do not meet the required loads to support the exterior soil pressure. These walls have been leaking over the years. This cost is to reinforce these walls to meet the soil pressure and apply a sealer on the interior of the wall to eliminate leaks. This is an Unforeseen Field Condition Scope Change.

• **APPROVE CHC – W.B. OLSON #166: $245,000.00.** This change was to provide additional general conditions to complete the project. These general conditions include additional manpower and resources to resolve scope conflicts. This is an Owner-Requested Scope Change.

• **APPROVE PE RENOVATION – LEGAT #01: $191,544.00.** At the request of Facilities, Planning and Construction, Legat Architects will provide additional work for the PE Renovation. Legat's Basic Services fee was approved by the Board based on an overall project cost of $18.9M. Additional scope items have been added for an increased project cost of $24M. Legat has reduced their fee to $7% (from 7.12%) of the construction cost, resulting in an increase to their Basic Services fees of $191,544.00. This is an Owner-Requested Scope Change.

• **APPROVE SRC SOUTH LOBBY GLASS – MORTENSON #202.1: $1,303,449.00.** This is not a request for additional funding; these costs are included in the original budget, which is $1,800,000.00. The scope of work included in this change order is curtainwall work associated with replacing existing south glass. This work includes removal of revolving doors and replacing with double-man doors, structural steel required to support additional weight of glass at the underside of the stairs, patching of roof and removal of spiral duct work. Items not included are railing relocation and patching of exterior concrete, which will be presented in a future change order. This is an Owner-Requested Scope Change.

• **RATIFY SRC RENOVATION – LSH #02: $334,050.00.** Loebl Schlossman & Hackl has been selected to complete construction drawings to renovate the Academic Computing Center in the SRC building. In a previous contract, LSH has been hired to complete drawings to renovate other portions of the building which include the Library, Records department, IT and an upgrade to the Mechanical systems of the building. This is an Owner-Requested Scope Change.

• There were no Capital Budget Projects.

Chairman Carlin asked if any Trustee had a question regarding a Consent Agenda item. Hearing no questions or comments from the Board, Secretary Pro Tem Svoboda called the roll. Voting aye: Student Trustee Whitten, Trustees Savage, Wozniak, Birt, McGuire, Svoboda and Chairman Carlin. Motion to approve all Consent Agenda items listed above carried unanimously.

**NEW BUSINESS**

A. For Information Only:
   1) Revised Board Policy – Tobacco-Free Campus, 10-160

B. For Approval:
   1) Trustee Savage moved, Trustee McGuire seconded, that the Board approve the Physical Education Building Renovation Project ICCB Application. On roll call, voting aye: Student Trustee Whitten,
Trustees Birt, McGuire, Savage, Svoboda, Wozniak and Chairman Carlin. Motion carried unanimously.

2) Trustee Savage moved, Trustee Svoboda seconded, that the Board approve the Student Resources Center Renovation Project ICCB Application. On roll call, voting aye: Student Trustee Whitten, Trustees McGuire, O'Donnell, Savage, Svoboda, Wozniak, Birt and Chairman Carlin. Motion carried unanimously.

3) Vice Chairman Birt moved, Trustee Svoboda seconded, that the Board approve the Joint Petition to Annex into Lisle-Woodridge Fire District. On roll call, voting aye: Student Trustee Whitten, Trustees Svoboda, Wozniak, Birt, McGuire, O'Donnell, Savage and Chairman Carlin. Motion carried unanimously.

Dr. Breuder noted that this item was on the Agenda last month and was pulled so there could be additional conversation with Lisle-Woodridge. The decision to pull this item probably saved the College between $250,000 - $300,000. On further consideration, Lisle-Woodridge didn't feel they needed to have an ambulance on campus to properly serve us, the College didn't have to build the space into the new building, and they won't charge us any fees. If this relationship doesn't work, we can de-annex without any opposition. Delaying 30 days was a good decision.

Chairman Carlin thanked Dr. Breuder. He and the administration thoroughly analyzed all options available to us and found Lisle-Woodridge could provide the service and needs of the College.

ANNOUNCEMENTS

- **ACCT Report**
  
  o Trustee Svoboda noted the next ACCT meeting will be in October.
  
  o The ICCTA meeting March 8-9 was attended by Trustees Savage, McGuire, Wozniak and Svoboda. The topic of the presentation was the qualities of the Chair of the Board of Trustees and communication between the President and the Chair. A lot of concern was expressed about the SURS pension issue and the implication it would have on the colleges in the state.

- **Foundation Report**
  
  o Trustee Savage noted the Foundation welcomed their new Vice President for Development and Executive Director of the Foundation, Cathy Brod, on
March 5. She has had the opportunity to meet with many Deans and faculty, as well as several Rotary groups.

- The Foundation implemented the online procedure to expedite the scholarship application process for students. In the three weeks since the database opened, 1800 applications have been received. This compares to 2400 applications received last year while using the paper application process.
- The Foundation will host a reception in the Homeland Security Center on April 26 for Federal Judge William J. Bauer for whom the mock courthouse was named.
- The Older Adult Institute is partnering with the Foundation and will meet on March 27. This event will feature a Wheaton attorney and alum who will speak on elder law, estate planning and healthcare planning.
- The next meeting of the Foundation Board will be on April 16.
- Hank Steinbrecher, President of the Foundation, was named the 2012 recipient of the Werner Fricker Builder Award. He served as the CEO of U. S. Soccer from 1990 to 2000 and during that time, was instrumental in bringing soccer to the United States. A brief video was shown which highlighted this accomplishment. Dr. Breuder stated it was a great testament to Hank’s achievement, and we are fortunate to have him on the Foundation. He is an incredible champion for this institution.

- Chairman Carlin advised the next Board meeting will be the Organizational and Regular Board meeting on April 19, 2012.

- Chairman Carlin noted he just had a brief conversation with Dr. Breuder. The Board made it known it is our intention to have negotiations continue in the proper venue. However, he told Dr. Breuder if misinformation or frivolous claims were put out regarding negotiations, the College must respond if it is in the public interest. This was agreed upon.

At 10:17 p.m., Chairman Carlin noted that, if there was no further business to come before the Board, he would entertain a motion to adjourn. Vice Chairman Birt moved, Trustee Savage seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By: ____________
Allison O’Donnell, Board Secretary

Nancy Svoboda, Board Secretary Pro Tem

Approved: April 19, 2012

By: ____________
David Carlin, Board Chairman