1. Call to Order

2. Roll Call
1. **SUBJECT**

   Approval of Regular Board Meeting Agenda.

2. **PURPOSE**

   At this time, the Board may approve tonight’s Agenda.

3. **RECOMMENDATION**

   It is recommended that the Board of Trustees approve tonight’s Regular Board Meeting Agenda.
SIGNATURE PAGE FOR APPROVAL OF REGULAR BOARD MEETING AGENDA

ITEM(S) ON REQUEST

That the Board of Trustees approves the June 26, 2014 Regular Board Meeting Agenda.

Gwen Carroll 6/11/14
Administrative Assistant, Office of the President Date

Joseph E. Coller 6/11/14
Executive Vice President Date
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL
STATE OF ILLINOIS

THURSDAY, JUNE 26, 2014 ~ SSC-2200

SPECIAL BOARD MEETING ~ 6:45 P.M.

REGULAR BOARD MEETING ~ 7:00 P.M.

AGENDA

6:45 p.m. SPECIAL MEETING OF THE BOARD OF TRUSTEES - PUBLIC HEARING ON THE FY2015 BUDGET – SSC-2200

7:00 p.m. REGULAR MEETING OF THE BOARD OF TRUSTEES – SSC-2200

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. PRESENTATIONS

5. STUDENT TRUSTEE’S REPORT

6. PRESIDENT’S REPORT

7. COMMENTS FROM COLLEGE OF DuPAGE
   7. A. College of DuPage Employees
   7. B. College of DuPage Students

8. COMMENTS FROM CITIZENS
   8. A. District No. 502 Citizens
   8. B. Citizens-at-Large

9. CONSENT AGENDA** (Roll Call Vote)
   9. A. For Information: Standard Items
      9. A. 3) Financial Statements
a) Schedule of Investments
b) Operating Funds – Budget and Expenditures
c) Operating Cash Available to Pay Annual Operating Expenses

9. B. For Approval: Standard Items

9. B. 1) Minutes
a) May 22, 2014 Regular Board Meeting

9. B. 2) Financial Reports
a) Treasurer’s Report
b) Payroll and Accounts Payable Report

9. B. 3) Bid Items
a) Campus Maintenance Center (CMC) Garage and Technical Education Center (TEC) Digital Lab Epoxy Floor Coating
b) Naperville Regional Center (NRC) Renovation Bid Package #1 Rebid
c) Addison Regional Center (Technology Center of DuPage) Cosmetology Renovation
d) Homeland Security Training Center – Bid Release 2
e) 2014 Site Improvements – Baseball Perimeter Improvements Project
f) McAninch Arts Center (MAC) Concrete Intersection Bid

9. B. 4) Requests for Proposals
• None

9. B. 5) Purchase Orders
a) Waterleaf Restaurant Seafood Purchases
b) Construction Management Services Contract for Signage/Wayfinding
c) MAC Marketing and Public Relations Consultant
d) Rental Fees for Technical Center of DuPage (TCD), July 1, 2014 through June 30, 2015
e) Maintenance Contracts Renewals
f) Higher One, Inc. Collegiate Link License Agreement
g) Purchase of Seven Additional Remanufactured Toolroom Lathes
h) Contractual Fees for educational partner S.F. & Wellness, World Instructor Training School (W.I.T.S.) for Fiscal Year 2014
i) Daily Herald Advertising Campaign for Fiscal Year 2015
j) Marketing and Advertising Services from Tribune Media Group for Fiscal Year 2015 Advertising Campaign

9. B. 6) Personnel Actions
a) Ratification of Administrators Appointments
b) Ratification of Faculty Appointments
c) Ratification of Classified Appointments
d) Ratification of Operating Engineers Appointments
e) Ratification of Classified Promotions / Transfers
f) Ratification of Classified Promotions / Transfers
g) Ratification of Administrator Resignations / Terminations
9. C. For Approval: Construction-Related Items
   9. C. 1) Ratification of Construction Change Orders
          • Referendum-Related Projects
          • Capital Budget Projects
   9. C. 2) Approval of Construction Change Orders
          • Referendum-Related Projects
          • Capital Budget Projects

9. D. Final Construction Compliance
   9. D. 1) Berg Instructional Center/Student Resource Center (BIC/SRC)
           Illinois Community College Board (ICCB) Statement of Final
           Construction

10. NEW BUSINESS
10. A. For Information
     • None

10. B. For Approval
    1) Adoption of Strategic Long Range Plan (SLRP) for College of DuPage
    2) New Teaching and Learning Center Building
    3) Illinois Prevailing Wage Act Resolution
    4) Approval of Treasurer’s Surety Bond
    5) FY2015 Insurance Premium Coverage Renewal
    6) RAMP Document
    7) Approval of New Certificate in Cancer Registry Management
    8) Approval of a new PN for Military Medical Corpsman Certificate Program
    9) Adoption of FY2015 Budget

11. TRUSTEE DISCUSSION ITEMS
11. A. Student Presentations

12. ANNOUNCEMENTS BY BOARD CHAIRMAN
12. A. Communications
12. B. Calendar Dates
     Campus Events  (Note: * = Required Board Event)
     • *Thursday, July 17, 2014 – Regular Board Meeting – SSC-2200 – 7:00 p.m.

13. ADJOURN

FUTURE MEETING

Thursday, July 17, 2014
7:00 p.m. – Regular Board Meeting – SSC-2200

** Certain recurring recommendations may be included in the Consent Agenda at the discretion of the President. At the request of a Trustee or the President, an item may be removed from the Consent Agenda for separate discussion or approval.
4. PRESENTATIONS

5. STUDENT TRUSTEE’S REPORT

6. PRESIDENT’S REPORT
7. Comments from College of DuPage
   A. College of DuPage Employees
   B. College of DuPage Students

8. Comments from Citizens
   A. District No. 502 Citizens
   B. Citizens-at-Large
9. CONSENT AGENDA

A. For INFORMATION: Standard Items

1) Gifts and Grants Report

2) Governmental Consortium / Cooperative Purchases Report

3) Financial Statements
1. SUBJECT
   Grants and Gifts Status Report.

2. REASON FOR CONSIDERATION
   The Board is provided with a monthly update of grants and gifts.

3. BACKGROUND INFORMATION
   The attachment reports the current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Foundation.
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<th>Fund Description</th>
<th>Gift Count</th>
<th>Cash</th>
<th>Pledges/Stocks</th>
<th>Gifts-In-Kind</th>
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<td>Veterans Textbook Scholarship</td>
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<td>William W. Steele Memorial Endowed Scholarship</td>
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<tr>
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<td>$0.00</td>
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Grand Totals: $2,223,054.19 $272,961.20 $90,945.00 $1,060,000.00 $3,646,960.39

15,940 Gift(s) listed
1 New Planned Gift
<table>
<thead>
<tr>
<th>Granting Agency</th>
<th>Title</th>
<th>Division</th>
<th>Project Director</th>
<th>Type</th>
<th>Amount</th>
<th>Start Date</th>
<th>End Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illinois Department of Commerce and Economic Opportunity (DCEO)</td>
<td>FY14 Small Business Development Center/International Trade Center Grant (SBDC/ITC)</td>
<td>Continuing Education</td>
<td>Martha Carney Rita Haake</td>
<td>State</td>
<td>$86,500</td>
<td>1/1/14</td>
<td>12/31/14</td>
<td>To support COD Center for Entrepreneurship Small Business Development Center (SBDC) and International Trade Center (ITC).</td>
</tr>
<tr>
<td>Illinois Board of Higher Education</td>
<td>FY14 Illinois Cooperative Work Study Program</td>
<td>Career Services</td>
<td>Sara Kirby</td>
<td>State</td>
<td>$22,958</td>
<td>2/5/14</td>
<td>6/30/15</td>
<td>To support internships for students pursuing career and technical education careers.</td>
</tr>
<tr>
<td>Itasca Bank &amp; Trust</td>
<td>Women in Business Program</td>
<td>Continuing Education</td>
<td>Rita Haake</td>
<td>Private</td>
<td>$5,000</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>Support for women in business at the Center for Entrepreneurship.</td>
</tr>
<tr>
<td>Small Business Administration</td>
<td>FY14 Small Business Development Center/International Trade Center Grant (SBDC/ITC)</td>
<td>Continuing Education</td>
<td>Martha Carney Rita Haake</td>
<td>Federal</td>
<td>$86,500</td>
<td>1/1/14</td>
<td>12/31/14</td>
<td>To support COD Center for Entrepreneurship Small Business Development Center (SBDC) and International Trade Center (ITC).</td>
</tr>
<tr>
<td>Illinois Green Energy Network</td>
<td>IGEN Smart GRID Grant</td>
<td>Business &amp; Technology</td>
<td>Bob Clark</td>
<td>State</td>
<td>$58,500</td>
<td>3/3/14</td>
<td>8/15/14</td>
<td>To purchase Smart GRID equipment and participate in training.</td>
</tr>
<tr>
<td>The Richard H. Driehaus Foundation</td>
<td>Buffalo Theatre Ensemble</td>
<td>Liberal Arts</td>
<td>Amelia Barrett Connie Canaday Howard</td>
<td>Private</td>
<td>$1,000</td>
<td>7/1/12</td>
<td>6/30/14</td>
<td>Expand marketing efforts. (An additional $1,000 was allocated to the existing grant.)</td>
</tr>
<tr>
<td>American Association of Community Colleges</td>
<td>Plus 50 Encore Program</td>
<td>Continuing Education</td>
<td>Melissa Fanella</td>
<td>Private</td>
<td>$15,000</td>
<td>11/1/13</td>
<td>10/31/15</td>
<td>Provide occupational and workforce development training to students over 50; establish a Plus 50 Advisory Committee, and promote and facilitate community awareness and involvement with those 50-plus.</td>
</tr>
<tr>
<td>DuPage Community Foundation</td>
<td>New Philharmonic Orchestra Grant</td>
<td>Liberal Arts</td>
<td>Diana Martinez</td>
<td>Private</td>
<td>$160,000</td>
<td>11/12/13</td>
<td>10/31/15</td>
<td>To support the New Philharmonic Orchestra.</td>
</tr>
<tr>
<td>First Midwest Bank</td>
<td>Center for Entrepreneurship Bronze Sponsorship</td>
<td>Continuing Education</td>
<td>Rita Haake</td>
<td>Private</td>
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<td>7/1/2013</td>
<td>6/30/14</td>
<td>To support activities for the Center for Entrepreneurship.</td>
</tr>
<tr>
<td>M.R. Bauer Foundation</td>
<td>Base Line Statistics &amp; Functionality Project</td>
<td>Administration &amp; Finance</td>
<td>Tom Glaser</td>
<td>Private</td>
<td>$25,000</td>
<td>12/19/13</td>
<td>6/30/14</td>
<td>To support the study of the Cook County judicial system.</td>
</tr>
<tr>
<td>Illinois Community College Board</td>
<td>FY14 Career &amp; Technical Education ICAPS</td>
<td>Business &amp; Technology</td>
<td>John Kronenberger</td>
<td>Federal</td>
<td>$10,000</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>To support career and technical education in Business &amp; Technology.</td>
</tr>
<tr>
<td>Granting Agency</td>
<td>Title</td>
<td>Division</td>
<td>Project Director</td>
<td>Type</td>
<td>Amount</td>
<td>Start Date</td>
<td>End Date</td>
<td>Description</td>
</tr>
<tr>
<td>-----------------</td>
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</tr>
<tr>
<td>Illinois Community College Board</td>
<td>FY14 Adult Education &amp; Family Literacy ICAPS</td>
<td>Continuing Education</td>
<td>Dan Deasy</td>
<td>Federal</td>
<td>$10,000</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>To support adult education and family literacy.</td>
</tr>
<tr>
<td>Illinois Community College Board</td>
<td>FY14 Dual Credit Enhancement</td>
<td>Business &amp; Technology</td>
<td>John Kronenberger</td>
<td>State</td>
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<td>7/1/13</td>
<td>6/30/14</td>
<td>To support dual credit programming in Business &amp; Technology.</td>
</tr>
<tr>
<td>U.S. Department of Defense/ Illinois Department of Commerce and Economic Opportunity (DCEO)</td>
<td>FY14 Procurement Technical Assistance Center (PTAC)</td>
<td>Business &amp; Technology</td>
<td>Rita Haake</td>
<td>Federal</td>
<td>$89,000</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>To support operations of the COD Center for Entrepreneurship Procurement Technical Assistance Center (PTAC).</td>
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<tr>
<td>Illinois Department of Commerce and Economic Opportunity (DCEO)</td>
<td>FY14 Procurement Technical Assistance Center (PTAC)</td>
<td>Business &amp; Technology</td>
<td>Rita Haake</td>
<td>State</td>
<td>$13,000</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>To support operations of the COD Center for Entrepreneurship Procurement Technical Assistance Center (PTAC).</td>
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<tr>
<td>Illinois State Library/ Literacy Office</td>
<td>FY14 Adult Volunteer Literacy: People Educating People (PEP)</td>
<td>Continuing Education</td>
<td>Joseph Cassidy Dan Deasy</td>
<td>State</td>
<td>$41,000</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>To offer individualized instruction and provide tutoring for ABE, GED, ESL classes.</td>
</tr>
<tr>
<td>Illinois State Library/ Literacy Office</td>
<td>FY14 Family Literacy: Bensenville</td>
<td>Continuing Education</td>
<td>Joseph Cassidy Dan Deasy</td>
<td>State</td>
<td>$25,000</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>To support the Bensenville family literacy program.</td>
</tr>
<tr>
<td>Illinois State Library/ Literacy Office</td>
<td>FY14 Family Literacy: West Chicago</td>
<td>Continuing Education</td>
<td>Joseph Cassidy Dan Deasy</td>
<td>State</td>
<td>$29,750</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>To support the Leer es Poder (Reading is Power) family literacy program.</td>
</tr>
<tr>
<td>Illinois Arts Council</td>
<td>FY14 Partner In Excellence (McAninch Arts Center)</td>
<td>Liberal Arts</td>
<td>Roland Raffel</td>
<td>State</td>
<td>$24,300</td>
<td>9/15/13</td>
<td>8/31/14</td>
<td>General operating support for the 2013-2014 season.</td>
</tr>
<tr>
<td>Institute of Museum &amp; Library Sciences</td>
<td>2013 Sparks! Ignition Grant for Libraries</td>
<td>Learning Resources</td>
<td>Ellen Sutton</td>
<td>Federal</td>
<td>$15,799</td>
<td>8/1/13</td>
<td>7/31/14</td>
<td>To support administrative services assistance to veterans.</td>
</tr>
<tr>
<td>National College Testing Association</td>
<td>2013-2014 National College Testing Association Grant</td>
<td>Learning Resources</td>
<td>Diane Szakonyi</td>
<td>Private</td>
<td>$3,000</td>
<td>7/15/13</td>
<td>7/25/14</td>
<td>To support training for testing.</td>
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</table>

**COMPETITIVE GRANTS** (con’t)

**COMPETITIVE GRANTS (con’t)**

<table>
<thead>
<tr>
<th>Granting Agency</th>
<th>Title</th>
<th>Division</th>
<th>Project Director</th>
<th>Type</th>
<th>Amount</th>
<th>Start Date</th>
<th>End Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illinois State Library/ Literacy Office</td>
<td>FY14 Adult Volunteer Literacy: People Educating People (PEP)</td>
<td>Continuing Education</td>
<td>Joseph Cassidy Dan Deasy</td>
<td>State</td>
<td>$41,000</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>To offer individualized instruction and provide tutoring for ABE, GED, ESL classes.</td>
</tr>
<tr>
<td>Illinois State Library/ Literacy Office</td>
<td>FY14 Family Literacy: Bensenville</td>
<td>Continuing Education</td>
<td>Joseph Cassidy Dan Deasy</td>
<td>State</td>
<td>$25,000</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>To support the Bensenville family literacy program.</td>
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<tr>
<td>Illinois State Library/ Literacy Office</td>
<td>FY14 Family Literacy: West Chicago</td>
<td>Continuing Education</td>
<td>Joseph Cassidy Dan Deasy</td>
<td>State</td>
<td>$29,750</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>To support the Leer es Poder (Reading is Power) family literacy program.</td>
</tr>
<tr>
<td>Illinois Arts Council</td>
<td>FY14 Partner In Excellence (McAninch Arts Center)</td>
<td>Liberal Arts</td>
<td>Roland Raffel</td>
<td>State</td>
<td>$24,300</td>
<td>9/15/13</td>
<td>8/31/14</td>
<td>General operating support for the 2013-2014 season.</td>
</tr>
<tr>
<td>Institute of Museum &amp; Library Sciences</td>
<td>2013 Sparks! Ignition Grant for Libraries</td>
<td>Learning Resources</td>
<td>Ellen Sutton</td>
<td>Federal</td>
<td>$15,799</td>
<td>8/1/13</td>
<td>7/31/14</td>
<td>To support administrative services assistance to veterans.</td>
</tr>
<tr>
<td>National College Testing Association</td>
<td>2013-2014 National College Testing Association Grant</td>
<td>Learning Resources</td>
<td>Diane Szakonyi</td>
<td>Private</td>
<td>$3,000</td>
<td>7/15/13</td>
<td>7/25/14</td>
<td>To support training for testing.</td>
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</tbody>
</table>

**COMPETITIVE GRANTS** (Includes grants from State, Federal and Private Agencies where the proposal was in competition with other proposals and awards were made to a select number of institutions based on the merits of the project and proposal.)

$741,307
## College of DuPage

### FY14 Grants Awarded Report

**July 1, 2013 - May 31, 2014**

*Note: New/Revised Entries in Bold*

<table>
<thead>
<tr>
<th>Granting Agency</th>
<th>Title</th>
<th>Division</th>
<th>Project Director</th>
<th>Type</th>
<th>Amount</th>
<th>Start Date</th>
<th>End Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Illinois Community College Board</strong></td>
<td>FY14 Program of Study Implementation</td>
<td>Academic Affairs</td>
<td>Jean Kartje</td>
<td>State</td>
<td>$5,000</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>To support services in career and technical education.</td>
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<tr>
<td><strong>Illinois Community College Board</strong></td>
<td>FY14 Program Improvement</td>
<td>Academic Affairs</td>
<td>Jean Kartje</td>
<td>State</td>
<td>$68,945.76</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>To support the improvement of select CTE programming.</td>
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<tr>
<td><strong>Illinois Arts Council</strong></td>
<td>FY14 WDCB-FM Public Radio and Television Basic Grant</td>
<td>Marketing &amp; Communications</td>
<td>Joseph Moore</td>
<td>State</td>
<td>$12,575</td>
<td>10/15/13</td>
<td>8/31/14</td>
<td>General operating support.</td>
</tr>
<tr>
<td><strong>Illinois Community College Board</strong></td>
<td>FY14 Adult Education and Family Literacy</td>
<td>Continuing Education</td>
<td>Joseph Cassidy, Dan Deasy</td>
<td>Federal/State</td>
<td>$1,920,712</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>To support the Adult Education and Family Literacy programming.</td>
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<tr>
<td><strong>Illinois Community College Board</strong></td>
<td>FY14 Career &amp; Technical Education Program Postsecondary Perkins</td>
<td>Academic Affairs</td>
<td>Jean Kartje</td>
<td>Federal</td>
<td>$518,289</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>For CTE programs and activities, equipment acquisition, faculty and staff development, and collaborations that will support students to enhance academic success, build technical skills, and prepare for future careers.</td>
</tr>
</tbody>
</table>

### AGENCY-ALLOCATED GRANTS

(Includes grants where it was necessary to develop a concept or project and follow comprehensive guidelines for proposal submission in order to receive allocated funds. Adherence to reporting requirements and ability to measure successful program outcomes determines the level of the award.)

$2,525,521.76
## FY14 Grants Awarded Report

**July 1, 2013 - May 31, 2014**

*Note: New/Revised Entries in Bold*

<table>
<thead>
<tr>
<th>Granting Agency</th>
<th>Title</th>
<th>Division</th>
<th>Project Director</th>
<th>Type</th>
<th>Amount</th>
<th>Start Date</th>
<th>End Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>IL Department of Human Services and IL Coalition for Immigrant and Refugee Rights</td>
<td>New Americans Initiative</td>
<td>Continuing Education/Extended Learning</td>
<td>Dan Deasy</td>
<td>State</td>
<td>$23,380</td>
<td>7/1/13</td>
<td>6/30/14</td>
<td>Partnership with World Relief DuPage, West Chicago High School District 94 and Exodus World Services to offer citizenship preparation classes, tutoring, legal assistance and application services to DuPage County permanent residents.</td>
</tr>
</tbody>
</table>

**SUBCONTRACTOR / PARTNER in GRANT**

<table>
<thead>
<tr>
<th>Granting Agency</th>
<th>Type</th>
<th>Amount</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY14 Total All Grants Awarded as of May 31, 2014</td>
<td>SUBCONTRACTOR / PARTNER in GRANT</td>
<td>$3,290,208.76</td>
<td>$23,380</td>
<td>7/1/13</td>
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1. **SUBJECT**

   Consortium/Cooperative Agreement

<table>
<thead>
<tr>
<th>Date</th>
<th>Vendor</th>
<th>Agreement</th>
<th>Description</th>
<th>$ Amount</th>
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</thead>
<tbody>
<tr>
<td>5/31/14</td>
<td>UPS Battery Replacement</td>
<td>General Services Administration</td>
<td>United Power</td>
<td>$22,840.00</td>
</tr>
<tr>
<td>5/29/14</td>
<td>Seville Staffing</td>
<td>SMC</td>
<td>Temporary Staffing</td>
<td>$30,000.00</td>
</tr>
<tr>
<td>6/2/14</td>
<td>B&amp;H Photo</td>
<td>General Services Administration</td>
<td>Projectors</td>
<td>$63,011.10</td>
</tr>
<tr>
<td>6/9/14</td>
<td>Advanced Disposal</td>
<td>IPHEC</td>
<td>Utilities – Refuse Disposal</td>
<td>$79,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
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<td>TOTAL</td>
<td>$194,851.10</td>
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</tbody>
</table>

SMC – State Managed Contract  
GSA – General Services Administration  
USC – US Communities  
IPHEC - Illinois Public Higher Education Cooperative
1. SUBJECT

Financial Statements.

2. REASON FOR CONSIDERATION

For monthly Board information.

3. BACKGROUND INFORMATION

a) Schedule of Investments – This report is presented to the Board for information each month. It lists the Schedule of Investments for each of the College’s Funds. The report details the purchase and maturity dates and interest rate earned.

b) Operating Funds – Budget and Expenditures - This report is presented to the Board for information each month. It lists the budget-to-actual results for the current fiscal year for the Operating Funds.

c) Operating Cash Available to Pay Annual Operating Expenses – This report is presented to the Board for information each month. It shows the amount of operating cash and investments on hand and Board approved fund balance restrictions compared to prior year annual operating expenses and presents the ratio of cash available to annual operating expenses.
## COLLEGE OF DUPAGE
COMMUNITY COLLEGE DISTRICT NO. 502
INVESTMENT SCHEDULE
May 31, 2014

<table>
<thead>
<tr>
<th>FINANCIAL INSTITUTION</th>
<th>DATE PURCHASED</th>
<th>DATE OF MATURITY</th>
<th>RATE OF RETURN *</th>
<th>PRINCIPAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPERATING INVESTMENTS:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EDUCATIONAL FUND</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>US Bank - IL FUNDS</td>
<td>N/A</td>
<td>N/A</td>
<td>0.01</td>
<td>$185,996</td>
</tr>
<tr>
<td>Wheaton Bank &amp; Trust NOW Acct</td>
<td>N/A</td>
<td>N/A</td>
<td>0.20</td>
<td>16,159,756</td>
</tr>
<tr>
<td>PFM Liquidity Acct</td>
<td>N/A</td>
<td>N/A</td>
<td>0.07</td>
<td>558</td>
</tr>
<tr>
<td>Bank Baroda New York NY CD</td>
<td>4/4/2014</td>
<td>10/8/2014</td>
<td>0.20</td>
<td>249,000</td>
</tr>
<tr>
<td>FirstBank PR Santurce CD</td>
<td>8/9/2013</td>
<td>8/8/2014</td>
<td>0.40</td>
<td>249,000</td>
</tr>
<tr>
<td>Bank India New York NY CD</td>
<td>9/19/2013</td>
<td>9/17/2014</td>
<td>0.40</td>
<td>249,000</td>
</tr>
<tr>
<td>Safra Nat'l Bk New York CD</td>
<td>8/15/2013</td>
<td>11/17/2014</td>
<td>0.45</td>
<td>249,000</td>
</tr>
<tr>
<td>Chase High Yield Saving</td>
<td>N/A</td>
<td>N/A</td>
<td>0.05</td>
<td>17,122,796</td>
</tr>
<tr>
<td>IMET Convenience Fund</td>
<td>N/A</td>
<td>N/A</td>
<td>0.35</td>
<td>12,015,652</td>
</tr>
<tr>
<td>Northern Trust - Ultra-Short Fixed Income</td>
<td>N/A</td>
<td>N/A</td>
<td>0.75</td>
<td>46,283,861</td>
</tr>
<tr>
<td>Northern Trust - GS Short Duration Fund</td>
<td>N/A</td>
<td>N/A</td>
<td>1.53</td>
<td>18,295,541</td>
</tr>
<tr>
<td>Northern Trust - GS FMV Adjustment</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>36,621</td>
</tr>
<tr>
<td>Global Gov't Securities: FNMA</td>
<td>07/26/12</td>
<td>08/14/17</td>
<td>1.00</td>
<td>30,000,000</td>
</tr>
<tr>
<td>Global Gov't Securities: FMV Adjustment</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>(29,421)</td>
</tr>
<tr>
<td>Global Gov't Securities: Money Market</td>
<td>N/A</td>
<td>N/A</td>
<td>0.01</td>
<td>28</td>
</tr>
<tr>
<td><strong>WORKING CASH FUND</strong></td>
<td></td>
<td></td>
<td></td>
<td>140,067,688</td>
</tr>
<tr>
<td>PFM Investments</td>
<td>N/A</td>
<td>N/A</td>
<td>-0.22</td>
<td>8,034,101</td>
</tr>
<tr>
<td>PFM Fair Market Value Adjustment</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>(12,508)</td>
</tr>
<tr>
<td>PFM IIIT</td>
<td>N/A</td>
<td>N/A</td>
<td>0.02</td>
<td>25,910</td>
</tr>
<tr>
<td><strong>SUB-TOTAL OPERATING INVESTMENTS</strong></td>
<td></td>
<td></td>
<td></td>
<td>8,047,503</td>
</tr>
<tr>
<td><strong>148,115,191</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>DEBT SERVICE FUNDS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SERIES 2013A Bonds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amalgamated Money Market</td>
<td>N/A</td>
<td>N/A</td>
<td>0.01</td>
<td>741</td>
</tr>
<tr>
<td><strong>CONSTRUCTION INVESTMENTS:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SERIES 2013A Bonds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chase High Yield Saving <strong>NOTE 1</strong></td>
<td>N/A</td>
<td>N/A</td>
<td>0.05</td>
<td>(15,852,506)</td>
</tr>
<tr>
<td>Managed Portfolio - ClearArc Capital</td>
<td>N/A</td>
<td>N/A</td>
<td>-1.85</td>
<td>758,176</td>
</tr>
<tr>
<td>Money Market</td>
<td>N/A</td>
<td>N/A</td>
<td>0.01</td>
<td>5,003</td>
</tr>
<tr>
<td>Managed Portfolio Fair Value Adjustment</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>(4,531)</td>
</tr>
<tr>
<td>Deutsche Bank - Fidelity Mutual Fund</td>
<td>N/A</td>
<td>N/A</td>
<td>0.45</td>
<td>18,090,373</td>
</tr>
<tr>
<td>Deutsche Bank - Fidelity Mutual Fund Fair Value Adjustment</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>3</td>
</tr>
<tr>
<td>State Street - Federated Mutual Fund</td>
<td>N/A</td>
<td>N/A</td>
<td>0.25</td>
<td>18,049,807</td>
</tr>
<tr>
<td>State Street - Federated Mutual Fund Fair Value Adjustment</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>(36,269)</td>
</tr>
<tr>
<td>Northern Trust - GS Enhanced Income Mutual Fund</td>
<td>N/A</td>
<td>N/A</td>
<td>0.46</td>
<td>18,006,795</td>
</tr>
<tr>
<td>Northern Trust Fair Value Adjustment</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>(18,940)</td>
</tr>
<tr>
<td><strong>OPERATIONS AND MAINTENANCE (RESTRICTED) FUND</strong></td>
<td></td>
<td></td>
<td></td>
<td>39,050,911</td>
</tr>
<tr>
<td>PFM Investments</td>
<td>N/A</td>
<td>N/A</td>
<td>-0.22</td>
<td>17,657,709</td>
</tr>
<tr>
<td>PFM Fair Market Value Adjustment</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>(29,185)</td>
</tr>
<tr>
<td>PFM IIIT</td>
<td>N/A</td>
<td>N/A</td>
<td>0.02</td>
<td>60,456</td>
</tr>
<tr>
<td><strong>SUB-TOTAL CONSTRUCTION INVESTMENTS</strong></td>
<td></td>
<td></td>
<td></td>
<td>17,688,380</td>
</tr>
<tr>
<td><strong>56,775,891</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>GRAND TOTAL ALL INVESTMENTS</strong></td>
<td></td>
<td></td>
<td></td>
<td>$204,891,823</td>
</tr>
</tbody>
</table>

**NOTE 1** - Represents amounts owed to operating funds for construction expenses.

* All rates of return are annual except for the investment portfolio in the Construction Fund, the Northern Trust and PFM Operating Investments which are fiscal year-to-date.
<table>
<thead>
<tr>
<th>Fund</th>
<th>Cash Equivalents and Investments</th>
<th>FY2014 Interest Budget</th>
<th>Budgeted Planned to Date</th>
<th>Interest Earned to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational Fund <em>(1)</em></td>
<td>$102,518,997</td>
<td>$387,921</td>
<td>$366,151</td>
<td>$565,538</td>
</tr>
<tr>
<td>Operations and Maintenance Fund <em>(1)</em></td>
<td>22,533,861</td>
<td>113,132</td>
<td>102,341</td>
<td>89,305</td>
</tr>
<tr>
<td>Operations and Maintenance (Restricted) Fund</td>
<td>56,775,891</td>
<td>293,300</td>
<td>281,859</td>
<td>112,210</td>
</tr>
<tr>
<td>Debt Service Fund *(1) *(2)</td>
<td>4,792,747</td>
<td>129,014</td>
<td>120,815</td>
<td>77,722</td>
</tr>
<tr>
<td>Auxiliary Fund <em>(1)</em></td>
<td>10,222,824</td>
<td>45,753</td>
<td>41,254</td>
<td>35,561</td>
</tr>
<tr>
<td>Working Cash Fund <em>(3)</em></td>
<td>8,047,503</td>
<td>40,000</td>
<td>36,040</td>
<td>(11,840)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$204,891,823</strong></td>
<td><strong>$1,009,120</strong></td>
<td><strong>$948,460</strong></td>
<td><strong>868,496</strong></td>
</tr>
</tbody>
</table>

*(1)* The actual cash equivalents and investments are held in the Education Fund. The allocation of these cash equivalents and investments are based on the cash balance for each of these funds. Excludes unrealized gains/(losses) on investments.

*(2)* Includes $741 reserved for future debt service interest payments for the Series 2013A bonds.

*(3)* The negative interest in the Working Cash Fund is due to realized losses of $108,276 on the sale and maturities of securities. These securities were purchased in calendar year 2012 for a premium because of the higher coupon rate offered on these securities. Over the period these securities were held, the College earned .54%. 


<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Issue</td>
<td>5/31/2013</td>
</tr>
<tr>
<td>Original Bond Proceeds</td>
<td>$ 93,455,230</td>
</tr>
<tr>
<td>Original Expense Budget</td>
<td>93,455,230</td>
</tr>
<tr>
<td>Expenses to Date</td>
<td>56,699,371</td>
</tr>
<tr>
<td>Future Funds Available</td>
<td>39,086,911</td>
</tr>
<tr>
<td>DIVISION</td>
<td>CURRENT ANNUAL BUDGET</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>-----------------------</td>
</tr>
<tr>
<td><strong>EDUCATION FUND</strong></td>
<td></td>
</tr>
<tr>
<td>President</td>
<td>$982,990</td>
</tr>
<tr>
<td>Govern. Relations/Board of Trustees</td>
<td>431,230</td>
</tr>
<tr>
<td><strong>Executive Vice President</strong></td>
<td></td>
</tr>
<tr>
<td>Executive VP Administration</td>
<td>1,054,831</td>
</tr>
<tr>
<td>Academic Affairs Administration</td>
<td>4,483,476</td>
</tr>
<tr>
<td>Business &amp; Technology</td>
<td>16,132,754</td>
</tr>
<tr>
<td>Health &amp; Social Sciences</td>
<td>31,804,688</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>22,034,416</td>
</tr>
<tr>
<td>Library</td>
<td>5,014,663</td>
</tr>
<tr>
<td>Continuing Education</td>
<td>5,073,841</td>
</tr>
<tr>
<td><strong>Academic Affairs Total</strong></td>
<td>86,543,838</td>
</tr>
<tr>
<td>Student Affairs</td>
<td>15,780,833</td>
</tr>
<tr>
<td>Information Technology</td>
<td>15,703,742</td>
</tr>
<tr>
<td>Plan &amp; Inst Effectiveness</td>
<td>827,459</td>
</tr>
<tr>
<td><strong>Total Executive Vice President</strong></td>
<td>119,910,713</td>
</tr>
<tr>
<td><strong>Administrative Affairs</strong></td>
<td></td>
</tr>
<tr>
<td>Administrative Affairs Admin.</td>
<td>685,188</td>
</tr>
<tr>
<td>Business Affairs</td>
<td>2,049,177</td>
</tr>
<tr>
<td>Police Department</td>
<td>2,374,712</td>
</tr>
<tr>
<td>Finance Office</td>
<td>4,413,152</td>
</tr>
<tr>
<td>Facilities/Plant Administration</td>
<td>4,917,016</td>
</tr>
<tr>
<td>Risk Management</td>
<td>383,395</td>
</tr>
<tr>
<td>General Institutional</td>
<td>13,600,817</td>
</tr>
<tr>
<td><strong>Total Administrative Affairs</strong></td>
<td>28,422,957</td>
</tr>
<tr>
<td>Human Resources</td>
<td>2,771,683</td>
</tr>
<tr>
<td>Development &amp; Foundation</td>
<td>1,973,310</td>
</tr>
<tr>
<td>External Relations</td>
<td>4,468,784</td>
</tr>
<tr>
<td><strong>Total Education Fund:</strong></td>
<td>$158,961,667</td>
</tr>
<tr>
<td><strong>OPERATIONS &amp; MAINTENANCE FUND</strong></td>
<td></td>
</tr>
<tr>
<td>Administrative Affairs</td>
<td>$15,228,785</td>
</tr>
<tr>
<td>Information Technology</td>
<td>653,856</td>
</tr>
<tr>
<td><strong>Total Operations &amp; Maintenance Fund:</strong></td>
<td>$15,877,641</td>
</tr>
<tr>
<td><strong>Total General Funds</strong></td>
<td>$174,839,308</td>
</tr>
</tbody>
</table>
College of DuPage

FY 2013 & FY 2014 Education Fund Committed Expenditures

Percentages include cumulative monthly committed expenses as a percent of budget.
### COLLEGE OF DUPAGE

**Operating Cash Available to Pay Annual Operating Expenses**

as of May 31, 2014

<table>
<thead>
<tr>
<th>Net % of Operating Cash/Investments Available to Pay Operating Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Without Restrictions</strong></td>
</tr>
<tr>
<td><strong>Net of Board Approved Fund Balance Restrictions</strong></td>
</tr>
<tr>
<td>---------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Total Operating Cash/Investments</strong></td>
</tr>
<tr>
<td>$ 148,115,191</td>
</tr>
<tr>
<td><strong>Current Fund Balance Restriction</strong></td>
</tr>
<tr>
<td>-</td>
</tr>
<tr>
<td><strong>Net Operating Cash/Investments</strong></td>
</tr>
<tr>
<td>148,115,191</td>
</tr>
<tr>
<td><strong>FY2013 Operating Expenses</strong></td>
</tr>
<tr>
<td>150,671,163</td>
</tr>
<tr>
<td><strong>Net % Of Operating Cash/Investments Available To Pay Annual Operating Expenses</strong></td>
</tr>
<tr>
<td>98.3%</td>
</tr>
</tbody>
</table>
9. **CONSENT AGENDA**

B. For APPROVAL: Standard Items

   1) Minutes
   2) Financial Reports
   3) Bids
   4) Requests for Proposals (RFP)
   5) Purchase Orders (PO)
   6) Personnel Actions
COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. **SUBJECT**
   Approval of Board Meeting Minutes.

2. **REASON FOR CONSIDERATION**
The minutes of all Board of Trustees Meetings of Community College District 502 must be approved by the Trustees at a public Board Meeting.

3. **BACKGROUND INFORMATION**
   Minutes are normally approved the month following the meeting dates.

4. **RECOMMENDATION**
   That the Board of Trustees approves the following Board Meeting Minutes:
   a) May 22, 2014 Regular Board Meeting
SIGNATURE PAGE FOR APPROVAL OF BOARD MEETING MINUTES

ITEM(S) ON REQUEST
That the Board of Trustees approves the following Board Meeting Minutes:
   a) May 22, 2014 Regular Board Meeting

Euni Carville
Administrative Assistant, Office of the President 6/11/14

Joseph E. Coleman
Executive Vice President 6/11/14
1. CALL TO ORDER
At 7:08 p.m., the Regular Meeting of the Board of the College of DuPage Board of Trustees was called to order by Chairman Birt.

2. ROLL CALL

Also Present: President Dr. Robert L. Breuder, Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., staff members, representatives of the press and visitors. (Minutes prepared by Erin Carrillo, Administrative Assistant, Office of the President.)

3. APPROVAL OF AGENDA
Chairman Birt called for a motion to approve tonight’s Agenda. Trustee Svoboda moved, Trustee Savage seconded the motion. On voice vote, the Board of Trustees approved the Agenda for the Regular Board Meeting of May 22, 2014. The motion carried unanimously.

4. PRESENTATIONS
4. A. Naperville Center Update
   - Julie Carey, Project Manager and Bailey Edward provided an update on the Naperville Center.

4. B. Model UN Update
   - David Goldberg, Professor Political Science spoke regarding the Model UN. Justine Lawrence and Haroon Atcha both spoke regarding their experiences with Model UN.

4. C. Budget Presentation
   - Thomas Glaser, Senior Vice President Administration & Treasurer presented the FY2015 Budget

5. STUDENT TRUSTEE’S REPORT
   - ICCB meeting

6. PRESIDENT’S REPORT
   - Earl Dowling, Vice President Student Affairs, introduced the Diversity Initiative
Advisory Committee.
- James Benté, Vice President Planning & Institutional Effectiveness presented the PACE survey results.

7. COLLEGE OF DUPAGE EMPLOYEES
- Glenn Hansen, President of Faculty Association and Faculty Senate spoke regarding the contract renewal.
- Eva Marie Raepple, Professor of Philosophy and Chris Goergen, Professor Political Science spoke regarding the Community Education Farm.

COLLEGE OF DUPAGE STUDENTS
- Parker Rechsteiner spoke regarding the Community Education Farm.
- Carlos Sam Ortega Guerrero extended his thanks to COD for giving him opportunities he wouldn’t have had elsewhere.

8. COMMENTS FROM DISTRICT 502 CITIZENS
- Isola Metz spoke regarding the Community Education Farm.

COMMENTS FROM CITIZENS AT-LARGE
- Adam Andrezewski spoke regarding public policy.

At 9:10 p.m. Chair Birt announced a short break. Meeting reconvened at 9:20 p.m.

9. CONSENT AGENDA
- Chairman Birt asked if there were any Consent Agenda items the Board would like to remove and vote on separately. Hearing none, Secretary O'Donnell moved, Trustee Svoboda seconded, that the Board of Trustees approve the Consent Agenda consisting of the following items:

A. The following items for BOARD INFORMATION only:
   9. A. 3) Financial Statements
      a) Schedule of Investments
      b) Operating Funds – Budget and Expenditures
      c) Operating Cash Available to Pay Annual Operating Expenses
      d) Disposal of Capital Assets

B. The following items for BOARD APPROVAL:
   1) Minutes
      a) May 22, 2014 Regular Board Meeting

   2) Financial Reports
      a) Treasurer’s Report
      b) Payroll and Accounts Payable Report
3) Bid Items
   a) Homeland Security Training Center Bid Release 1 to Spancrete, N16 W23415 Stoneridge Drive, Waukesha, WI 53188, for the lump sum bid amount of $1,509,200.00.

   b) Naperville Regional Center Renovation Bid Package 1 to the lowest responsible bidders as follows:
      a) That the Board of Trustees awards the bids for the Naperville Regional Center (NRC) Renovation Bid Package 1 to the lowest responsible bidders and assigns the contracts to Pepper Construction Co. as follows:
         • Furniture Relocation: 3MD Relocation Services, LLC., 1915 Janice Ave. Melrose Park, IL 60160 for the value of $97,171.00.
         • Demolition: Alpine Demolition, 520 South River St. Batavia, IL 60510 for a total contract value of $167,810.00.
         • Structural Steel / Misc Metals: S.G. Krauss Co., 220 Stanley Sty. Elk Grove Village, IL 60007 for a total contract value of $416,200.00.
         • Metal Wall Panels: All American Exterior Solutions, 150 Oakwood Rd., Lake Zurich IL 60047 for the value of $227,000.00.
         • Roofing, Sheet Metal and Skylights: Sullivan Roofing, Inc., 60 East State Pkwy., Schaumburg, IL 60173 for a total contract award of $192,200.00.
         • General Trades: Doherty Construction, Inc., 163 North Valley Hill Rd., Woodstock IL 60098 for a total contract award of $644,600.00.
         • Flooring Finishes: Vortex Commercial Flooring, 25 West Official Rd., Addison, IL 60101 for a total contract award of $276,954.00.
         • Painting: Midwest Decorating, Inc., 44W108 US Highway 20, Hampshire, IL 60140 for a total contract value of $47,690.00.
         • Elevators: Schindler Elevator Corp., 853 N. Church Ct. Elmhurst, IL 60126 for the value of $72,900.00.
         • Fire Suppression: US Alliance Fire Protection, 28427 North Ballard Unit H, Lake Forest, IL 60045 for a total contract value of $32,590.00.
         • Plumbing: Abitua Sewer, Water & Plumbing, Inc., 887 Church Rd., Elgin, IL, for a total contract value of $43,627.00.
         • HVAC: F.E. Moran, 2265 Carlson Dr., Northbrook, IL 60062 for the value of $438,000.00.
         • Building Automation: Siemens Industry, Inc., 585 Slawin Ct., Mount Prospect, IL 60056 for the value of $99,498.00.
Item 9. B. 1) a) June 26, 2014

- Excavation & Earthwork: DuPage Topsoil, Inc., 540 Topsoil Dr., West Chicago, IL 60185 a total contract value of $86,805.00.
- Asphalt Paving: Glander Paving, 303 North Eric Dr., Palatine, IL 60067 for the value of $29,000.00.
- Landscape & Irrigation: Landworks Limited, 751 North Bolingbrook Dr. #17, Bolingbrook, IL 60440, for a total contract value of $228,672.00.

For a subtotal expenditure of $3,508,012.00.

b) The value of the above awarded contracts with the addition of general allowance funds in the amount of $100,000.00 reflects a project cost for this portion of the work of $3,608,012.00. The contract with Pepper Construction Company, LLC, 411 Lake Zurich Road, Barrington, IL 60010 in the amount of $480,791.00, was previously approved.

For a total award of $3,608,012.00.

c) Site Work – West Campus Connector Roadway to the lowest responsible bidder as follows:

a) That the Board of Trustees award the bids for Site Work – West Campus Connector Roadway to the lowest responsible bidders and assign the contracts to Power Construction Company, LLC. as follows:

- Site Electrical: We recommend that the bid be awarded to the lowest responsible bidder, Utility Dynamics, 23 Commerce Drive, Oswego, Illinois 60543 for the value of $75,000.00.
- Excavation: We recommend that the bid be awarded to the lowest responsible bidder, Alamp Concrete Contractors, Inc., 1900 Wright Boulevard, Schaumburg Illinois 60193 for the value of $857,258.00.
- Asphalt Paving: We recommend that the bid be awarded to the lowest responsible bidder, Schroeder Asphalt Services, Inc., PO Box 831, Huntley, Illinois 60442, for the value of $246,586.00.
- Site Concrete: We recommend that the bid be awarded to the lowest responsible bidder, Geneva Construction Company, 1350 Aurora Avenue, Aurora, Illinois 60505 for the value of $77,454.00.
- Landscaping: We recommend that the bid be awarded to the lowest responsible bidder, Breezy Hill, 7530 288th Avenue, Salem, Wisconsin 53168 for the value of $318,000.00.
Irrigation: We recommend that the bid be awarded to the lowest responsible bidder, Central Lawn Sprinklers, Inc., 239 King Street, Elk Grove Village, Illinois 60007 for the value of $94,820.00.

Site Utilities: We recommend that the bid be awarded to the lowest responsible bidder, Berger Excavating Contractors, Inc., 1205 Garland Road, Wauconda, Illinois 60084 for the value of $268,000.00.

For a subtotal expenditure of $1,940,218.00.

b) That the Board of Trustees increase the contract amount with Power Construction Company LLC, 2360 North Palmer Drive, Schaumburg, IL 60173, related to 2014 Site Work Infrastructure, and Parking Improvements Project West Connector Roadway in accordance with the contract terms and the previously approved fee schedule that includes .85% fee for insurance in the amount of $16,945.38, a 2.75% fee for trade contract costs in the amount of $53,356.00, and a 4.00% fee for General Conditions in the amount of $79,742.96 for a total fee amount of $150,044.33.

For a total expenditure of $2,090,262.33.

d) SRC Generator Building Cladding – BIC Building Stack Cladding and Roof Replacement to the lowest responsible bidder LJ Morse Construction, 128 S. Broadway, Aurora, IL 60505 for the lump sum bid amount of $411,380.00.

e) Miscellaneous Concrete Projects to the lowest responsible bidder as follows:

4) Requests for Proposals:
   a) Wireless Lockset System Design Services to Environmental Systems Design, Inc., 175 West Jackson Boulevard, Chicago, IL 60604, for a total expenditure of $47,135.00.

5) Purchase Orders:
   a) Food purchases for Early Childhood Center, Fiscal Year 2014 with Sysco Food Services, 250 Wieboldt Drive, Des Plaines, IL 60016-3192 for an amount of $30,000.00 to be paid upon receipt of invoice.

   b) Rental Fees for Community Consolidated School District 89 – Briar Glen Elementary School, Summer 2013 to Community Consolidated School District 89, 22W600 Butterfield Road, Glen Ellyn, IL 60137, for an amount of $50,000.00 payable upon receipt of invoice.

   c) Contractual fees for educational partner Education To Go, a part of
Cengage Learning, for Fiscal Year 2014 with Education To Go, PO Box 36716, Chicago, IL 60694-6716, for an amount of $40,000.00 payable upon receipt of specific invoices.

d) Photography Services for College events as follows:
   a) Press Photography Network Inc., 136 Grady Drive, Bolingbrook, IL 60440, for the remainder of Fiscal Year 2014 for a not to exceed expenditure of $39,000.00; and
   b) Press Photography Network, Inc. 136 Grady Drive, Bolingbrook, IL 60440, for Fiscal Year 2015 for a not to exceed expenditure of $45,000.00.
   For a total expenditure of $84,000.00.

e) Rental Fees for Community Christian Church (Yellow Box), Summer 2014 to Community Christian Church, 1635 Emerson Lane, Naperville, IL 60540, for an amount of $30,000.00, payable upon receipt of invoice for rental fees from June 16, 2014 to August 15, 2014.

f) Maintenance Contract Renewals for the Library as follows:
   (A) CARLI
       (Library Database Licenses)
       100 Trade Centre Drive, Suite 303
       Champaign, IL 61820-7233
       $ 77,325.00
   (B) EBSCO Information Services
       (Library Annual Periodicals)
       1140 Silver Lake Road
       Cary, IL 60013-1685
       $ 98,000.00
   (C) Gale
       (Library Database Licenses)
       27500 Drake Road
       Farmington Hills, IL 48331-3535
       $ 34,903.44
   (D) OCLC/ILLINET-Illinois State Library
       (Online Computer Library Center, Inc.)
       300 S. Second Street
       Springfield, IL 62701
       $ 43,685.00
   (E) Proquest LLC
       (Library Database Licenses)
       6216 Paysphere Circle
       Chicago, IL 60674
       $ 49,350.00
   For a total expenditure of: $303,263.44.

g) Snow Removal Services for Fiscal Year 2014 with KACOA Landscaping Inc., 1008 Persimmon Drive, Genoa, IL 60135, for an amount of $56,300.00 payable upon receipt of invoice through June 30, 2014.
h) **Apple Computer Equipment** with Apple Inc., 12545 Riata Vista Circle, Austin, TX 78727, for a total expenditure of $34,975.00.

i) **Adobe Software ETLA Agreement** with Adobe Corporation, 345 Park Avenue, San Jose, CA 95110, for the period of July, 2014 – July, 2017 in the amount of $198,768.00.

j) **Plantings, Seasonal** with Casey Carr d/b/a Gardenworks, 21423 Sarah Drive, Lake Villa, IL 60046, for a total expenditure of $25,000.00.

k) **Culinary & Hospitality Center (CHC) Meat Purchase** to Consumers Packing Company, 6492 Eagle Way, Chicago, IL 60678 for a total annual expenditure of $25,000.00.

l) **Transcript Capture and Transfer Credit Evaluation Solution** (Cancellation)

m) **Intelligent Capture for Transcripts Solution** with Perceptive Software, 22701 West 68th Terrace, Shawnee, KS 66226, for a total expenditure of $161,630.00.

n) **Ellucian Portal Upgrade** with Ellucian, 4375 Fair Lakes Ct., Fairfax, VA 22033, for a total expenditure of $40,500.00.

6) **Ratify the Personnel Actions.**
   a) Ratification of Administrator Appointments
   b) Ratification of Faculty Appointments
   c) Ratification of Managerial Appointments
   d) Ratification of Classified Appointments
   e) Ratification of Classified Transfers
   f) Ratification of Managerial Resignations / Terminations
   g) Ratification of Classified Resignations / Terminations
   h) Ratification of Faculty Retirements
   i) Ratification of Classified Retirement

9. C. **The following Construction-Related items were approved:**
   1) Ratification of Construction Change Orders
      • Referendum-Related Projects

      • **CAMPUS MAINTENANCE CENTER (CMC) – PEPPER #217: CREDIT ($1,075.00)**. This credit change is to reconcile previously approved CR 48 and CR 81 with correct labor rates and subcontractor markup. *This is a Reconciliation Scope Change.*
• **CAMPUS MAINTENANCE CENTER (CMC) – PEPPER #218: CREDIT ($614.00).** This credit change is to close-out the remaining allowance funds for the CMC construction project. *This is a Final Close-Out Change.*

• **PE RENOVATION – POWER #232: $44,429.00.** This change is for 2 new commercial washers and 3 new commercial dryers for athletic uniforms. Existing equipment was old and unreliable. *This is an Owner-Requested Scope Change.*

• **PE RENOVATION – POWER #233: $1,827.00.** This change is to add controls and wiring to allow CODPD to control the locking and opening of the doors automatically. *This change is the result of an oversight by the A/E.*

• **SCC RENOVATION – WIGHT & COMPANY #002: $59,445.00.** This change is the result of closing out the Architects and Engineers fees. Fees were calculated with final construction, furniture and equipment costs in accordance with the Owner/Architect Agreement. It should be noted that Wight’s initial request for final accounting was $117,070. The negotiated amount of $59,445 represents a substantial reduction to their original request, from which amounts were eliminated in association with errors and omissions that occurred during the project. *This is an Owner-Requested Scope Change.*

• **SCC RENOVATION – WIGHT & COMPANY #003: $2,782.94.** This change is for the cost to increase the reimbursable expense allowance in accordance with the contract documents in proportion to the construction, furniture and equipment cost increase. *This is an Owner-Requested Scope Change.*
  - Capital Budget Projects

• **ADDISON REGIONAL CENTER – LEGAT ARCHITECTS TASK ORDER CONTRACT #54R: $35,445.00.** This change is to increase the task order contract with Legat Architects to include additional services for the design of the Addison Regional Center renovation for the cosmetology program. This change order will be funded by the Addison Regional Center renovation project budget. *This is an Owner-Requested Scope Change.*

2) Approval of Construction-Related Change Orders
   - Referendum-Related Projects
     - None
   - Capital Budget Projects
     - None

9. D. Final Construction Compliance:
   1) Seaton Computing Center (SCC) Illinois Community College Board (ICCB) Statement of Final Construction Compliance.

Chairman Birt asked if any Trustee had a question regarding a Consent Agenda item. Hearing no questions or comments from the Board, Secretary O'Donnell called the roll for approval of the Consent Agenda items. Student Trustee Escamilla’s preference is for the motion. Voting aye: Vice Chair Hamilton, Trustee McGuire, Secretary O'Donnell, Trustees Savage, Svoboda, Co-Vice Chair Wozniak and Chair Birt. Motion to approve all Consent
Agenda items listed above carried unanimously.

10. NEW BUSINESS

A. For Information Only:
   1) Strategic Long Range Plan (SLRP) for College of DuPage
   2) New Teaching and Learning Center Building

B. For Approval:
   1) Secretary O’Donnell moved and Vice Chair Hamilton seconded that the Board approve Board Policy 10-106. Student Trustee Escamilla’s preference is for the motion. On roll call, voting aye: Vice Chair Hamilton, Trustee McGuire, Secretary O’Donnell, Trustees Savage and Svoboda, Co-Vice Chair Wozniak and Chair Birt. Motion carried unanimously.

   2) Trustee Savage moved and Vice Chair Hamilton seconded that the Board approve Resolution in Support of Community Colleges Awarding Applied Technology and/or Applied Science Baccalaureate Degrees.

      An amendment to the resolution was proposed by Dr. Breuder.

      RESOLUTION

      Be it resolved that the Board of Trustees of College of DuPage hereby supports Illinois legislation that would allow Illinois Community Colleges to award Bachelor of Applied Technology (BAT) and/or Bachelor of Applied Science (BAS) degrees to address an unmet need within the district served by the community college and for which no Illinois public university, after given the opportunity, has committed to meeting the demonstrated need by providing the relevant baccalaureate degree within the district. The Board hereby reaffirms its commitment to the mission of the Community College as existent in Illinois.

      Chair Birt entertained a motion on the amended resolution: Secretary O’Donnell moved and Trustee McGuire seconded.

      Student Trustee Escamilla’s preference is for the motion. On roll call, voting aye: Trustee McGuire, Secretary O’Donnell, Trustees Savage and Svoboda, Co-Vice Chair Wozniak, Vice Chair Hamilton and Chair Birt. Motion on Amended Resolution carried unanimously.

   3) Secretary O’Donnell moved and Trustee Svoboda seconded that the Board approve the Homeland Security Training (HTC) Center Project ICCB Application. Student Trustee Escamilla’s preference is for the motion. On roll call, voting aye: Secretary O’Donnell, Trustees Savage and Svoboda, Co-Vice Chair Wozniak, Vice Chair Hamilton, Trustee McGuire and Chair Birt. Motion carried unanimously.
4) Vice Chair Hamilton moved and Trustee Svoboda seconded that the Board approve the College of DuPage Faculty Association IEA/NEA Contract Extension August 19, 2015 through the calendar day immediately before Fall Term 2017. Student Trustee Escamilla’s preference is for the motion. On roll call, voting aye: Trustees Savage and Svoboda, Co-Vice Chair Wozniak, Vice Chair Hamilton, Trustee McGuire, Secretary O'Donnell and Chair Birt. Motion carried unanimously.

5) Vice Chair Hamilton moved and Trustee Savage seconded that the Board approve Compensation for Classified and Managerial Staff, Administrators, the President’s Senior Management Team, and the President for FY2016 and FY2017; Increase Compensation for Classified and Managerial Staff, Administrators, the President’s Senior Management Team, and the President for FY2016 and FY2017. Student Trustee Escamilla’s preference is for the motion. On roll call, voting aye: Trustee Svoboda, Co-Vice Chair Wozniak, Vice Chair Hamilton, Trustee McGuire, Secretary O'Donnell, Trustee Savage and Chair Birt. Motion carried unanimously.

6) Trustee Svoboda moved and Vice Chair Hamilton seconded that the Board approve the New AAS Degree in Game Animation & Design. Student Trustee Escamilla’s preference is for the motion. On roll call, voting aye: Co-Vice Chair Wozniak, Vice Chair Hamilton, Trustee McGuire, Secretary O'Donnell, Trustees Savage and Svoboda and Chair Birt. Motion carried unanimously.

7) Vice Chair Hamilton moved and Trustee McGuire seconded that the Board approve the Board of Trustees FY15 Budget. Student Trustee Escamilla’s preference is for the motion. On roll call, voting aye: Vice Chair Hamilton, Trustee McGuire, Secretary O'Donnell, Trustees Savage and Svoboda, Co-Vice Chair Wozniak and Chair Birt. Motion carried unanimously.

11. TRUSTEE DISCUSSION ITEMS
   • None

12. ANNOUNCEMENTS:
    ICCTA Report
    • Lobby Day:
      o Met with Senator Connelly.
      o Jeannie Ives spoke on behalf of the College of DuPage regarding Veteran’s funding.
      o Discussions on keeping the MAP Funding and adding an additional $50,000,000.
    • ICCTA Annual Convention is June 6-7, 2014 in Springfield, Illinois.
Foundation Report
- Foundation has raised over $4,000,000 year to date which exceeds the $3,000,000 goal for the entire year.
- Board Development hosted a recruitment dinner on May 14, 2014 at the Waterleaf.
- The Foundation has received the final appraisal from the Cleve Carney Art Collection. The College of DuPage’s component of the collection is valued at $1,000,000. The Foundation is working with the executor of the estate to finalize the College’s acquisition by the end of this May.
- A family recently approached the Foundation regarding a possible donation of their extensive art collection of over 300 pieces which includes works by such world-renowned artists as Pablo Picasso. The Foundation Partnership along with the College’s Art Committee hopes to finalize plans with regard to the acceptance of all or a part of the collection this summer.
- The Foundation and Bison Gear Engineering Corporation are in conversations to further their partnership in enhancing the student experience with the manufacturing program.
- The Foundation is in the process of wrapping up its annual COD 4 COD fundraising campaign that occurred with faculty and staff making gifts to the College of DuPage Foundation to support College of DuPage programs and scholarships.

Other Announcements
- Trustee Svoboda and Trustee McGuire commented on the completion ceremonies.
- Trustee Savage commented on the successful Lyon’s Community Night.
- Chair Birt mentioned that registration for the 3rd Annual Laps for Chaps opens on June 1, 2014.

13. ADJOURN
At 10:21 p.m., Chairman Birt noted that, if there was no further business to come before the Board, she would entertain a motion to adjourn. Vice Chair Hamilton moved, Trustee Svoboda seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By: __________________________________________
Allison O’Donnell, Board Secretary

Approved: June 26, 2014

By: __________________________
Erin Birt, Board Chairman
COLLEGE OF DU PAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

   Financial Reports.

2. REASON FOR CONSIDERATION

   For monthly Board approval.

3. BACKGROUND INFORMATION

   a) Treasurer's Report – The Treasurer's Report goes to the Board for approval every month except July. The Treasurer's Report includes the receipts and disbursements for each month by fund on strictly a cash basis. Therefore, the ending balance in each fund is equal to the balance of the cash and investments by fund.

   b) Payroll and Accounts Payable Report – This report is presented to the Board for approval each month.

4. RECOMMENDATION

   That the Board of Trustees approves the Treasurer's Report and Payroll & Accounts Payable Report.
ITEM(S) ON REQUEST

That the Board of Trustees approves the Treasurer’s Report and Payroll & Accounts Payable Report.

Lynda D. Henry 6/11/2014
Assistant Vice President Financial Affairs and Controller Date

Cheryl Shaw 6/11/2014
Senior Vice President, Administration and Treasurer Date

Joseph E. Coleman 6/12/14
Executive Vice President Date
### MB Financial and Chase Concentration Accounts

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Balance</td>
<td>$21,111,597</td>
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<tr>
<td><strong>Current Activity</strong></td>
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<tr>
<td>Cash Receipts</td>
<td>7,929,837</td>
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<tr>
<td>Cash Disbursements</td>
<td>(29,505,427)</td>
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<tr>
<td>Wire Transfer/Bank Charges/Voids</td>
<td>24,425,730</td>
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<tr>
<td>Payroll</td>
<td>(7,842,875)</td>
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<tr>
<td><strong>Total Month Activity</strong></td>
<td>(4,992,735)</td>
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<tr>
<td><strong>Ending Balance</strong></td>
<td>$16,118,862</td>
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### Cash

<table>
<thead>
<tr>
<th>Description</th>
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<tbody>
<tr>
<td>MB Financial Concentration Account</td>
<td>$7,070,409</td>
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<tr>
<td>Change Funds</td>
<td>19,140</td>
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<tr>
<td>Chase Concentration and Credit Card Accounts</td>
<td>9,048,453</td>
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<tr>
<td><strong>Total Cash</strong></td>
<td>$16,138,002</td>
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### Cash Equivalents

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<th>Description</th>
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<tr>
<td>ILFUNDS</td>
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<td>Wheaton NOW Account</td>
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<td>Money Market</td>
<td>5,030</td>
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<td>PFM Liquidity Account</td>
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<tr>
<td>Amalgamated Money Market</td>
<td>741</td>
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<tr>
<td>Chase High Yield</td>
<td>1,270,289</td>
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<td>IMET Convenience Fund</td>
<td>12,015,952</td>
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<td><strong>Total Cash Equivalents</strong></td>
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### Investments

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<th>Description</th>
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<tbody>
<tr>
<td>Time Deposits</td>
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<tr>
<td>Northern Trust</td>
<td>45,283,863</td>
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<tr>
<td>PFM</td>
<td>25,691,810</td>
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<tr>
<td>PFM Fair Value Adjustment</td>
<td>(41,693)</td>
</tr>
<tr>
<td>IIIT PFM</td>
<td>86,366</td>
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<tr>
<td>ClearArc Capital Managed Portfolio</td>
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<td>ClearArc Capital Managed Portfolio Fair Value Adjustment</td>
<td>(4,531)</td>
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<tr>
<td>Other Government Securities</td>
<td>30,000,000</td>
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<td>Other Government Securities Fair Value Adjustment</td>
<td>(29,421)</td>
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<td>Deutsche Bank</td>
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<td>Deutsche Bank Fair Value Adjustment</td>
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<td>State Street Bank</td>
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<td>State Street Fair Value Adjustment</td>
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<td>Northern Trust</td>
<td>36,391,336</td>
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<td>Northern Trust Fair Value Adjustment</td>
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<td><strong>Total Investments</strong></td>
<td>$175,253,501</td>
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### Total Cash Equivalents & Investments

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<tr>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>Total Cash Equivalents &amp; Investments</td>
<td>$204,891,823</td>
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<tr>
<td><strong>Total Cash, Cash Equivalents &amp; Investments</strong></td>
<td>$221,029,825</td>
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College of DuPage  
Community College District No. 502  
PAYROLL AND ACCOUNTS PAYABLE REPORT  
CASH DISBURSEMENTS  
May 31, 2014

Payroll - May 2014

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<tr>
<th></th>
<th>Gross</th>
<th>Net</th>
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<tbody>
<tr>
<td>Advises</td>
<td>$11,094,794</td>
<td>$7,428,327</td>
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<tr>
<td>Checks</td>
<td>708,860</td>
<td>414,548</td>
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<tr>
<td><strong>Total Payroll</strong></td>
<td><strong>$11,803,654</strong></td>
<td><strong>$7,842,875</strong></td>
</tr>
<tr>
<td>% Electronic</td>
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<td>94.7%</td>
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Accounts Payable - May 2014*

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<th>Account Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Imprest checks - Vendors</td>
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<tr>
<td>Imprest Echecks - Vendors</td>
<td>706,002</td>
</tr>
<tr>
<td>Imprest checks - Employees</td>
<td>27,150</td>
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<tr>
<td>Imprest Echecks - Employees</td>
<td>104,007</td>
</tr>
<tr>
<td>Imprest checks - Student Refunds</td>
<td>203,627</td>
</tr>
<tr>
<td>Imprest Debit Cards - Student Refunds</td>
<td>57,307</td>
</tr>
<tr>
<td>Imprest E-commerce - Student Refunds</td>
<td>49,132</td>
</tr>
<tr>
<td><strong>Total Imprest</strong></td>
<td><strong>$1,741,186</strong></td>
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<tr>
<td>% Electronic</td>
<td>52.6%</td>
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<table>
<thead>
<tr>
<th>Account Description</th>
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<tbody>
<tr>
<td>Operating checks - Vendors</td>
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<tr>
<td>Operating Echecks - Vendors</td>
<td>5,647,418</td>
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<tr>
<td>ACH transfers - Vendors</td>
<td>1,928,874</td>
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<td>Wire transfers - Vendors</td>
<td>19,715,143</td>
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<td><strong>Total Operating</strong></td>
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<td>% Electronic</td>
<td>98.3%</td>
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Combined Payroll and Accounts Payable - May 2014

<table>
<thead>
<tr>
<th>Account Description</th>
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<tbody>
<tr>
<td>Total Net Payroll Disbursements</td>
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</tr>
<tr>
<td>Total Accounts Payable Disbursements</td>
<td>29,505,427</td>
</tr>
<tr>
<td><strong>Total Cash Disbursements</strong></td>
<td><strong>$37,348,302</strong></td>
</tr>
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*Includes payroll cash disbursements made to vendors and government agencies for employee withholdings.
<table>
<thead>
<tr>
<th>NUMBER</th>
<th>PAYEE NAME</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>IM0147503</td>
<td>Reserve Account</td>
<td>Postage usage replenishment for April 2014</td>
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<tr>
<td>IM0147621</td>
<td>ComEd/Commonwealth Edison</td>
<td>Distribution charges for March - April 2014</td>
<td>42,184.99</td>
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<td>IM0147627</td>
<td>GE Energy</td>
<td>Control system replacements for BIC/ERC project</td>
<td>42,285.00</td>
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<td>IM0147623</td>
<td>Healthcare Service Corp</td>
<td>Run out of medical claims; dental claims March 2014</td>
<td>55,066.60</td>
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<tr>
<td>IM0147624</td>
<td>Linebarger, Goggan, Blair &amp; Sampson, LLP</td>
<td>Commission for collections paid at COD October - March 2014</td>
<td>25,741.09</td>
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<td>IM0147625</td>
<td>Official Payments</td>
<td>Credit card merchant transaction fees - March 2014</td>
<td>36,583.53</td>
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<tr>
<td>IM0147626</td>
<td>Strategic Equipment and Supply</td>
<td>Refrigeration Cases for Food Services</td>
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<tr>
<td>IM0147627</td>
<td>Xerox Corporation</td>
<td>Xerox copier lease/usage fees - February 2014</td>
<td>34,362.08</td>
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<td>IM0147652</td>
<td>IDES-Magnetic Media Unit</td>
<td>Unemployment claims January - March 2014</td>
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<td>IM0148155</td>
<td>Carol Stream Postmaster</td>
<td>Postage for community postcard for Fall enrollment</td>
<td>28,571.97</td>
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<tr>
<td>IM0148236</td>
<td>Healthcare Service Corp</td>
<td>Run out of medical claims; dental claims April 2014</td>
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<td>IM0148237</td>
<td>Reliance Standard Life Insurance</td>
<td>Payroll deductions Life Insurance April 2014</td>
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<td>IM0148237</td>
<td>Reliance Standard Life Insurance</td>
<td>Life Insurance college share April 2014</td>
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<tr>
<td>IM0148237</td>
<td>Reliance Standard Life Insurance</td>
<td>Payroll deductions Long-term disability April 2014</td>
<td>8,949.07</td>
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<tr>
<td>IM0148264</td>
<td>Reliance Standard Life Insurance</td>
<td>Payroll deductions Life Insurance March 2014</td>
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<tr>
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<td>Reliance Standard Life Insurance</td>
<td>Life Insurance college share March 2014</td>
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<td>IM0148264</td>
<td>Reliance Standard Life Insurance</td>
<td>Payroll deductions Long-term disability March 2014</td>
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<tr>
<td>IM0003723</td>
<td>DuPage Credit Union</td>
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<td>IM0003760</td>
<td>Advanced Wiring Solution</td>
<td>Installation of cameras for GED/Testing</td>
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<td>IM0003761</td>
<td>Corporate Lakes Property</td>
<td>Rental fees April 2014</td>
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<td>IM0003762</td>
<td>DAOTES</td>
<td>Pass through funds from ISBE</td>
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<td>IM0003763</td>
<td>Graybar Electric</td>
<td>Security Camera Construction Project</td>
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<td>IM0003833</td>
<td>ACT, Inc.</td>
<td>ACT COMPASS placement testing units</td>
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<td>IM0003884</td>
<td>Hewlett Packard</td>
<td>HP ProDesk 500 G1 SFF Desktop PC</td>
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<td>IM0003885</td>
<td>IACE Travel</td>
<td>Fees for Field Studies Japan trip (participant paid)</td>
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<td>IM0003886</td>
<td>Village of Glen Ellyn</td>
<td>Water services March 2014</td>
<td>15,270.56</td>
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<td>IM00034025</td>
<td>Evans &amp; Son Blacktop, Inc.</td>
<td>Construction services for Athletic Field project</td>
<td>88,285.90</td>
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<tr>
<td>IM00034026</td>
<td>Graef</td>
<td>Professional services for SRC project</td>
<td>20,600.00</td>
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<tr>
<td>IM00034027</td>
<td>Mortenson Construction</td>
<td>Construction management services for SRC project</td>
<td>436,583.00</td>
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<tr>
<td>IM00034147</td>
<td>Community College Health Consortium</td>
<td>Claims for medical insurance plans April and May 2014</td>
<td>2,455,799.14</td>
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<td>IM00034148</td>
<td>Edge Design, LLC</td>
<td>Interior design services for Naperville renovation project</td>
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<td>Edward Hospital-Emms</td>
<td>Fees for COD Fire Science Paramedic Program Class</td>
<td>17,408.00</td>
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<td>IM00034150</td>
<td>Franczek Radelet</td>
<td>Legal fees and services - March 2014</td>
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<tr>
<td>IM00034151</td>
<td>Legat Architects</td>
<td>Professional services for Homeland Security Training Center Project</td>
<td>88,351.83</td>
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<tr>
<td>IM00034152</td>
<td>Michael Walters Advertising</td>
<td>Production services for &quot;Summer 2014 enrollment testimonials&quot;</td>
<td>99,841.85</td>
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<tr>
<td>IM00034153</td>
<td>Mortenson Construction</td>
<td>Construction management services for MAC renovation project</td>
<td>884,006.00</td>
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<tr>
<td>IM00034154</td>
<td>Paper 101</td>
<td>Copier paper for Staff Services</td>
<td>21,000.00</td>
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<tr>
<td>IM00034262</td>
<td>DuPage Credit Union</td>
<td>Payroll deduction 5/29/14 payroll</td>
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<tr>
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<td>IDES-Magnetic Media Unit</td>
<td>State tax withholding 5/21/14 payroll</td>
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<td>IM0003415</td>
<td>Dept of Treasury</td>
<td>Federal Tax withholding 5/2/14 payroll</td>
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<tr>
<td>IM0003415</td>
<td>Dept of Treasury</td>
<td>College share FICA tax withholding 5/2/14 payroll</td>
<td>2,282.05</td>
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<tr>
<td>IM0003415</td>
<td>Dept of Treasury</td>
<td>College share Medicare tax withholding 5/2/14 payroll</td>
<td>58,110.62</td>
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<tr>
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<td>Dept of Treasury</td>
<td>Federal Tax withholding 5/16/14 payroll</td>
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<tr>
<td>IM0003415</td>
<td>Dept of Treasury</td>
<td>College share FICA tax withholding 5/16/14 payroll</td>
<td>2,334.30</td>
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<tr>
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<td>Dept of Treasury</td>
<td>College share Medicare tax withholding 5/16/14 payroll</td>
<td>57,766.52</td>
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## CHECKS ISSUED DURING ACCOUNTING MONTH - MAY

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>PAYEE NAME</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>IM*A320</td>
<td>Dept of Treasury</td>
<td>Federal Tax withholding 5/29/14 payroll</td>
<td>$448,678.84</td>
</tr>
<tr>
<td>IM*A320</td>
<td>Dept of Treasury</td>
<td>College share FICA tax withholding 5/29/14 payroll</td>
<td>3,513.15</td>
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<td>Dept of Treasury</td>
<td>College share Medicare tax withholding 5/29/14 payroll</td>
<td>43,261.81</td>
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<tr>
<td>IM*A321</td>
<td>IDES-Magnetic Media Unit</td>
<td>State tax withholding 5/29/14 payroll</td>
<td>130,291.17</td>
</tr>
<tr>
<td>IM*W203</td>
<td>Costa Rican Language Academy</td>
<td>Fees for Field Studies Costa Rica Study Abroad trip (participant paid)</td>
<td>38,916.00</td>
</tr>
</tbody>
</table>

**TOTAL CHECKS, E-CHECKS, ACH & WIRE TRANSFERS ISSUED DURING ACCOUNTING MONTH**

$27,764,241.64
Item 9. B. 3) a) Campus Maintenance Center (CMC) Garage and Technical Education Center (TEC) Digital Lab Epoxy Floor Coating

That the Board of Trustees award the bid for the Campus Maintenance Center (CMC) Garage and Technical Education Center (TEC) Digital Lab Epoxy Floor Coating to Technikote-Advanced Coating Solutions, 245 W Roosevelt Road, West Chicago, IL 60185 for a total expenditure of $114,923.10, including alternates #1 and #2.

Item 9. B. 3) b) Naperville Regional Center (NRC) Renovation Bid Package #1 Rebid

That the Board of Trustees awards the bids for the Naperville Regional Center (NRC) Renovation Bid Package #1 Rebid to the lowest responsible bidders and assigns the contracts to Pepper Construction Company as follows:

a. Aluminum Storefront, Curtain Wall and Glazing be awarded to the lowest responsible bidder, Glass Solutions, 764 N. Oaklawn Avenue, Elmhurst, IL 60126 for the value of $335,760.00.

b. Concrete be awarded to the lowest responsible bidder, Pepper Construction Company, 411 Lake Zurich Road, Barrington, IL 60010 for the value of $163,974.00.

For a subtotal expenditure of $499,734.00.

The value of the above awarded contracts reflects a project cost for this portion of the work of $499,734.00. The contract with Pepper Construction Company, LLC, 411 Lake Zurich Road, Barrington, IL 60010, in the amount of $4,088,803.00, was previously approved, bringing Pepper’s contract to a total of $4,588,537.00.

Item 9. B. 3) c) Addison Regional Center (Technology Center of DuPage) Cosmetology Renovation

That the Board of Trustees award the bid for the Addison Regional Center (Technology Center of DuPage) Cosmetology Renovation to the lowest responsible bidder, Happ Builders Inc., 28 Le Baron Street, Waukegan, Illinois 60085 for a total expenditure of $459,890.00.
Item 9. B. 3) d) Homeland Security Training Center (HTC) Bid Release 2

That the Board of Trustees award the Homeland Security Training Center (HTC) Bid Release 2 to the lowest responsible bidder Waukegan Steel LLC, 1201 Belvidere, Waukegan, IL 60085 for the lump sum bid amount of $382,800.00.

Item 9. B. 3) e) 2014 Site Improvements – Baseball Perimeter Improvements Project

a) That the Board of Trustees award the bid for 2014 Site Improvements - Baseball Perimeter Improvements Project to the lowest responsible bidder Breezy Hill Nursery, 7530 288th Avenue, Salem, Wisconsin 53168 for the value of $177,200.00.

b) That the Board of Trustees assign the contract to Power Construction Company, LLC and increase the contract amount with Power Construction Company LLC, 2360 North Palmer Drive, Schaumburg, IL 60173, related to 2014 Site Work Infrastructure, and Parking Improvements Project - Baseball Perimeter Improvements in accordance with the contract terms and the previously approved fee schedule that includes .85% fee for insurance in the amount of $1,547.62, a 2.75% fee for trade contract cost in the amount of $4,873.00, and a 4.00% fee for General Conditions in the amount of $7,282.92 for a total fee amount of $13,703.54.

For a total expenditure of $190,903.54.

Item 9. B. 3) f) McAninch Arts Center (MAC) Concrete Intersection Bid

That the Board of Trustees award the bid for McAninch Arts Center (MAC) Concrete Intersection Bid to the lowest responsible bidder, Patriot Pavement Maintenance, 825 Seegers Road, Des Plaines, IL 60016 for the base bid total of $111,325.00.
1. **SUBJECT**

   Campus Maintenance Center (CMC) Garage and Technical Education Center (TEC) Digital Lab Epoxy Floor Coating.

2. **BUDGET STATUS**

   Funds in the amount of $114,923.10 are being provided by the Facilities budget accounts as follows:

   Space and Planning, Building Remodeling Expense (02-90-20025-5804001) $40,875.00.

   Campus Maintenance Center Construction Budget (03-90-36809-5309001) $74,048.10.

3. **BACKGROUND INFORMATION**

   A need has been determined and bids solicited to apply a fluid-applied epoxy finish floor coat over the existing concrete in the 14,762 square foot garage space in the Campus Maintenance Center (CMC) and 7,500 square foot digital lab space in the Technical Education Center (TEC). This floor coat is recommended to protect the concrete slab, lower maintenance costs, and increase the longevity of the flooring system.

   This bid package requested three (3) alternate bids which are as follows:

   Alternate #1 reduced the overall flooring system thickness from 3/16” to 1/8” in both the Campus Maintenance Center (CMC) and Technical Education Center (TEC). This alternate is being accepted.

   Alternate #2 added a fluid-applied epoxy base around the perimeter of the Campus Maintenance Center (CMC) garage. This alternate is being accepted.

   Alternate #3 reduced the overall square footage to eliminate the epoxy coating on the walkway portion of the Campus Maintenance Center (CMC) garage. This alternate is not being accepted.
A legal bid notice was published and eight bidders were solicited. Two vendors responded. The awarded vendor is in-district. No minority vendors could be identified.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Technikote ACS</th>
<th>CCI Flooring</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMC Base Bid</td>
<td>$80,452.90</td>
<td>$107,024.50</td>
</tr>
<tr>
<td>TEC Base Bid</td>
<td>$40,875.00</td>
<td>$54,375.00</td>
</tr>
<tr>
<td>Alternate #1</td>
<td>($8,904.80)</td>
<td>($27,827.50)</td>
</tr>
<tr>
<td>Alternate #2</td>
<td>$2,500.00</td>
<td>$4,800.00</td>
</tr>
<tr>
<td>Alternate #3</td>
<td>(N/A)</td>
<td>($8,961.00)</td>
</tr>
<tr>
<td></td>
<td><strong>$114,923.10</strong></td>
<td><strong>$129,411.00</strong></td>
</tr>
</tbody>
</table>

Recommended Bidder in Bold
In-District Vendor *

4. **RECOMMENDATION**

That the Board of Trustees award the bid for the Campus Maintenance Center (CMC) Garage and Technical Education Center (TEC) Digital Lab Epoxy Floor Coating to Technikote-Advanced Coating Solutions, 245 W Roosevelt Road, West Chicago, IL 60185 for a total expenditure of $114,923.10, including alternates #1 and #2.
ITEM(S) ON REQUEST

That the Board of Trustees award the bid for the Campus Maintenance Center (CMC) Garage and Technical Education Center (TEC) Digital Lab Epoxy Floor Coating to Technikote-Advanced Coating Solutions, 245 W Roosevelt Road, West Chicago, IL 60185 for a total expenditure of $114,923.10, including alternates #1 and #2.

Director, Facilities Planning & Development

Date

Director, Business Affairs

Date

Senior Vice President, Administration and Treasurer

Date

Executive Vice President

Date
1. **SUBJECT**

   Naperville Regional Center (NRC) Renovation Bid Package #1 Rebid.

2. **BUDGET STATUS**

   Pepper Construction Company, the project’s Construction Manager, estimated the total cost of this bid release to be $367,220.00. The recommended awards total $499,734.00 or $132,514.00 over the estimate. The original estimate did not include the full scope of work required. The overall project is within budget; however, value engineering will be discussed upon award to ensure that the budget is maintained. These funds are being provided by the Naperville Regional Center (NRC) Renovation construction budget #03-90-36808-5804001.

3. **BACKGROUND INFORMATION**

   Bid Package #1 Rebid includes the following two (2) trades:

   1) 8.1 Aluminum Storefront, Curtain Wall, and Glazing
   2) 32.2 Cast-In-Place and Site Concrete

   This bid package requested no alternate bids.

   A brief overview of each of the trades and our award recommendations are listed below.

   a. Aluminum Storefront, Curtain Wall and Glazing work includes furnishing and installing all interior aluminum framing, plus exterior curtain wall and glazing. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Glass Solutions, 764 N. Oaklawn Avenue, Elmhurst, IL 60126 for the value of $335,760.00.

   b. Concrete includes all Cast-in-Place and Site Concrete. Two bids were received. We recommend that the bid be awarded to the lowest responsible bidder, Pepper Construction Company, 411 Lake Zurich Road, Barrington, IL 60010 for the value of $163,974.00.
A legal bid notice was published and thirty four (34) bidders were solicited. Four (4) vendors responded. Two (2) in-district vendors responded and one of them was awarded. No minority vendors could be identified.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

<table>
<thead>
<tr>
<th>Trade Package</th>
<th>Base Bid Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.1 ALUMINUM STOREFRONT, CURTAIN WALL, GLAZING</td>
<td></td>
</tr>
<tr>
<td>Glass Solutions *</td>
<td>$335,760.00</td>
</tr>
<tr>
<td>Illinois Architectural Glass &amp; Aluminum</td>
<td>$477,476.00</td>
</tr>
<tr>
<td>32.2 CAST IN PLACE AND SITE CONCRETE</td>
<td></td>
</tr>
<tr>
<td>Pepper Construction</td>
<td>$163,974.00</td>
</tr>
<tr>
<td>Matrix*</td>
<td>$191,600.00</td>
</tr>
</tbody>
</table>

* In-District vendor

**Recommended Vendor in Bold**

4. **RECOMMENDATION**

That the Board of Trustees awards the bids for the Naperville Regional Center (NRC) Renovation Bid Package #1 Rebid to the lowest responsible bidders and assigns the contracts to Pepper Construction Company as follows:

a. Aluminum Storefront, Curtain Wall and Glazing be awarded to the lowest responsible bidder, Glass Solutions, 764 N. Oaklawn Avenue, Elmhurst, IL 60126 for the value of $335,760.00.

b. Concrete be awarded to the lowest responsible bidder, Pepper Construction Company, 411 Lake Zurich Road, Barrington, IL 60010 for the value of $163,974.00.

For a subtotal expenditure of $499,734.00.

The value of the above awarded contracts reflects a project cost for this portion of the work of $499,734.00. The contract with Pepper Construction Company, LLC, 411 Lake Zurich Road, Barrington, IL 60010, in the amount of $4,088,803.00, was previously approved, bringing Pepper's contract to a total of $4,588,537.00.
SIGNATURE PAGE FOR THE NAPERVILLE REGIONAL CENTER (NRC)
RENOVATION BID PACKAGE #1 REBID

ITEM(S) ON REQUEST

That the Board of Trustees awards the bids for the Naperville Regional Center (NRC) Renovation Bid Package #1 Rebid to the lowest responsible bidders and assigns the contracts to Pepper Construction Company as follows:

c. Aluminum Storefront, Curtain Wall and Glazing be awarded to the lowest responsible bidder, Glass Solutions, 764 N. Oaklawn Avenue, Elmhurst, IL 60126 for the value of $335,760.00.

d. Concrete be awarded to the lowest responsible bidder, Pepper Construction Company, 411 Lake Zurich Road, Barrington, IL 60010 for the value of $163,974.00.

For a subtotal expenditure of $499,734.00.

The value of the above awarded contracts reflects a project cost for this portion of the work of $499,734.00. The contract with Pepper Construction Company, LLC, 411 Lake Zurich Road, Barrington, IL 60010, in the amount of $4,088,803.00, was previously approved, bringing Pepper’s contract to a total of $4,588,537.00.

[Signatures and dates]
COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Addison Regional Center (Technology Center of DuPage) Cosmetology Renovation.

2. BUDGET STATUS

Funds in the amount of $459,890.00 are being provided by the Cosmetology Move-Addison: Building Remodeling Expenses Budget #02-90-20075-5804001.

3. BACKGROUND INFORMATION

The Cosmetology Program, previously offered at the Naperville Regional Center, is being relocated to the Technology Center of DuPage (TCD) in Addison, IL. The space will be reconfigured to accommodate the required classroom space, as well as a lab space for the clinic, dispensary, facial room, and make up area. All existing cosmetology equipment will be relocated to the TCD for program use. The new location will allow the College to offer programming seven days a week and reduce the program completion time for students enrolled in the full-time cohort section.

A legal notice was published and 14 vendors were solicited, five of which were in district. Six responses were received. One in district vendor and one minority-owned vendor responded.

The apparent low bidder, Mack Construction, did not acknowledge receipt of Addendum #1, and was therefore disqualified as not responsive. Addendum #1 drastically increased the electrical scope of work, which explains the large anomaly in the bid tab.

This purchase complies with State Statutes, Board Policy, and Administrative Procedures.
The following is a recap of the bid tabulation:

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>BASE BID</th>
</tr>
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<tbody>
<tr>
<td>Boller Construction Company</td>
<td>$462,000.00</td>
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<tr>
<td>Expedia Construction</td>
<td>$462,500.00</td>
</tr>
<tr>
<td><strong>Happ Builders</strong></td>
<td><strong>$459,890.00</strong></td>
</tr>
<tr>
<td>Mack Construction</td>
<td>$318,000.00</td>
</tr>
<tr>
<td>Manusos General Contracting</td>
<td>$527,950.00</td>
</tr>
<tr>
<td>Ruddy Brothers*</td>
<td>$509,400.00</td>
</tr>
</tbody>
</table>

Awarded Vendor in Bold

*Not Responsive Bid*

* In-District Vendor

*Minority-Owned Vendor*

4. **RECOMMENDATION**

That the Board of Trustees award the bid for the Addison Regional Center (Technology Center of DuPage) Cosmetology Renovation to the lowest responsible bidder, Happ Builders Inc., 28 Le Baron Street, Waukegan, Illinois 60085 for a total expenditure of $459,890.00.
SIGNATURE PAGE FOR ADDISON REGIONAL CENTER (TECHNOLOGY CENTER OF DUPAGE) COSMETOLOGY RENOVATION

ITEMS ON REQUEST

That the Board of Trustees award the bid for the Addison Regional Center (Technology Center of DuPage) Cosmetology Renovation to the lowest responsible bidder, Happ Builders Inc., 28 Le Baron Street, Waukegan, Illinois 60085 for a total expenditure of $459,890.00.

D. J. Schmell 6-3-13
Director, Facilities Operations  Date

Eileen M. Roberto 6-5-14
Director, Business Affairs  Date

Senior Vice President, Administration and Treasurer  6/9/2014

Executive Vice President  6/10/14
COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Homeland Security Training Center (HTC) Bid Release 2.

2. BUDGET STATUS

Power Construction Company, the College’s Construction Manager, estimated the total cost of this bid package to be $257,000.00. The recommended contractor bid is $382,800.00 or $125,800.00 above the original estimate. The design and construction team are working with the low bidder to evaluate the structural design and will be providing value engineering ideas to reduce the cost of the structural steel system. These funds are being provided by HTC project budget 03-90-36822-5802001.

3. BACKGROUND INFORMATION

A one-trade bid package was published for Structural Steel Framing and Miscellaneous Metals for the Homeland Security Training Center (HTC) project that included all the structural framing, steel roof joist, metal decking, wind grits, metal stairs, metal grating and miscellaneous steel angles. The cost of all materials were included in the lump sum bid amount.

A scope review meeting was held and based on review by Power Construction, College of DuPage and Legat Architects, it was recommended that the bid be awarded to the lowest responsible bidder, Waukegan Steel LLC. The awarded bidder’s contracts and all future project construction contracts will be assigned to the project’s Construction Manager, Power Construction Company, LLC.

A legal bid notice was published and eight vendors were solicited. Four responses were received. One in-district vendor was identified. One minority vendor responded and is being recommended.

This purchase complies with State Statute, Board Policy and Administrative Procedures.
Following is a recap of the bid tabulation:

<table>
<thead>
<tr>
<th></th>
<th>T.A Bowman Contractors *</th>
<th>Lenex Steel</th>
<th>Steel Fab</th>
<th>Waukegan Steel LLC.**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lump Sum Bid Amount</td>
<td>$398,300</td>
<td>$395,000</td>
<td>$424,595</td>
<td>$382,800</td>
</tr>
</tbody>
</table>

Recommended Vendor in Bold
*In-District Vendor
**Minority Vendor

4. RECOMMENDATION

That the Board of Trustees award the Homeland Security Training Center (HTC) Bid Release 2 to the lowest responsible bidder Waukegan Steel LLC, 1201 Belvidere, Waukegan, IL 60085 for the lump sum bid amount of $382,800.00.
ITEMS ON REQUEST

That the Board of Trustees award the Homeland Security Training Center (HTC) Bid Release 2 to the lowest responsible bidder, Waukegan Steel LLC, 1201 Belvidere, Waukegan, IL 60085 for the lump sum bid amount of $382,800.00.

_________________________  ____________________________
Director, Facilities Planning & Development  Date

_________________________  ____________________________
Director, Business Affairs  Date

_________________________  ____________________________
Senior Vice President, Administration and Treasurer  Date

_________________________  ____________________________
Executive Vice President  Date
1. **SUBJECT**

2014 Site Improvements – Baseball Perimeter Improvements Project.

2. **BUDGET STATUS**

Power Construction Company, LLC, the College's Construction Management Services provider, estimated the total cost of the work to be awarded in this bid package to be $179,005.00. The recommended contractor's bid totals $177,200.00 or $2,005.00 below the estimate. The funds to implement this work are provided from Bond Referendum Site and Grounds Project general ledger account 03-90-36822-5802001.

3. **BACKGROUND INFORMATION**

This project will consist of excavation work including the installation of underground storm drains, site grading and landscape repair as required to correct areas of poorly draining soils at the perimeter of the baseball field.

A legal notice was published and twenty-nine (29) vendors were solicited of which seven (7) were in-district. Two (2) responses were received of which one (1) was in-district. No minority owned vendors responded.

The awarded bidder's contract and all future project construction contracts will be assigned to the project’s Construction Management Service provider, Power Construction Company, LLC.

This purchase complies with State Statute, Board Policy, and Administrative Procedures.
The following is a recap of the bid tabulation:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Landworks</th>
<th>Breezy Hill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Amount</td>
<td>$233,681</td>
<td>$177,200</td>
</tr>
</tbody>
</table>

*In District Vendor

4. RECOMMENDATION

a) That the Board of Trustees award the bid for 2014 Site Improvements - Baseball Perimeter Improvements Project to the lowest responsible bidder Breezy Hill Nursery, 7530 288th Avenue, Salem, Wisconsin 53168 for the value of $177,200.00.

b) That the Board of Trustees assign the contract to Power Construction Company, LLC and increase the contract amount with Power Construction Company LLC., 2360 North Palmer Drive, Schaumburg, IL 60173, related to 2014 Site Work Infrastructure, and Parking Improvements Project - Baseball Perimeter Improvements in accordance with the contract terms and the previously approved fee schedule that includes .85% fee for insurance in the amount of $1,547.62, a 2.75% fee for trade contract cost in the amount of $4,873.00, and a 4.00% fee for General Conditions in the amount of $7,282.92 for a total fee amount of $13,703.54.

For a total expenditure of $190,903.54.
ITEM(S) ON REQUEST

a) That the Board of Trustees award the bid for 2014 Site Improvements - Baseball Perimeter Improvements Project to the lowest responsible bidder Breezy Hill Nursery, 7530 288th Avenue, Salem, Wisconsin 53168 for the value of $177,200.00.

b) That the Board of Trustees assign the contract to Power Construction Company, LLC and increase the contract amount with Power Construction Company LLC., 2360 North Palmer Drive, Schaumburg, IL 60173, related to 2014 Site Work Infrastructure, and Parking Improvements Project - Baseball Perimeter Improvements in accordance with the contract terms and the previously approved fee schedule that includes .85% fee for insurance in the amount of $1,547.62, a 2.75% fee for trade contract cost in the amount of $4,873.00, and a 4.00% fee for General Conditions in the amount of $7,282.92 for a total fee amount of $13,703.54.

For a total expenditure of $190,903.54.

Director, Facilities Planning and Development                   Date

Director, Business Affairs                                    Date

Senior Vice President, Administration and Treasurer           Date

Executive Vice President                                       Date
1. **SUBJECT**

McAninch Arts Center (MAC) Concrete Intersection Bid.

2. **BUDGET STATUS**

Funds in the amount of $111,325.00 are being provided by the Facilities, Miscellaneous Concrete repair budget #02-90-20070-5309001.

3. **BACKGROUND INFORMATION**

This contract shall consist of the removal and replacement of the Portland Concrete Cement 10 inch (PCC 10) intersection. The actual square footage is 6,700. The Facilities Department estimates the duration of this project to be five working days.

A legal bid notice was published and 14 vendors were solicited; 10 were indistrict. Three responses were received; one minority vendor responded. All responding vendors were IDOT Certified. One bid was withdrawn due to non-compliance as a result of further clarification of the specifications.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Following is a recap of the bid tabulation:

<table>
<thead>
<tr>
<th>Description</th>
<th>Patriot Pavement</th>
<th>Vixen Construction*</th>
<th>Landmark**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid</td>
<td>$111,325.00</td>
<td>$155,800.00</td>
<td>$102,700.00</td>
</tr>
</tbody>
</table>

*Minority Vendor.

**Vendor elected to withdraw due to non-compliance of bid specification.
4. **RECOMMENDATION**

That the Board of Trustees award the bid for McAninch Arts Center (MAC) Concrete Intersection Bid to the lowest responsible bidder, Patriot Pavement Maintenance, 825 Seegers Road, Des Plaines, IL 60016 for the base bid total of $111,325.00.
SIGNATURE PAGE FOR MCANINCH ARTS CENTER (MAC) CONCRETE INTERSECTION BID

ITEM(S) ON REQUEST

That the Board of Trustees award the bid for McAninch Arts Center (MAC) Concrete Intersection Bid to the lowest responsible bidder, Patriot Pavement Maintenance, 825 Seegers Road, Des Plaines, IL 60016 for the base bid total of $111,325.00.

Director, Facilities Operations                      Date

Director, Business Affairs                           Date

Senior Vice President, Administrative Affairs       Date

Executive Vice President                             Date
COLLEGE OF DuPAGE
REGULAR BOARD MEETING

SUMMARY OF REQUESTS FOR PROPOSALS

There are no Requests for Proposals to approve this month.
Item 9. B. 5) a) Waterleaf Restaurant Seafood Purchase

That the Board of Trustees approve the non-bid purchase of seafood for the Waterleaf Restaurant to Fortune Fish, PO Box 203, Joliet, IL 60431 for a total annual expenditure of $75,000.00.

Item 9. B. 5) b) Construction Management Services Contract for Signage / Wayfinding

That the Board of Trustees approve a Construction Management Services Contract with Herricane Graphics, 1275 W. Roosevelt Road, Suite 112, West Chicago, IL 60185 for an expenditure of $90,522.26 and a not to exceed reimbursable expenditure of $5,500.00 for a total of $96,022.26.

Item 9. B. 5) c) MAC Marketing and Public Relations Consultant

That the Board of Trustees approve the contract for Marketing and Public Relations Consulting with Carol Fox & Associates, 1412 W. Belmont Avenue, Chicago, IL 60657, for a total expenditure of $194,150.00.

Item 9. B. 5) d) Rental Fees for Technical Center of DuPage (TCD), July 1, 2014 through June 30, 2015

That the Board of Trustees approve the amount of $62,424.00 to Technical Center of DuPage, 301 S. Swift Rd., Addison, IL, 60101, payable upon receipt of monthly invoices for rental fees from July 1, 2014 to June 30, 2015.

Item 9. B. 5) e) Maintenance Contract Renewals

That the Board of Trustees approves the following maintenance contracts for service on the following items:

(A) Autodesk, Inc. $ 37,750.00
Constructware Enterprise License
111 McInnis Parkway
San Rafael, CA  94903

(B) Blackboard $ 96,130.00
(Course Management System)
650 Massachusetts Ave. N.W.
Washington, DC 20001
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>(C)</td>
<td>Ellucian, Inc. (Datatel/Colleague Systems) 4375 Fair Lakes Court Fairfax, VA 22033</td>
<td>$599,560.00</td>
</tr>
<tr>
<td>(D)</td>
<td>ESM Solutions (Mercury Commerce) 2700 Kelly Road, Suite 100 Warrington, PA 18976</td>
<td>$29,825.00</td>
</tr>
<tr>
<td>(E)</td>
<td>Illinois Department of Central Management Communications Revolving Fund (Network Internet Bandwidth) PO Box 7199 Springfield, IL 62791-7199</td>
<td>$28,860.00</td>
</tr>
<tr>
<td>(F)</td>
<td>Info Tech Research Group (Research and Advisory Membership Services) 602 Queens Avenue London, ON CANADA N6B 1Y8</td>
<td>$25,652.00</td>
</tr>
<tr>
<td>(G)</td>
<td>Oracle Corporation for Hyperion (Budget Management System) 500 Oracle Parkway Redwood Shores, CA 94065</td>
<td>$39,514.00</td>
</tr>
<tr>
<td>(H)</td>
<td>Perceptive Software Maintenance Renewal (ImageNow Document Imaging) 22701 W. 38th St. Shawnee, KS 66226</td>
<td>$47,329.00</td>
</tr>
<tr>
<td>(I)</td>
<td>Project Leadership Associates (Enterprise Data Network &amp; Network Security) 120 S. LaSalle Ste. 1200 Chicago, IL 60603</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>(J)</td>
<td>Rave Wireless, Inc. (Rave Alert System) 50 Speen Street, Suite 301 Framingham, MA 01701</td>
<td>$49,670.80</td>
</tr>
<tr>
<td>(K)</td>
<td>SAP Public Services, Inc. (Data Warehouse and Reporting System) 1300 Pennsylvania Avenue Washington, DC 20004</td>
<td>$64,534.00</td>
</tr>
</tbody>
</table>
For a total expenditure of: $ 1,167,972.70

Item 9. B. 5) f) Higher One, Inc. Collegiate Link License Agreement

That the Board of Trustees approve a 14 month contract with Higher One, Inc., 115 Munson Street, New Haven, CT 06511 for the period of 5/1/14 through 6/30/15 in the amount of $37,148.00.

Item 9. B. 5) g) Purchase of Seven Additional Remanufactured Toolroom Lathes

That the Board of Trustees approve the purchase of Remanufactured Toolroom Lathes from Iverson & Company, 441 N. Third Avenue, Des Plaines, IL 60016, for a total expenditure of $392,350.00.

Item 9. B. 5) h) Contractual fees for educational partner S.F. & Wellness, World Instructor Training School (W.I.T.S.) for Fiscal Year 2014

That the Board of Trustees approve a purchase order in the amount of $45,000.00 to S.F & Wellness, World Instructor Training School (W.I.T.S.), 206 76th Street, Virginia Beach, VA 23451-1915, payable upon receipt of specific invoices related to each program and consistent with the terms of the agreement between S.F. & Wellness, World Instructor Training School (W.I.T.S.) and the College, to cover contractual fees for certificate programming.

Item 9. B. 5) i) Daily Herald Advertising Campaigns for Fiscal Year 2015

That the Board of Trustees approve the proposed Advertising Services expenses for the Fiscal Year 2015 with Daily Herald/Paddock Publications, 4300 Commerce Ct., Lisle, IL 60532, in the amount of $45,000.00.
Item 9. B. 5) j) Marketing and Advertising Services from Tribune Media Group for the Fiscal Year 2015 Advertising Campaign

That the Board of Trustees approve the proposed Marketing and Advertising Services expenses for the Fiscal Year 2015 with Tribune Media Group, 14839 Collections Center Drive, Chicago, IL 60693, in the amount of $193,000.00.
1. **SUBJECT**

Waterleaf Restaurant Seafood Purchase.

2. **BUDGET STATUS**

Funds in the amount of $75,000.00 are being provided by the Waterleaf Restaurant - Account #05-60-18001-5401002.

3. **BACKGROUND INFORMATION**

This item represents the purchase of seafood for the Waterleaf Restaurant. A variety of items are purchased from Fortune Fish. These items will be used on a daily basis for various menu items.

On March 20, 2014 the Board of Trustees approved this non-bid purchase of seafood for the Waterleaf Restaurant for a total annual expenditure of $50,000. Due to improved business in the restaurant, the funds need to be increased by an additional $25,000.00.

This purchase is exempt from the competitive bidding process under Public Community College Act Sec.27.1.

This purchase complies with State Statutes, Board Policy, and Administrative Procedures.

4. **RECOMMENDATION**

That the Board of Trustees approve the non-bid purchase of seafood for the Waterleaf Restaurant to Fortune Fish, PO Box 203, Joliet, IL 60431 for a total annual expenditure of $75,000.00.
SIGNATURE PAGE FOR WATERLEAF RESTAURANT SEAFOOD PURCHASE

ITEM(S) ON REQUEST

That the Board of Trustees approve the non-bid purchase of seafood for the Waterleaf Restaurant to Fortune Fish, PO Box 203, Joliet, IL 60431 for a total annual expenditure of $75,000.00.

[Signatures and dates]
1. **SUBJECT**

Construction Management Services Contract for Signage / Wayfinding.

2. **BUDGET STATUS**

Funds are being provided by the Signage & Wayfinding budget 03-90-32758-5804001.

3. **BACKGROUND INFORMATION**

This item represents construction management services for signage / wayfinding for the following projects, and new projects, intended to start before June 30, 2016:

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>ESTIMATED COST OF CONSTRUCTION (Subcontractor Value)</th>
<th>PRECONSTRUCTION FEE (Lump Sum)</th>
<th>CONSTRUCTION FEE (Lump Sum)</th>
<th>INSURANCE</th>
<th>FEE SUBTOTAL</th>
<th>ESTIMATED PROJECT TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interior Wayfinding</td>
<td>$60,000.00</td>
<td>$8,750.00</td>
<td>$8,250.00</td>
<td>$2,310.00</td>
<td>$19,310.00</td>
<td>$79,310.00</td>
</tr>
<tr>
<td>Dining and Entertainment Signage</td>
<td>$50,000.00</td>
<td>$5,425.00</td>
<td>$6,651.00</td>
<td>$1,862.28</td>
<td>$13,383.28</td>
<td>$63,383.28</td>
</tr>
<tr>
<td>MAC Interior Signage</td>
<td>$50,000.00</td>
<td>$2,355.00</td>
<td>$6,282.26</td>
<td>$1,759.12</td>
<td>$10,396.38</td>
<td>$60,396.38</td>
</tr>
<tr>
<td>SRC First Floor North Wall</td>
<td>$25,000.00</td>
<td>$4,750.00</td>
<td>$3,570.00</td>
<td>$999.60</td>
<td>$9,319.60</td>
<td>$34,319.60</td>
</tr>
<tr>
<td>Overhead Signs Campus Wide / Kiosks</td>
<td>$60,000.00</td>
<td>$8,125.00</td>
<td>$8,175.00</td>
<td>$2,289.00</td>
<td>$18,589.00</td>
<td>$78,589.00</td>
</tr>
<tr>
<td>Chaparral Hill</td>
<td>$60,000.00</td>
<td>$8,455.00</td>
<td>$8,214.00</td>
<td>$2,300.00</td>
<td>$18,969.00</td>
<td>$78,969.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$305,000.00</strong></td>
<td><strong>$37,860.00</strong></td>
<td><strong>$41,142.26</strong></td>
<td><strong>$11,520.00</strong></td>
<td><strong>$90,522.26</strong></td>
<td><strong>$395,522.26</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NOT TO EXCEED REIMBURSABLES</th>
<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printing</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Mileage / Travel</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Shipping</td>
<td>$1,500.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,500.00</strong></td>
</tr>
</tbody>
</table>

The fee for all projects includes planning, estimating, bidding, value engineering, reporting, and all project management services. Reimbursable expenses are listed above. Future project proposals will be submitted in the same format as above.

Hurricane Graphics has developed a successful relationship with the College during the development and construction of over 16 signage / wayfinding
related projects. As a result of these successful projects, we are recommending award of this contract to Herrican Graphics.

This purchase complies with State Statute, Board Policy and Administrative Procedures. The purchase of professional services are exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

4. **RECOMMENDATION**

That the Board of Trustees approve a Construction Management Services Contract with Herrican Graphics, 1275 W. Roosevelt Road, Suite 112, West Chicago, IL 60185 for an expenditure of $90,522.26 and a not to exceed reimbursable expenditure of $5,500.00 for a total of $96,022.26.
SIGNATURE PAGE FOR CONSTRUCTION MANAGEMENT SERVICES
CONTRACT FOR SIGNAGE / WAYFINDING

ITEM(S) ON REQUEST

That the Board of Trustees approve a Construction Management Services Contract with Hurricane Graphics, 1275 W. Roosevelt Road, Suite 112, West Chicago, IL 60185 for an expenditure of $90,522.26 and a not to exceed reimbursable expenditure of $5,500.00 for a total of $96,022.26.

[Signatures and dates]

Director, Facilities Planning & Development
Date

Director, Business Affairs
Date

Senior Vice President, Administration and Treasurer
Date

Executive Vice President
Date
1. **SUBJECT**

MAC Marketing and Public Relations Consultant.

2. **BUDGET STATUS**

Funds in the amount of $194,150.00 are being provided by the Arts Center Marketing budgets #’s 01-40-11001-5407001 (Director, Performing Arts), 05-60-11601-5407001 (Touring), 05-60-11701-5407001 (New Philharmonic), 05-60-11101-5407001 (Professional Theater) and 01-30-12301-5407001 (Gallery).

3. **BACKGROUND INFORMATION**

This represents a request to renew the current professional service contract with marketing and public relations consultant Carol Fox and Associates (CF&A) for the McAninich Arts Center, with the goal to promote Visiting Artists, New Philharmonic, Professional Theater, Cleve Carney Art Gallery, and select student events scheduled during the 2014-15 season. This contract will end June 30, 2015. The 2013-14 season contract, due to expire on June 30, 2014, totaled $129,350 and covered the Grand Reopening and 22 events as compared to the planned 56 events in 2014-15.

CF&A will write a marketing, public relations, advertising and social media plan to be approved by the College and implemented by July 1, 2014. The plan will include the season announcement, subscription and individual ticket sales campaigns, and website maintenance. The objective of these services will be to increase visibility and awareness of the MAC, improve sales and provide services formerly completed by internal marketing personnel. Plans and timelines for public relations, marketing, advertising and social media will be implemented for 28 Visiting Artists (touring) events, 6 New Philharmonic events and 3 Professional Theater events, the 5 summer Lakeside Pavilion series, 4 Cleve Carney Art Gallery openings and 10 student shows. Website maintenance will include weekly updates.
Through the RFP process completed in May of 2009, vendors were asked to provide an overview of their firm's history and current operations, details on what uniquely qualifies them to perform this project, demonstrate the firm's relevant knowledge and experience in the western suburbs and, lastly, outline their experience and success in representing arts organizations.

A total of four proposals were received and evaluated by Arts Center and Purchasing staff using the evaluation criteria outlined in the RFP. CF&A was selected and recommended by the review committee based on the RFP evaluation process.

For the past six years, CF&A has worked to maximize the exposure of the Buffalo Theatre Ensemble and New Philharmonic, in a variety of broadcast, print and online media outlets. Services rendered have produced media coverage including eight separate TV in-studio appearances on WGN, WTTW, CLTV, Comcast-TV, and WLS-ABC TV. Major print coverage was secured multiple times in Chicago's top daily newspapers including Chicago Tribune, Chicago Sun-Times, Crain's Chicago Business, Daily Herald, Northwest Indiana Times, Suburban Life, Triblocal and Pioneer Press. Strong online coverage was also achieved by targeting web sites such as Metromix, CenterstageChicago.com, TimeOutChicago.com, Yelp.com, Events.org, Crain's Chicago Business, ChicagoReader.com, Gapers Block and ChicagoNow.com. Performances have been featured on WGN-TV News and Comcast. Select discounted ticket offers have been included in e-blasts, which are distributed to approximately 5,000 subscribers of Goldstar, Groupon and Hottix.

This substantial amount of television, print, and electronic media coverage has steadily and effectively reached a wide range of demographics throughout the Chicago metropolitan area. The resulting impact has driven ticket sales, increased brand identification and generated positive awareness for each of the performances completed during the 2013-14 season, and helped to achieve 11 sellout performances this season.

In anticipation of the new Lakeside Pavilion series and first full season back in the McAninch Arts Center, we recommend increasing the scope of this contract with CF&A, based on the achievements and proven results as mentioned above, as well as the excellent working relationship established over the past year.

This purchase complies with State Statute, Board Policy and Administrative Procedures. The purchase of professional services is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.
4. **RECOMMENDATION**

That the Board of Trustees approve the contract for Marketing and Public Relations Consulting with Carol Fox & Associates, 1412 W. Belmont Avenue, Chicago, IL 60657, for a total expenditure of $194,150.00.
SIGNATURE PAGE FOR MAC MARKETING AND PUBLIC RELATIONS CONSULTANT

ITEM(S) ON REQUEST –

That the Board of Trustees approve the contract for Marketing and Public Relations Consulting with Carol Fox & Associates, 1412 W. Belmont Avenue, Chicago, IL 60657, for a total expenditure of $194,150.00.

Diane Masters
Director, Performing Arts

May 21, 2014

John V. Ryan
Vice President, Academic Affairs

5/27/14

Eileen M. Roberts
Director, Business Affairs

5-29-14

Senior Vice President, Administration & Treasurer

5/29/2014

Executive Vice President

6/5/14
1. **SUBJECT**

Rental Fees for Technical Center of DuPage (TCD), July 1, 2014 through June 30, 2015.

2. **BUDGET STATUS**

Funds in the amount of $62,424.00 are being provided by the Continuing Education budget, General Ledger Account for the CDL Program: Instructional Service, 05-63-67001-5308001.

3. **BACKGROUND INFORMATION**

The continued operation of the College of DuPage CDL Truck Driving Program requires the rental of classroom and yard space at Technical Center of DuPage (TCD). TCD is ideally located in an industrial park within our district. TCD has provided excellent service and support for this program. The original lease was approved along with a memorandum of understanding with program partners Bell CDL Enterprises, Inc. as part of the October, 20, 2011 consent agenda.

Since the program’s inception in January of 2012, 169 adult, non-traditional students have completed the program. The program boasts a 96.57% completion and licensure pass rate. Of the 169 graduates, all found employment in the field. There are 48 transportation companies of all sizes actively recruiting College of DuPage CDL students.

4. **RECOMMENDATION**

That the Board of Trustees approve the amount of $62,424.00 to Technical Center of DuPage, 301 S. Swift Rd., Addison, IL, 60101, payable upon receipt of monthly invoices for rental fees from July 1, 2014 to June 30, 2015.
ITEM(S) ON REQUEST

That the Board of Trustees approve the amount of $62,424.00 to Technical Center of DuPage, 301 S. Swift Rd., Addison, IL, 60101, payable upon receipt of monthly invoices for rental fees from July 1, 2014 to June 30, 2015.

Karen V. Kelleher
Vice President, Academic Affairs
6/2/14

Ellen M. Robertson
Director, Business Affairs
6-4-14

Senior Vice President, Administration and Treasurer
6/9/2014

Executive Vice President
6/10/14
1. **SUBJECT**

   Maintenance Contract Renewals.

2. **BUDGET STATUS**

   Funds are budgeted in the IT Plan and Facilities budgets as indicated in the attached documents.

3. **BACKGROUND INFORMATION**

   This action is in accordance with the recommendation received from legal counsel that the Board should approve the major maintenance contracts which the College enters into on an annual basis. Attached are the rationales for each contract requiring Board approval.

   These contracts comply with State Statute, Board Policy, and Administrative Procedures. Contracts for the maintenance or servicing of equipment made with the manufacturer or authorized service agent are exempt from bidding. In addition, contracts for software or data processing services are exempt from bidding, as are contracts for periodicals and magazines, which are economically procurable from only one source, under Illinois Public Community College Act, 110 ILCS 805/3-27.1.
4. RECOMMENDATION

That the Board of Trustees approves the following maintenance contracts for service on the following items:

(A) Autodesk, Inc. $37,750.00
Constructware Enterprise License
111 McInnis Parkway
San Rafael, CA 94903

(B) Blackboard $96,130.00
(Course Management System)
650 Massachusetts Ave. N.W.
Washington, DC 20001

(C) Ellucian, Inc. $599,560.00
(Datatel/Colleague Systems)
4375 Fair Lakes Court
Fairfax, VA 22033

(D) ESM Solutions $29,825.00
(Mercury Commerce)
2700 Kelly Road, Suite 100
Warrington, PA 18976

(E) Illinois Department of Central Management $28,860.00
Communications Revolving Fund
(Network Internet Bandwidth)
PO Box 7199
Springfield, IL 62791-7199

(F) Info Tech Research Group $25,652.00
(Research and Advisory Membership Services)
602 Queens Avenue
London, ON CANADA N6B 1Y8

(G) Oracle Corporation for Hyperion $39,514.00
(Budget Management System)
500 Oracle Parkway
Redwood Shores, CA 94065
(H) Perceptive Software Maintenance Renewal $ 47,329.00
(ImageNow Document Imaging)
22701 W. 38th St.
Shawnee, KS 66226

(I) Project Leadership Associates $ 50,000.00
(Enterprise Data Network & Network Security)
120 S. LaSalle Ste. 1200
Chicago, IL 60603

(J) Rave Wireless, Inc. $ 49,670.80
(Rave Alert System)
50 Speen Street, Suite 301
Framingham, MA 01701

(K) SAP Public Services, Inc. $ 64,534.00
(Data Warehouse and Reporting System)
1300 Pennsylvania Avenue
Washington, DC 20004

(L) Symantec Software Corporation $ 17,647.90
(Netbackup – Server Backups)
350 Ellis Street
Mountain View, CA 9404

(M) TouchNet Information Systems, Inc. $ 81,500.00
(eCommerce Payment System)
15520 College Boulevard
Lenexa, KS 66219

For a total expenditure of: $ 1,167,972.70
Maintenance Contract Renewals

1. **SUBJECT**

   Autodesk Constructware Enterprise License Renewal.

2. **BUDGET STATUS**

<table>
<thead>
<tr>
<th>Account</th>
<th>FY14 Cost</th>
<th>FY15 Cost</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-70-00700-5309001</td>
<td>$37,750.00</td>
<td>$37,750.00</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

3. **BACKGROUND INFORMATION**

   This agreement provides the software license renewal for the Constructware License. This software is used daily by the C.O.D. Project Management team in coordination with Architectural/Engineering and Construction Management firms in the management of construction projects on campus.

   Autodesk has offered an Enterprise License for one-year for 50 users for the cost of $37,750.00.

   The term of this annual maintenance contract is for the period 6/30/2014 through 6/29/2015.
Maintenance Contract Renewals

1. **SUBJECT**
   
   Blackboard Course Management System Annual Maintenance Renewal.

2. **BUDGET STATUS**

<table>
<thead>
<tr>
<th>Account</th>
<th>FY14 Cost</th>
<th>FY15 Cost</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-90-16765-5304004</td>
<td>$96,096.00</td>
<td>$96,130.00</td>
<td>+0.004%*</td>
</tr>
</tbody>
</table>

3. **BACKGROUND INFORMATION**

   In September 2006, the College purchased the Learning and Content Systems from Blackboard, Inc. This system became operational in January 2007 for online course delivery and instruction. This system was available for College-wide use in August 2007. This agreement provides technical resources and guarantees that we will be kept current with all major software updates. Blackboard, Inc. will supply College of DuPage with all appropriate updates to be made to the Learning System and the data integration process.

   * The cost increase is due to service agreement annual pricing changes from supplier.

   The term of this annual contract is for the period of 10/1/2014 through 9/30/2015.
Maintenance Contract Renewals

1. **SUBJECT**
   Ellucian Systems Annual Software Maintenance Renewal.

2. **BUDGET STATUS**

<table>
<thead>
<tr>
<th>Account</th>
<th>FY14 Cost</th>
<th>FY15 Cost</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-90-16765-5304004</td>
<td>$528,920.00</td>
<td>$599,560.00</td>
<td>+13.4%*</td>
</tr>
</tbody>
</table>

3. **BACKGROUND INFORMATION**

   In December 2006, the College purchased the Colleague Student System, Active Campus Content Management System, and Active Admissions Community College Edition from Ellucian (formerly Datatel). In October 2007, the College purchased software modules for the Colleague HR System. In December 2008, the College purchased the software modules for the Colleague Financial System. In August 2009, the College purchased the Portal to be used by both staff and students. In May 2011, the College purchased Retention Alert to be used by Counseling and Advising. In April 2012, the College purchased Recruiter to be used by Admissions and Outreach as a new relationship management solution for higher education recruiting.

   This agreement provides technical resources and necessary third party software and guarantees that we will be provided all major updates. Ellucian will supply College of DuPage with all appropriate updates to be current with federal and state governmental regulations.

   Ellucian's annual maintenance agreement is for the following software modules: Colleague Core, Student System, Financial System, Retention Alert System, Portal, Human Resources System, Web Advisor, System Management, Recruiter, Mobile, and ILP.

   * The maintenance fee includes the following new renewals: Ellucian Mobile (Chap App) and Ellucian ILP (Intelligent Learning Platform). Fiscal Year 2015 is the first year these are to be included in maintenance renewals.

   The term of this annual contract is for the period of 7/1/2014 through 6/30/2015.
Maintenance Contract Renewals (D)

1. **SUBJECT**

   ESM Solutions Corporation Annual Software Support Maintenance Renewal.

2. **BUDGET STATUS**

<table>
<thead>
<tr>
<th>Account</th>
<th>FY14 Cost</th>
<th>FY15 Cost</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-90-16765-5304004</td>
<td>$28,270.00</td>
<td>$29,825.00</td>
<td>+5.5%</td>
</tr>
</tbody>
</table>

3. **BACKGROUND INFORMATION**

   At the December 8, 2008 Board Meeting, the Board of Trustees approved a contract with ESM Solutions Corporation, formerly Mercury Commerce, to provide an E-Procurement solution to be used in conjunction with the Ellucian (formerly Datatel) Colleague Financial System. The products approved were easyPurchase and easyQuote. At the December 10, 2009 Board Meeting, the Board of Trustees approved the purchase of the electronic bidding software, easyBid.

   * The cost increase is due to service agreement annual pricing changes from supplier.

   The term of this annual contract is for the period of 7/1/2014 through 6/30/2015.
1. **SUBJECT**


2. **BUDGET STATUS**

<table>
<thead>
<tr>
<th>Account</th>
<th>FY15 Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-90-16765-5304004</td>
<td>$28,860.00</td>
</tr>
</tbody>
</table>

3. **BACKGROUND INFORMATION**

   The College of DuPage has been associated with the Illinois Century Network (ICN) since its inception. The Illinois Century Network (ICN), managed by Central Management Services, is a telecommunications network providing high speed access to data, video, and audio communications to more than 8,000 schools, libraries, colleges, universities, museums, local government, state agencies, hospitals, and health care centers. The network currently provides the college one of two Internet connections for redundancy. In prior years, we would connect to ICN over an AT&T WAN circuit. In 2013, ICN completed the installation of an upgraded fiber optic network which directly connected all the community colleges in the state as “Community Anchors”. This direct connection allowed us to migrate off an AT&T circuit which eliminated the cost and severe bandwidth limitations associated with it. Since then, we have increased our bandwidth through ICN to 300Mb to accommodate the growing institutional demand. This request includes port charges, services for teleconferencing, and 300Mb of Internet bandwidth. This service is critical to the College for all our systems and student/community services.

   The term of this annual maintenance contract is for the period 7/1/2014 through 6/30/2015.
Maintenance Contract Renewals

1. **SUBJECT**

   Info Tech Research Group Research and Advisory Membership Services Annual Renewal.

2. **BUDGET STATUS**

<table>
<thead>
<tr>
<th>Account</th>
<th>FY14 Cost</th>
<th>FY15 Cost</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-90-16515-5302001</td>
<td>$24,430.00</td>
<td>$25,652.00</td>
<td>+5.0%*</td>
</tr>
</tbody>
</table>

3. **BACKGROUND INFORMATION**

   The Information Technology staff spends considerable time researching technology directions, products, services, and vendor viability to make sure that we stay on course in meeting our current and future needs. We utilize a research and advisory service vendor to assist the College by providing access to technology assessment and expert advisory services. Services provided by the vendor include:

   - System implementation strategies
   - RFP preparation, review, and evaluations
   - Contract negotiation assistance
   - Contract benchmarking
   - Research notes on in-depth analysis on Information Technology issues
   - Strategic Analysis Reports: These reports provide in-depth analysis of dominant trends, companies and products
   - Product Reports, Technology Overview Reports, Comparison Columns, and Vendor Profile Reports
   - Research Library access to all archives of research
   - Direct access to analysts and advisors for any expert opinions and special research that may be needed

   * The cost increase is due to service agreement annual pricing changes from supplier.

   The term of this annual maintenance contract is for the period 7/25/2014 through 7/24/2015.
Maintenance Contract Renewals

1. **SUBJECT**
Oracle Corporation for Hyperion Budgeting System.

2. **BUDGET STATUS**

<table>
<thead>
<tr>
<th>Account</th>
<th>FY14 Cost</th>
<th>FY15 Cost</th>
<th>% Change</th>
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<tbody>
<tr>
<td>01-90-16765-5304004</td>
<td>$37,400.00</td>
<td>$39,514.00</td>
<td>+5.6%</td>
</tr>
</tbody>
</table>

3. **BACKGROUND INFORMATION**

In May 2012, the College purchased the Hyperion Budgeting system. This system became operational in November 2012 for use by the Finance Office. This system was available February 2013 for college-wide use with the Fiscal Year 2014 budget cycle. This agreement provides technical resources and guarantees that we will be kept current with all major software updates.

* The cost increase is due to service agreement annual pricing changes from supplier.

The term of this annual maintenance contract is for the period 7/01/2014 through 6/30/2015.
1. **SUBJECT**

   Perceptive Software Maintenance Renewal.

2. **BUDGET STATUS**

<table>
<thead>
<tr>
<th>Account</th>
<th>FY14 Cost</th>
<th>FY15 Cost</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-90-16765-5304004</td>
<td>$46,412.00</td>
<td>$47,329.00</td>
<td>+2%*</td>
</tr>
</tbody>
</table>

3. **BACKGROUND INFORMATION**

   In August 2009, the Board of Trustees approved the acquisition of Perceptive Software’s ImageNow Enterprise Content Management document imaging solution. The College implemented the software and was licensed in September 2009. ImageNow ECM allows departments on campus to input, route, approve, and archive documents in an electronic format. Electronic document storage permits one click access to relevant documents, provides greater privacy controls, and eliminates much of the space requirements of storing paper documents. Documents within the system can also be linked to student, vendor, and employee records within Ellucian Colleague. The College’s ImageNow system is currently storing over 4.6 million pages of scanned images.

   * The cost increase is due to service agreement annual pricing changes from supplier.

   The term of this annual maintenance contract is for the period 7/1/2014 through 6/30/2015.
Maintenance Contract Renewals

1. **SUBJECT**

   Project Leadership Associates Annual Software and Hardware Maintenance Renewal.

2. **BUDGET STATUS**

<table>
<thead>
<tr>
<th>Account</th>
<th>FY14 Cost</th>
<th>FY15 Cost</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-90-16765-5304004</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
<td>0%</td>
</tr>
</tbody>
</table>

3. **BACKGROUND INFORMATION**

   Project Leadership Associates provided installation and maintenance support as part of the original enterprise network in 1995. They have continued to provide upgrade and maintenance support for various systems vital to the College. This agreement provides software and hardware support, on-call services for network operations problems, and assistance with network upgrades. Their maintenance support includes various Microsoft applications, Oracle, VMware server virtualization, Exchange, Lync, System Center, Sharepoint and Citrix. This service is imperative to maintain a reliable and secure network. Services provided include Enterprise network support for software, services for network operation problems, network software and product upgrades.

   The term of this annual maintenance contract is for the period 7/1/2014 through 6/30/2015.
Consent Agenda
Item 9. B. 5) e)
June 26, 2014

Maintenance Contract Renewals

1. SUBJECT

Rave Wireless – Rave Safety Premier Subscription Renewal.

2. BUDGET STATUS

<table>
<thead>
<tr>
<th>Account</th>
<th>FY14 Cost</th>
<th>FY15 Cost</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-90-16765-5602001</td>
<td>$49,670.80</td>
<td>$49,670.80</td>
<td>+0%</td>
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</tbody>
</table>

3. BACKGROUND INFORMATION

Rave Safety Premier was approved by the Board of Trustees in May 2009 and acquired by the College in June 2009. This is the second year of a three year negotiated agreement.

Rave Wireless is a provider of safety applications for mobile phone users. Their key offering, Rave Safety Premier, includes Rave Alerts, an emergency and non-emergency mass notification system that communicates via text messages, voice messages, email, and RSS feeds. Additionally, Rave Safety Premier includes Rave Guardian, a mobile phone enabled application that, when triggered, notifies campus police of an emergency situation and provides contact information for the person triggering the notification. Rave Eyewitness permits anonymous tips to be sent to the College Police Department. This subscription for Rave Safety Premier provides Rave Alerts, Rave Guardian, Rave Eyewitness and Rave/Blackboard integration for all College of DuPage students, faculty, and staff. In addition, this subscription includes added functionality which will allow the College to text prospective students to assist in our recruiting efforts.

The term of this annual maintenance contract is for the period 7/1/2014 through 6/30/2015.
1. **SUBJECT**

   SAP Annual Software Maintenance Renewal.

2. **BUDGET STATUS**

<table>
<thead>
<tr>
<th>Account</th>
<th>FY14 Cost</th>
<th>FY15 Cost</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-90-16765-5304004</td>
<td>$16,982.00</td>
<td>$64,534.00</td>
<td>+280% *</td>
</tr>
</tbody>
</table>

3. **BACKGROUND INFORMATION**

   In June 2007, the College purchased a license for Business Objects which provided for ad hoc reporting college-wide and analytics for the Research Office. This system became operational in November 2008. Research primarily uses the system for ad hoc analytics and Information Technology develops standard reports for college-wide use.

   In June 2013, data warehouse solution was acquired. The data warehouse was operational in May 2014 for college-wide use from the employee portal.

   * The Fiscal Year 2014 cost reflects Business Objects only. The Fiscal Year 2015 cost reflects the initial Business Objects (2007) maintenance renewal and the recently acquired data warehouse (2013) maintenance. This agreement provides technical resources and guarantees that we will be kept current with all major software updates.

   The term of this annual maintenance contract is for the period 7/1/2014 through 6/30/2015.
Maintenance Contract Renewals

1. **SUBJECT**


2. **BUDGET STATUS**

<table>
<thead>
<tr>
<th>Account</th>
<th>FY14 Cost</th>
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<th>% Change</th>
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<tbody>
<tr>
<td>01-90-16765-5304004</td>
<td>$19,479.81</td>
<td>$17,647.90</td>
<td>-9%</td>
</tr>
</tbody>
</table>

3. **BACKGROUND INFORMATION**

   Symantec Netbackup software is used to backup network servers to tape. This includes Blackboard, Exchange email, academic services, Ellucian servers, web servers, and numerous other Microsoft and Linux servers. Tape backups are an integral part of the College’s disaster recovery program. This software is used to do tape backups of all our server based systems. Service provided includes product updates/patches, and technical support during regional business hours.

   The College has decreased the number of licenses required resulting in a 9% decrease in cost from Fiscal Year 2014.

   The term of this annual maintenance contract is for the period 7/1/2014 through 6/30/2015.
1. **SUBJECT**

   TouchNet Information Systems Payment System.

2. **BUDGET STATUS**

<table>
<thead>
<tr>
<th>Account</th>
<th>FY14 Cost</th>
<th>FY15 Cost</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-90-16765-5304004</td>
<td>$80,600.00</td>
<td>$81,500.00</td>
<td>+1.1% *</td>
</tr>
</tbody>
</table>

3. **BACKGROUND INFORMATION**

   In March 2013, the College secured an agreement with TouchNet for their Payment System. This system will provide different payment plans to best meet the needs of various student populations. This agreement provides technical resources and guarantees that we will be kept current with all major software updates.

   * The cost increase is due to service agreement annual pricing changes from supplier.

   The term of this annual maintenance contract is for the period 7/1/2014 through 6/30/2015.
ITEM(S) ON REQUEST

That the Board of Trustees approves the following maintenance contracts for service on the following items:

(A) Autodesk, Inc.  
Constructware Enterprise License  
111 McInnis Parkway  
San Rafael, CA 94903  
$37,750.00

(B) Blackboard  
(Course Management System)  
650 Massachusetts Ave. N.W.  
Washington, DC 20001  
$96,130.00

(C) Ellucian, Inc.  
(Datatel/Colleague Systems)  
4375 Fair Lakes Court  
Fairfax, VA 22033  
$599,560.00

(D) ESM Solutions  
(Mercury Commerce)  
2700 Kelly Road, Suite 100  
Warrington, PA 18976  
$29,825.00

(E) Illinois Department of Central Management Communications Revolving Fund  
(Network Internet Bandwidth)  
PO Box 7199  
Springfield, IL 62791-7199  
$28,860.00

(F) Info Tech Research Group  
(Research and Advisory Membership Services)  
602 Queens Avenue  
London, ON CANADA N6B 1Y8  
$25,652.00

(G) Oracle Corporation for Hyperion  
(Budget Management System)  
500 Oracle Parkway  
Redwood Shores, CA 94065  
$39,514.00
(H) Perceptive Software Maintenance Renewal $ 47,329.00
(ImageNow Document Imaging)
22701 W. 38th St.
Shawnee, KS  66226

(I) Project Leadership Associates $ 50,000.00
(Enterprise Data Network & Network Security)
120 S. LaSalle Ste. 1200
Chicago, IL  60603

(J) Rave Wireless, Inc. $ 49,670.80
(Rave Alert System)
50 Speen Street, Suite 301
Framingham, MA  01701

(K) SAP Public Services, Inc. $ 64,534.00
(Data Warehouse and Reporting System)
1300 Pennsylvania Avenue
Washington, DC  20004

(L) Symantec Software Corporation $ 17,647.90
(Netbackup – Server Backups)
350 Ellis Street
Mountain View, CA  94043

(M) TouchNet Information Systems, Inc. $ 81,500.00
(eCommerce Payment System)
15520 College Boulevard
Lenexa, KS  66219

For a total expenditure of: $ 1,167,972.70
<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director, Facilities Operations</td>
<td>Ben H. Smith</td>
<td>6-5-14</td>
</tr>
<tr>
<td>Vice President, Information Technology</td>
<td>Chuck Cressin</td>
<td>6-5-14</td>
</tr>
<tr>
<td>Director, Business Affairs</td>
<td>Ellen M. Roberts</td>
<td>6-5-14</td>
</tr>
<tr>
<td>Senior Vice President, Administration &amp; Treasurer</td>
<td>Joseph E. Cohen</td>
<td>6-10-14</td>
</tr>
<tr>
<td>Executive Vice President</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. **SUBJECT**

Higher One, Inc. Collegiate Link License Agreement.

2. **BUDGET STATUS**

Funds in the amount of $37,148.00 is budgeted in the IT Plan 01-90-90111-5806001.

3. **BACKGROUND INFORMATION**

The College encourages student engagement through a variety of formats. Included among these are orientation sessions, student clubs, and student leadership. To increase student participation and awareness, Student Life is seeking to make aspects of these available digitally.

After assessing alternatives, the Student Life staff has determined that CollegiateLink from HigherOne provides the best functionality for students. CollegiateLink is a hosted service offering also commonly known as Software as a Service (SaaS). The College will make this service available to students using a single sign-on solution. Students will access CollegiateLink through the College portal and will have access to orientation session registration, student club information and participation, and student leadership elections. College staff will access the service to create orientation sessions, track attendance at orientation sessions, create student club sites, track student participation in clubs and prepare student leadership elections.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. **RECOMMENDATION**

That the Board of Trustees approve a 14 month contract with Higher One, Inc., 115 Munson Street, New Haven, CT 06511 for the period of 5/1/14 through 6/30/15 in the amount of $37,148.00.
ITEM(S) ON REQUEST

That the Board of Trustees approve a 14 month contract with Higher One, Inc., 115 Munson Street, New Haven, CT 06511 for the period of 5/1/14 through 6/30/15 in the amount of $37,148.00.

Chuck Carrier
Vice President, Information Technology

Date

Ellen M. Roberts
Director, Business Affairs

Date

Senior Vice President, Administration & Treasurer

Date

Executive Vice President

Date
COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Purchase of Seven Additional Remanufactured Toolroom Lathes.

2. BUDGET STATUS

Funds in the amount of $392,350.00 are being provided by the Manufacturing Technology budget accounts as follows:

- Equipment – Instructional Budget for Fiscal Year 2014 (01-10-00089-5806001)
  $280,250.00
- Equipment – Instructional Budget for Fiscal Year 2015 (01-10-00089-5806001)
  $112,100.00

3. BACKGROUND INFORMATION

This item represents the purchase of seven (7) previously owned remanufactured Hardinge HLV-H Super-Precision Toolroom Lathes. This purchase is a part of an expansion to the Manufacturing Technology Program and will also be replacing several existing pieces of equipment that are over 15 years old and are in disrepair. The purchase will provide the newest technology in machine turning processes along with enabling students to obtain the skills needed as they enter advanced manufacturing. These machines will be used by the students in MANUF 1151 and 1153 each semester. The lathes will be operated and maintained by Manufacturing Technology Faculty. The estimated useful life of this equipment is 25 years.

The payment plan for this equipment is as follows: 33% due July 1st, 33% due September 1st and the balance upon delivery of the last machine. The vendor has committed to a remanufacturing build period of an 18 month delivery time for all machines and will make every effort to deliver them before June 30, 2015.

This purchase complies with State Statute, Board Policy and Administrative Procedures. The purchase of previously owned equipment is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

4. RECOMMENDATION

That the Board of Trustees approve the purchase of Remanufactured Toolroom Lathes from Iverson & Company, 441 N. Third Avenue, Des Plaines, IL 60016, for a total expenditure of $392,350.00.
SIGNATURE PAGE FOR PURCHASE OF ADDITIONAL REMANUFACTURED TOOLROOM LATHES

ITEM(S) ON REQUEST

That the Board of Trustees approve the purchase of Remanufactured Toolroom Lathes from Iverson & Company, 441 N. Third Avenue, Des Plaines, IL 60016, for a total expenditure of $392,350.00.

Dean, Business & Technology  
Date  

Vice President, Academic Affairs  
Date  

Director, Business Affairs  
Date  

Senior Vice President, Administration and Treasurer  
Date  

Executive Vice President  
Date
1. **SUBJECT**

Contractual fees for educational partner S.F. & Wellness, World Instructor Training School (W.I.T.S.) for Fiscal Year 2014.

2. **BUDGET STATUS**

Funds in the amount of $45,000.00 are being provided by the Continuing Education, Business Solutions budget account # 05-63-66001-5308001 as follows:

- **July 1, 2013 – February 28, 2014**: Fees to the College in the amount of $23,586.00
- **March 1, 2014 – June 30, 2014**: Fees to the College in the amount of $21,414.00

3. **BACKGROUND INFORMATION**

College of DuPage Continuing Education (CE) and S.F. & Wellness, World Instructor Training School (W.I.T.S.), have been partnering since 2009 to provide quality non-credit educational opportunities in the areas of Fitness, Nutrition, and Personal Trainer Certification. This partnership allows both traditional and non-traditional students the opportunity to take non-credit courses for certification to support immediate employment or advancement within high-growth fields. The partnership allows College of DuPage students seeking additional credentials to strengthen their resumes and skill sets. In Fiscal Year 2013 the College enrolled 43 students for a total of $10,105.00 in revenue after partner payout. The College enrolled 64 students from July 1, 2013 through May 31, 2014, a 49% increase over Fiscal Year 2013, for a total of $15,040.00 in revenue after partner payout.

Fees are invoiced annually at the conclusion of course participation. Purchase order issuance above $25,000.00 for payment of fees requires Board of Trustee approval.

This purchase complies with State Statute, Board Policy and Administrative Procedures. The purchase of professional services is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.
4. RECOMMENDATION

That the Board of Trustees approve a purchase order in the amount of $45,000.00 to S.F & Wellness, World Instructor Training School (W.I.T.S.), 206 76th Street, Virginia Beach, VA 23451-1915, payable upon receipt of specific invoices related to each program and consistent with the terms of the agreement between S.F. & Wellness, World Instructor Training School (W.I.T.S.) and the College, to cover contractual fees for certificate programming.
SIGNATURE PAGE FOR CONTRACTUAL FEES FOR EDUCATIONAL PARTNER
S.F. & WELLNESS, WORLD INSTRUCTOR TRAINING SCHOOL (W.I.T.S.) FOR
FISCAL YEAR 2014

ITEM(S) ON REQUEST

That the Board of Trustees approve a purchase order in the amount of
$45,000.00 to S.F & Wellness, World Instructor Training School (W.I.T.S.),
206 76th Street, Virginia Beach, VA 23451-1915, payable upon receipt of
specific invoices related to each program and consistent with the terms of the
agreement between S.F. & Wellness, World Instructor Training School
(W.I.T.S.) and the College, to cover contractual fees for certificate
programming.

6.4.14

Dean, Continuing Education/Extended Learning Date

6/4/14

Vice President, Academic Affairs Date

6-9-14

Director, Business Affairs Date

6/10/14

Senior Vice President, Administration and Treasurer Date
COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Daily Herald Advertising Campaigns for Fiscal Year 2015.

2. BUDGET STATUS

Funds in the amount of $45,000.00 are budgeted in the Marketing and Creative Services budget 01-90-00825-5407001 for the Fiscal Year 2015.

3. BACKGROUND INFORMATION

Daily Herald/Paddock Publications, Inc. has been utilized by College of DuPage to provide media placement and other marketing and advertising related services to support past marketing campaigns. This service includes print, digital and email advertising. The Daily Herald and its subsidiary publications Reflejos and the Business Ledger, provide an opportunity to reach prospective students and parents in the DuPage and surrounding area.

This purchase complies with State Statute, Board Policy and Administrative Procedures. The purchase of professional services is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

4. RECOMMENDATION

That the Board of Trustees approve the proposed Advertising Services expenses for the Fiscal Year 2015 with Daily Herald/Paddock Publications, 4300 Commerce Ct., Lisle, IL 60532, in the amount of $45,000.00.
SIGNATURE PAGE FOR DAILY HERALD ADVERTISING CAMPAIGNS FOR
FISCAL YEAR 2015

ITEM(S) ON REQUEST

That the Board of Trustees approve the proposed Advertising Services
expenses for the Fiscal Year 2015 with Daily Herald/Paddock Publications,
4300 Commerce Ct., Lisle, IL 60532, in the amount of $45,000.00.

[Signatures and dates]
Vice President, Marketing & Communications
Date

Director, Business Affairs
Date

Senior Vice President, Administration & Treasurer
Date

Executive Vice President
Date
1. **SUBJECT**

   Marketing and Advertising Services from Tribune Media Group for the Fiscal Year 2015 Advertising Campaign.

2. **BUDGET STATUS**

   Funds in the amount of $193,000.00 are budgeted in the Marketing and Creative Services budget number 01-90-00825-5407001 for the Fiscal Year 2015.

3. **BACKGROUND INFORMATION**

   The Tribune Media Group has been utilized by College of DuPage to provide media placement and other marketing and advertising related services to support past marketing campaigns. The Tribune and its subsidiary publications/organizations Triblocal, Hoy, Mash and 435 Digital provide an opportunity to reach prospective students and parents in the DuPage and surrounding area.

   This proposal includes print, digital and email advertising as well as Content Marketing and Search Engine Marketing.

   Content marketing is a marketing format that involves the creation and sharing of media and publishing content in order to acquire customers. This information can be presented in a variety of formats, including news, video, white papers, e-books, infographics, case studies, how-to guides, question and answer articles, photos, etc. It creates interest in a product through educational or informative material.

   Search Engine Marketing (SEM) is a form of Internet marketing that involves the promotion of websites by increasing their visibility in search engine results pages through optimization and advertising.

   This purchase complies with State Statute, Board Policy and Administrative Procedures. The purchase of professional services is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.
4. **RECOMMENDATION**

That the Board of Trustees approve the proposed Marketing and Advertising Services expenses for the Fiscal Year 2015 with Tribune Media Group, 14839 Collections Center Drive, Chicago, IL 60693, in the amount of $193,000.00.
SIGNATURE PAGE FOR MARKETING AND ADVERTISING SERVICES FROM TRIBUNE MEDIA GROUP FOR THE FISCAL YEAR 2015 ADVERTISING CAMPAIGN

ITEM(S) ON REQUEST

That the Board of Trustees approve the proposed Marketing and Advertising Services expenses for the Fiscal Year 2015 with Tribune Media Group, 14839 Collections Center Drive, Chicago, IL 60693, in the amount of $193,000.00.

Vice President, Marketing & Communications 6/9/14

Director, Business Affairs 6/9/14

Senior Vice President, Administration 6/9/14

Executive Vice President 6/10/14
1. **SUBJECT**
   Personnel Actions.

2. **REASON FOR CONSIDERATION**
   Board Action is required to ratify and approve personnel actions for all employees.

3. **BACKGROUND INFORMATION**
   a) Ratification of Administrator Appointments
   b) Ratification of Faculty Appointments
   c) Ratification of Classified Appointments
   d) Ratification of Operating Engineers Appointments
   e) Ratification of Managerial Promotions / Transfers
   f) Ratification of Classified Promotions / Transfers
   g) Ratification of Administrator Resignations / Terminations
   h) Ratification of Faculty Resignations / Terminations
   i) Ratification of Managerial Resignations / Terminations
   j) Ratification of Classified Resignations / Terminations
   k) Ratification of Faculty Extended Personal Leave without Pay

4. **RECOMMENDATION**
   That the Board of Trustees ratifies the Administrator Appointments; Faculty Appointments; Classified Appointments; Operating Engineers Appointments; Managerial Promotions / Transfers; Classified Promotions / Transfers; Administrator Resignations / Terminations; Faculty Resignations / Terminations; Managerial Resignations / Terminations; Classified Resignations / Terminations; and Faculty Extended Personal Leave without Pay.
## APPOINTMENTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Start Date</th>
<th>Type</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ADMINISTRATOR</strong></td>
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<tr>
<td>David A. Swope Sr.*</td>
<td>Interim Director, Student Diversity and Inclusion</td>
<td>Student Affairs</td>
<td>07/01/2014</td>
<td>Re-appointment Full Time</td>
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<td>Sheldon Walcher*</td>
<td>Associate Dean, English and ESL</td>
<td>Liberal Arts</td>
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*One (1) year appointment per Board Policy #15-240 through 6/30/15

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<thead>
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<th>Title</th>
<th>Department</th>
<th>Start Date</th>
<th>Type</th>
<th>Salary</th>
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<tbody>
<tr>
<td><strong>FACULTY</strong></td>
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<tr>
<td>Brian Clement</td>
<td>Instructor, Horticulture</td>
<td>Business &amp; Technology</td>
<td>08/20/2014</td>
<td>New Hire Full Time</td>
<td>$57,957</td>
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<tr>
<td>David Ellis</td>
<td>Instructor, Welding</td>
<td>Business &amp; Technology</td>
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<td>Michael Maddox</td>
<td>Instructor, Culinary Arts</td>
<td>Business &amp; Technology</td>
<td>08/20/2014</td>
<td>New Hire Full Time</td>
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<td>Nina Minnear</td>
<td>Assistant Professor, Physical Therapy Assistant</td>
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<td>08/20/2014</td>
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<td>Tom Pawl</td>
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<td>Edward Rylko</td>
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<td>James Tumavich</td>
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**APPOINTMENTS - Continued**

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<td>Andreas Vrettos</td>
<td>Assistant Professor, Electro-Mechanical Technology</td>
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<td>Teresa Ash-Bubert</td>
<td>Assistant Manager – Aquatics</td>
<td>Physical Education</td>
<td>06/05/2014</td>
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<td>$22,776</td>
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<td>06/30/2014</td>
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<td>TAA/DOL Grant Coordinator</td>
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<td>Noelle Hurley</td>
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### APPOINTMENTS - Continued

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<th>Type</th>
<th>Salary</th>
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<tbody>
<tr>
<td>Joan Katz*</td>
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<td>Human Resources</td>
<td>05/14/2014</td>
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<td>Kristopher Loving</td>
<td>Chaparral Fitness Center Supervisor / Personal Trainer</td>
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<td>Thomas McCabe</td>
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<td>Kristen McGonigal</td>
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<td>Daniel Porter</td>
<td>Assistant Patron Services Manager/House Asst. Mgr.</td>
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<td>Coordinator, Off Campus Program</td>
<td>Continuing Education</td>
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**OPERATING ENGINEERS**

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<th>Type</th>
<th>Salary</th>
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<tbody>
<tr>
<td>Spiro Pappas</td>
<td>Operating Engineer</td>
<td>Facilities Operations</td>
<td>06/30/2014</td>
<td>New Hire Full Time</td>
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*Appointment approved by the Board on May 22, 2014. This adjustment reflects a change in start date.*
### PROMOTIONS / TRANSFERS

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<tr>
<th>Name</th>
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<th>Department</th>
<th>Start Date</th>
<th>Type</th>
<th>Salary</th>
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<tr>
<td>Kyra Robinson</td>
<td>Supervisor, FA Support</td>
<td>Student Financial Assistance</td>
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<td>Michael Kaiser</td>
<td>Administrative Assistant III</td>
<td>Student Services</td>
<td>06/10/2014</td>
<td>Transfer</td>
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<td>Daniel Katarzyna</td>
<td>Library Assistant II</td>
<td>Library</td>
<td>05/12/2014</td>
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### RESIGNATIONS / TERMINATIONS

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<tr>
<th>Name</th>
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<th>Department</th>
<th>End Date</th>
<th>Type</th>
<th>Years of Service</th>
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<tbody>
<tr>
<td>ADMINISTRATOR</td>
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<tr>
<td>Dr. Cathryn Wilkinson</td>
<td>Associate Dean, Fine and Applied Arts</td>
<td>Liberal Arts</td>
<td>06/04/2014</td>
<td>Resignation</td>
<td>3 Yrs. 10 Mos.</td>
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<tr>
<td>FACULTY</td>
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<tr>
<td>Laura Otto*</td>
<td>Instructor, Physical Therapy Assistant</td>
<td>Health &amp; Sciences</td>
<td>08/20/2014</td>
<td>Employment Acceptance Rescinded</td>
<td>0 Yrs. 0 Mos.</td>
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<td>MANAGERIAL</td>
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<tr>
<td>Jody Kasza</td>
<td>Manager, Employment</td>
<td>Human Resources</td>
<td>06/20/2014</td>
<td>Resignation</td>
<td>0 Yrs. 6 Mos.</td>
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<tr>
<td>Michael Shepherd</td>
<td>Supervisor, Warehouse</td>
<td>Staff Services</td>
<td>05/16/2014</td>
<td>Resignation</td>
<td>2 Yrs. 2 Mos.</td>
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*New hire approved by Board on May 22, 2014. Candidate rescinded acceptance of position.*
## RESIGNATIONS / TERMINATIONS - Continued

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>End Date</th>
<th>Type</th>
<th>Years of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kay Braulik</td>
<td>College Archivist</td>
<td>Library</td>
<td>06/28/2014</td>
<td>Termination</td>
<td>11 Yrs. 8 Mos.</td>
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<tr>
<td>Barbara Cornelison</td>
<td>Administrative Assistant III</td>
<td>Regional Centers</td>
<td>06/13/2014</td>
<td>Resignation</td>
<td>23 Yrs. 2 Mos.</td>
</tr>
<tr>
<td>Jill Davis</td>
<td>Coordinator, College Transfer</td>
<td>Academic Affairs</td>
<td>05/16/2014</td>
<td>Resignation</td>
<td>2 Yrs. 8 Mos.</td>
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<tr>
<td>Edgar Jusonis</td>
<td>Grounds Maintenance Worker I</td>
<td>Facilities</td>
<td>04/22/2014</td>
<td>Resignation</td>
<td>0 Yrs. 1 Mos.</td>
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<tr>
<td>Jeanette Kay</td>
<td>P.E. Lab Assistant</td>
<td>Athletics</td>
<td>05/22/2014</td>
<td>Resignation</td>
<td>4 Yrs. 11 Mos.</td>
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<tr>
<td>Danielle Krawiec</td>
<td>Culinary Market Assistant</td>
<td>Culinary and Hospitality</td>
<td>05/08/2014</td>
<td>Resignation</td>
<td>0 Yrs. 7 Mos.</td>
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<tr>
<td>Jeannine Kusta</td>
<td>Degree Audit Specialist</td>
<td>Student Records</td>
<td>06/13/2014</td>
<td>Resignation</td>
<td>1 Yrs. 0 Mos.</td>
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<td>Jon Mazur</td>
<td>Off Campus Program Coordinator</td>
<td>Regional Center</td>
<td>06/28/2014</td>
<td>Termination</td>
<td>4 Yrs. 6 Mos.</td>
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<td>Lucia McGinn</td>
<td>Instructional Assistant II</td>
<td>LRC</td>
<td>06/28/2014</td>
<td>Termination</td>
<td>8 Yrs. 8 Mos.</td>
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<td>Rebecca Noel</td>
<td>Financial Aid Representative</td>
<td>Student Financial Assistance</td>
<td>06/28/2014</td>
<td>Termination</td>
<td>4 Yrs. 9 Mos.</td>
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<td>Anne Roberts</td>
<td>Cashier</td>
<td>Cashiers Office</td>
<td>06/05/2014</td>
<td>Resignation</td>
<td>3 Yrs. 6 Mos.</td>
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<tr>
<td>Fernando Ruiz</td>
<td>Mechanic Automotive</td>
<td>Building and Grounds</td>
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<td>Margaret Wilhelm</td>
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<tr>
<td>FACULTY</td>
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<tr>
<td>Mir Zia Mahmood</td>
<td>Professor, Mathematics</td>
<td>Health &amp; Sciences</td>
<td>08/16/2014-08/15/2015</td>
<td>Personal Leave</td>
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</table>
COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Brian Clement

POSITION: Instructor, Horticulture

PREPARATION: MS Agricultural Education, Iowa State College, 2013

MAJOR AREAS: Agricultural Education

EXPERIENCE: College of DuPage
Adjunct Faculty
2007-Current
Technology Center of DuPage
Horticulture Instructor
2006-Current
Astoria High School
Agriculture Instructor
2000-2006

RECOMMENDED BY:  

(Search Committee Chair)

(President)

(Range A, Step 5: $57,957)

DATE OF HIRE: August 20, 2014
COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Horticulture

DEPARTMENT: Business and Technology

CANDIDATE: Brian Clement

SEARCH COMMITTEE: Judith Burgholzer (Chair), Julia Fitzpatrick-Cooper, Alison Greene, Amy Hull, John Kronenburger, Mark Pearson

ADVERTISEMENTS:

<table>
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<tr>
<th>SOURCE</th>
<th>DATE</th>
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<tbody>
<tr>
<td>Chronicle of Higher Education</td>
<td>11/2013</td>
</tr>
<tr>
<td>Chicago Tribune</td>
<td>11/2013</td>
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<tr>
<td>HortJobs.com</td>
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<td>Diverse Education</td>
<td>11/2013 &amp; 2/2014</td>
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<td>11/2013</td>
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<td>Journal of Blacks in Higher Ed</td>
<td>2/2014</td>
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<td>Latinos in Higher Education</td>
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DIVERSITY RECRUITMENT:

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<tr>
<td>Number of candidates who withdrew their application during selection process</td>
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<tr>
<td>Self-identified diverse candidates</td>
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<tr>
<td>Number of candidates interviewed</td>
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<tr>
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COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: David Ellis

POSITION: Instructor, Welding

PREPARATION: Certificate, Welding
Illinois School of Welding, 2010

BA, Economics
Northeastern Illinois University, 2008

MAJOR AREAS: Economics

EXPERIENCE: Field System Machining
Field Welder
2013-Current
Aerotech
Robotic Welder
2012-2013
Caterpillar
Robotic Welder
2010-2012
Cronatron Welding Supply
Logistics Manager
2008-2009

RECOMMENDED BY:

RECOMMENDED BY: 

(Signatures of Search Committee Chair)

(Signatures of Vice President of Human Resources)

(Signatures of Vice President)

(Signature of President)

RANK AND SALARY: Range A, Step 5: $57,957

DATE OF HIRE: August 20, 2014
COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Welding

DEPARTMENT: Business and Technology

CANDIDATE: David Ellis

SEARCH COMMITTEE: Jim Filipek (Chair), Robert Clark, Michael Foss, John Kronenburger, Thaddeus Kulinski, Thomas Robertson

ADVERTISEMENTS:

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<td>Chicago Tribune</td>
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<td>Diverse Education</td>
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<td>American Welding Society</td>
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<td>CareerBuilder</td>
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<td>Number of candidates who withdrew</td>
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<td>their application during selection process</td>
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<tr>
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COLLEGE of DUPAGE
PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE:  Michael Maddox
POSITION:  Instructor, Culinary Arts
PREPARATION:  AAS Culinary Arts, Kendall College, 1990
               BA Hospitality Management, Kendall College, 1993
MAJOR AREAS:  Culinary Arts
EXPERIENCE:  College of DuPage
             Adjunct Faculty
             2012-Current
             Illinois Institute of Arts
             Chef Instructor
             2012-Current
             Le Titi De Paris
             Chef Owner
             1993-2012

RECOMMENDED BY:  
(Search Committee Chair)
(Vice President of Human Resources)
(Vice President)

RANK AND SALARY:  Range A, Step 5: $57,957
DATE OF HIRE:  August 20, 2014
COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Culinary Arts

DEPARTMENT: Business and Technology

CANDIDATE: Michael Maddox

SEARCH COMMITTEE: Timothy Meyers (Chair), Nancy Carey, Kristine Fay, David Kramer, Stephen Schroeder, Christopher Thielman

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COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE:  Nina Minnear

POSITION:  Assistant Professor, Physical Therapy Assistant

PREPARATION:  Doctor of Physical Therapy, Marquette University, 2005

MAJOR AREAS:  Physical Therapy

EXPERIENCE:  Marionjoy Rehabilitation
Physical Therapist
2010-Current
Reflectx Staffing
Physical Therapist
2010
Dynamic Physical Therapy
Physical Therapist
2009

RECOMMENDED BY:

VICKI JUENKENBERGER
(Search Committee Chair)

(Vice President of Human Resources)

RANK AND SALARY:  Range D, Step 5: $73,027

DATE OF HIRE:  August 20, 2014
COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Physical Therapy Assistant

DEPARTMENT: Nursing and Health Sciences

CANDIDATE: Nina Minnear

SEARCH COMMITTEE: Vickie Gukenberger (Chair), Margaret Lindstrom, Cheryl Jackson, Sharon Roschay

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COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Thomas Pawl

POSITION: Instructor, Automotive Technology

PREPARATION: AAS Automotive Service Technology, College of DuPage, 2014

MAJOR AREAS: Automotive Service Technology

EXPERIENCE: College of DuPage
Teaching Assistant/Lab Aid
2012-Current
Haggerty Ford
Automotive Technician
2006-Current
Jiffy Lube
Lube Technician/Supervisor
2002-2006

RECOMMENDED BY: [Signatures of committee members]

RANK AND SALARY: Range A, Step 5: $57,957

DATE OF HIRE: August 20, 2014
COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Automotive Technology

DEPARTMENT: Business and Technology

CANDIDATE: Thomas Pawl

SEARCH COMMITTEE: Thomas Robertson (Chair), Michael Foss, John Kronenburger, Matthew Shanahan, Dana Thompson

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COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Edward Rylko

POSITION: Instructor, Accounting

PREPARATION: MBA, Business Administration, University of Chicago, 1987

MAJOR AREAS: Accounting and Finance

EXPERIENCE: Emergency Nurses Association
Deputy Executive Director
2010-Current
National Safety Council
Chief Financial Officer
1999-2009
College of DuPage
Adjunct Faculty
1996

RECOMMENDED BY:

[Signatures]

(Search Committee Chair)

(Vice President of Human Resources)

(Vice President)

(President)

RANK AND SALARY: Range A, Step 5: $57,957

DATE OF HIRE: August 20, 2014
COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION:  Instructor, Accounting

DEPARTMENT:  Business and Technology

CANDIDATE:  Edward Rylko

SEARCH COMMITTEE:  Maureen McBeth (Chair), Kristine Fay, Mitchell Fisher, Joseph Moran, Jane Murtaugh, Rukshad Patel

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COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE:  James Tumavich
POSITION:  Instructor, Manufacturing
PREPARATION:  AAS Automated Manufacturing, College of DuPage, 1981
MAJOR AREAS:  Automated Manufacturing
EXPERIENCE:  College of DuPage
Adjunct Faculty/Lecturer  
2000-Current
Dentsply Professional
Manufacturing Engineer III  
2001-Current
Dukane Corporation
Senior Manufacturing Engineer  
1990-2001

RECOMMENDED BY:  
(Vice President of Human Resources)

RANK AND SALARY:  Range A, Step 5: $57,957
DATE OF HIRE:  August 20, 2014
COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Manufacturing

DEPARTMENT: Business and Technology

CANDIDATE: James Tumavich

SEARCH COMMITTEE: James Filipek (Chair), Robert Clark, Thaddeus Kulinski, John Kronenburger, Thomas Robertson

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COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Andreas Vrettos

POSITION: Assistant Professor, Electro-Mechanical Technology

PREPARATION: PhD Electrical/Biomedical Engineering, University of Kentucky, 1993

MAJOR AREAS: Electrical/Biomedical Engineering

EXPERIENCE: Waubonsee Community College
Associate Professor
2000-Current
Western Kentucky University
Adjunct Assistant Professor
1995-2000

RECOMMENDED BY: [Signatures]

(Search Committee Chair)

(Vice President of Human Resources)

(Vice President)

(President)

RANK AND SALARY: Range D, Step 5: $73,027

DATE OF HIRE: August 20, 2014
COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Assistant Professor, Electro-Mechanical Technology

DEPARTMENT: Business and Technology

CANDIDATE: Andreas Vrettos

SEARCH COMMITTEE: Branislav Rosul (Chair), Robert Cannella, Robert Clark, James Filipek, James Janich, John Kronenburger

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COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Matthew Wechter

POSITION: Assistant Professor, Mathematics

PREPARATION: PhD Mathematics, University of Illinois at Chicago, 2013

MAJOR AREAS: Mathematics

EXPERIENCE: Oxford College of Emory University
Visiting Assistant Professor
2013-Current
University of Illinois at Chicago
Teaching Assistant
2007-2013

RECOMMENDED BY:

[Signatures of Search Committee Chair, Vice President of Human Resources, Vice President, President]

RANK AND SALARY: Range D, Step 4: $69,436

DATE OF HIRE: August 20, 2014
COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Mathematics

DEPARTMENT: Math and Physical Sciences

CANDIDATE: Matthew Wechter

SEARCH COMMITTEE: Tom Schrader (Chair), Christopher Bailey, Robert Cappetta, Beatrice Jaynes, Michael O'Leary

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9. CONSENT AGENDA

C. For APPROVAL: Construction-Related Items

1) *Ratification* of Construction Change Orders
   - Referendum-Related Projects
   - Capital Budget Projects

2) *Approval* of Construction Change Orders
   - Referendum-Related Projects
   - Capital Budget Projects
CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Ratification of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's overall budget and fall within the project's approved budget. All change orders not in excess of $100,000.00, or 10% of the contract price, have been approved by the Director of Facilities Planning and Development. All single change orders exceeding $50,000.00 have been approved by the President. All single change orders exceeding $100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Referendum-Related Projects

Owner-Requested Scope Change: 2014 Site Work, Breezy Hill #001; Landworks #001; Power #004 and #005; Utility Dynamics #001; PE Renovation, Aurora #001; Power #235, and #237; Pond 9 Expansion, Encap #007.

Oversight by Design Consultant: PE Renovation, Power #236 and #239.

Un-bought Scope Change: Naperville Regional Center, Pepper #001 and #002.

Unforeseen Condition Scope Change: 2014 Site Work, Patriot Paving #001; PE Renovation, Power #240.

Capital Budget Projects

None

4. RECOMMENDATION

That the Board of Trustees ratifies the Construction-Related Change Orders from the attached Summary for June, 2014.
SUMMARY OF RATIFICATION OF CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

- **2014 SITE IMPROVEMENTS – BREEZY HILL #001: $4,250.00.** This change is to provide mulch and edging at the Pond 9 berm and for restoring the turf that was damaged when the NICOR gas line was abandoned near Lambert Road. *This is an Owner-Requested Scope Change.*

- **2014 SITE IMPROVEMENTS – LANDWORKS #001: $9,940.85.** This change is to restore soil, turf and irrigation that were damaged when the NICOR gas line was abandoned near the greenhouse building and to install beech trees at the staff lot and HEC Building. *This is an Owner-Requested Scope Change.*

- **2014 SITE IMPROVEMENTS – POWER #004: $2,838.00.** This change is to provide and place stone boulders near the Forest Ghost sculpture at the SRC waterfall. *This is an Owner-Requested Scope Change.*

- **2014 SITE IMPROVEMENTS – POWER #005: ($1,861.00).** This credit change is to remove the electrical scope of work near the Forest Ghost sculpture at the SRC waterfall. The original design was inadequate. *This is an Owner-Requested Scope Change.*

- **2014 SITE IMPROVEMENTS – PATRIOT PAVING #001: $17,640.00.** This change is to provide undercut, haul-off, and rebuild three (3) areas of unsuitable soils discovered during the paving of College Lot 2. *This is an Unforeseen Condition Scope Change.*

- **2014 SITE IMPROVEMENTS – UTILITY DYNAMICS #001: $7,740.00.** This change is to provide and install the transformer and four (4) LED accent fixtures at the Forest Ghost Sculpture. *This is an Owner-Requested Scope Change.*

- **NAPERVILLE REGIONAL CENTER (NRC) – PEPPER #001: $27,456.00.** This change is to provide dumpsters, portable toilets, street sweeping services, and temporary construction fencing on a not-to-exceed basis. This change order is part one of three for construction reimbursables. This entire change order value has already been accounted for in the construction budget. *This is an Un-bought Scope Change.*

- **NAPERVILLE REGIONAL CENTER (NRC) – PEPPER #002: $53,892.00.** This change is to provide safety equipment, temporary protection for finished spaces, site office supplies, print reproduction, temporary dehumidification and other general construction reimbursables on a not-to-exceed basis. This change order is part two of three for construction reimbursables. This entire change order value has already been accounted for in the construction budget. *This is an Un-bought Scope Change.*

- **PE RENOVATION – POWER #235: $2,120.00.** This change is to add additional mailboxes to the coach’s area. There are not enough mailboxes to accommodate the staff. *This is an Owner-Requested Scope Change.*

- **PE RENOVATION – POWER #236: $3,705.00.** This change is to add a rolling shutter to the laundry pass-through counter. The specified window does not work. *This change is the result of an oversight by the Design Consultant.*
• **PE RENOVATION – POWER #237: $15,138.00.** This change is to convert an existing toilet room into an executive changing room. *This is an Owner-Requested Scope Change.*

• **PE RENOVATION – POWER #239: $1,435.00.** This change is to add protective-edge strips to the millwork seating areas in the Hall of Fame corridor. This is required because the edge of the millwork is being damaged when people sit on the bench to tie shoes. *This change is the result of an oversight by the Design Consultant.*

• **PE RENOVATION – POWER #240: $9,472.00.** This change is to replace existing dampers in AHU -5. After commissioning the unit it was found that the dampers were rusted and would not close thus not allowing the unit to function properly. *This is an Unforeseen Condition Scope Change.*

• **PE RENOVATION – AURORA #001: $6,670.44.** This change is to add a slat wall system to allow the users to hang uniforms as part of the final drying process and to add additional storage bins to store athletic equipment. *This is an Owner-Requested Scope Change.*

• **POND 9 EXPANSION – ENCAP, INC. #007 $1,159.92.** This change is to provide and install top soil and seed at a small area not included in any previous Pond 9 projects and for filling-in turfed areas that were damaged by vehicles during the winter. *This is an Owner-Requested Scope Change.*

**CAPITAL BUDGET PROJECTS**

None
SIGNATURE PAGE FOR RATIFICATION OF CONSTRUCTION-RELATED CHANGE ORDERS

ITEM(S) ON REQUEST

That the Board of Trustees ratifies the Construction-Related Change Orders from the attached Summary for June, 2014.

[Signatures and dates]

Director Facilities Planning and Development

[Signature]  6/4/2014

Senior Vice President, Administration and Treasurer

[Signature]  6/5/2014

Executive Vice President
CONSTRUCTION-RELATED BOARD APPROVAL

1. **SUBJECT**
   Approval of Construction-Related Change Orders.

2. **BUDGET STATUS**
   Change orders will be funded from the designated project’s contingency and fall within the project’s approved budget. All change orders not in excess of $100,000.00, or 10% of the contract price, have been approved by the Director of Facilities Planning and Development. All single change orders exceeding $50,000.00 have been approved by the President. All single change orders exceeding $100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. **BACKGROUND INFORMATION**
   Referendum-Related Projects
   
   *None*

   Capital Budget Projects
   
   *None*

4. **RECOMMENDATION**
   That the Board of Trustees approves the Construction-Related Change Orders from the attached Summary for June, 2014.
SUMMARY OF APPROVED CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

None

CAPITAL BUDGET PROJECTS

None
ITEM(S) ON REQUEST

That the Board of Trustees approves the Construction-Related Change Orders from the attached Summary for June, 2014.

Director Facilities Planning & Development

[Signature]

Date 6/3/14

Senior Vice President, Administration and Treasurer

[Signature]

Date 6/4/2014

Executive Vice President

[Signature]

Date 6/5/14
1. SUBJECT

Berg Instructional Center/Student Resource Center (BIC/SRC) Illinois Community College Board (ICCB) Statement of Final Construction Compliance.

2. BUDGET STATUS

Funds in the amount of $107,590,237.00 have been provided by the BIC/SRC Construction budget #03-90-36800-5309001.

3. BACKGROUND INFORMATION

Locally Funded capital projects require ICCB approval and a statement of Final Construction Compliance signed by the architect and the Board of Trustees. Attached is the completed form for the Berg Instructional Center/Student Resource Center project.

4. RECOMMENDATION

That the Board of Trustees approves the Statement of Final Construction Compliance of the Berg Instructional Center/Student Resource Center project for submittal to the ICCB per the attached form. The project budget is $107,590,237.00.
SIGNATURE PAGE FOR BERG INSTRUCTIONAL CENTER/STUDENT RESOURCE CENTER (BIC/SRC) ILLINOIS COMMUNITY COLLEGE BOARD (ICCB) STATEMENT OF FINAL CONSTRUCTION COMPLIANCE

ITEM(S) ON REQUEST

That the Board of Trustees approves the Statement of Final Construction Compliance of the Berg Instructional Center/Student Resource Center project for submittal to the ICCB per the attached form. The project budget is $107,590,237.00.

[Signatures and dates]

Director, Facilities Planning and Development

Senior Vice President, Administration and Treasurer

Executive Vice President

Date: 6/9/2014

Date: 6/10/14

Date: 6/9/14
Statement of Final Completion of State and Locally Funded Projects
College of DuPage, BIC/SRC Renovation & College Center Addition
Project #502-L-0028-0909

Name and address of architect/engineer providing the Statement of Final Completion:

Loebl Schlossman & Hackl
233 North Michigan Ave.
Suite 3000
Chicago, Illinois 60601

Final cost and scope of the project: Substantial Completion- November 28, 2012

<table>
<thead>
<tr>
<th>Approved Scope:</th>
<th>Actual Scope:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Square Footage</td>
<td></td>
</tr>
<tr>
<td>Classrooms</td>
<td>87,579</td>
</tr>
<tr>
<td>Laboratories</td>
<td>87,871</td>
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<tr>
<td>Offices</td>
<td>138,554</td>
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<tr>
<td>Study</td>
<td>87,583</td>
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<tr>
<td>Special Use</td>
<td>11,204</td>
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<td>Support</td>
<td>37,330</td>
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<td>Other</td>
<td>114,022</td>
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<tr>
<td>Total NASF</td>
<td>564,143</td>
</tr>
<tr>
<td>Total Project**</td>
<td></td>
</tr>
</tbody>
</table>

*Note: The Approved Budget and Actual Cost are Total Project Costs

**Approved Scope is based on original program from Wight. Actual scope is based on as-built conditions of completed building.

I have reviewed the originally approved construction program, cost estimate, actual construction work in place, and contractor’s pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

[Signature]
Architect/Engineer’s Signature

[License]
Licensed Architect
State of Illinois
Expires 11-30-

[Signature]
District Official’s Signature

[Date]
June 4, 2014
Protection, Health, and Safety Project

Statement of Final Construction Compliance
College of DuPage, BIC/SRC Renovation & College Center Addition
Project #502-L-0028-0909

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Loebl Schlossman & Hackl
233 North Michigan Ave.
Suite 3000
Chicago, Illinois 60601

Final cost of the project: Substantial Completion- November 27, 2012

Approved Budget $109,610,000*
Actual Cost $107,590,237*
*Note: The Approved Budget and Actual Cost are Total Project Costs

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor’s pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

[Signature]
Architect/Engineer’s Signature

[License Number]
Illinois Registration or License Number

Approved by the ____________________________ Board of Trustees

Date

Signed __________________________, Chairperson

______________________________, Secretary
Statement of Final Completion of State and Locally Funded Projects  
College of DuPage, BIC/SRC Renovation & College Center Addition  
Project #502-L-0028-0909

Name and address of architect/engineer providing the Statement of Final Completion:

Loebl Schlossman & Hackl  
233 North Michigan Ave.  
Suite 3000  
Chicago, Illinois 60601

Final cost and scope of the project: Substantial Completion- November 28, 2012

<table>
<thead>
<tr>
<th>Approved Scope:</th>
<th>Actual Scope:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Square Footage</td>
<td></td>
</tr>
<tr>
<td>Classrooms</td>
<td>99,081</td>
</tr>
<tr>
<td>Laboratories</td>
<td>50,520</td>
</tr>
<tr>
<td>Offices</td>
<td>134,598</td>
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<tr>
<td>Study</td>
<td>54,536</td>
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<td>Special Use</td>
<td>2,019</td>
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<tr>
<td>Support</td>
<td>26,923</td>
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<td>Other</td>
<td>204,803</td>
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<td>Total NASF</td>
<td>572,480</td>
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<tr>
<td>Total Project**</td>
<td></td>
</tr>
</tbody>
</table>

*Note: The Approved Budget and Actual Cost are Total Project Costs

**Approved Scope is based on original program from Wight. Actual scope is based on as-built conditions of completed building.

I have reviewed the originally approved construction program, cost estimate, actual construction work in place, and contractor’s pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

June 4, 2014

[Signature]  
Architect/Engineer’s Signature

[Signature]  
District Official’s Signature

[Signature]  
Licensed Architect

June 4, 2014

[Signature]  
State of Illinois

expires 11-30-14
Protection, Health, and Safety Project

Statement of Final Construction Compliance
College of DuPage, BIC/SRC Renovation & College Center Addition
Project #502-L-0028-0909

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Loebl Schlossman & Hackl
233 North Michigan Ave.
Suite 3000
Chicago, Illinois 60601

Final cost of the project: Substantial Completion- November 27, 2012

Approved Budget $109,610,000* Actual Cost $107,590,237*

*Note: The Approved Budget and Actual Cost are Total Project Costs

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor’s pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

[Signature]  
Architect/Engineer’s Signature

[Stamp]  
Licensed Architect

Illinois Registration or License Number

Approved by the Board of Trustees  
expires 11-30-14

Date

Signed ________________________, Chairperson

______________________________, Secretary
10. NEW BUSINESS

A. For INFORMATION
There is no New Business Information this month.
10. NEW BUSINESS

B. For APPROVAL

1) Strategic Long Range Plan (SLRP) for College of DuPage

2) New Teaching and Learning Center Building

3) Illinois Prevailing Wage Act Resolution

4) Approval of Treasurer’s Surety Bond

5) FY2015 Insurance Premium Coverage Renewal

6) RAMP Document

7) New Certificate in Cancer Registry Management

8) Approval for a New PN for Military Medical Corpsman Certificate Program

9) Adoption of FY2015 Budget
COLLEGE OF DuPAGE
REGULAR BOARD MEETING
NEW BUSINESS APPROVAL

1. SUBJECT

Strategic Long Range Plan (SLRP) for College of DuPage

2. REASON FOR CONSIDERATION

Board Policy 5-5, The College Governing Board, states: The Board will encourage the President to seek the input of employees and the community in the development and updating of the College's Strategic Long Range Plan. Such Plan will be approved annually by the Board.

Board Policy 5-15, Responsibilities of the Board, states: The Board of Trustees will annually adopt a comprehensive Strategic Long Range Plan.

3. BACKGROUND INFORMATION

College of DuPage (COD) engages in planning to assure that it is future oriented in serving our students, community and other stakeholders. COD's strategic long range planning is a continuous and inclusive process that guides the future direction of the institution. Specifically, the Strategic Long Range Plan (SLRP) defines COD's institutional philosophy, mission, vision, core values, long-term goals and associated tasks.

The SLRP spans a three-year timeframe, FY 2014 – 2016. In developing the SLRP, input was sought externally from the community and internally from staff and students.

The 2014-2016 SLRP was approved by the Board of Trustees at their June 20, 2013 Regular Board Meeting.

The Strategic Long Range Plan Advisory Committee (SLRPAC), under the chairmanship of the Vice President of Planning and Institutional Effectiveness, is comprised of full-time faculty, administrators, classified staff, managerial staff, and student leaders. The SLRPAC in collaboration with the Institutional Effectiveness Council (IEC) and the Senior Management Team (SMT) has
reviewed the Environmental Scan, SWOT Analysis and other relevant inputs, and has made recommendations for modifications to the SLRP.

The Updated 2014-2016 Strategic Long Range Plan sets the strategic direction for the College for Year Two of the three-year planning cycle.

The Updated 2014-2016 Strategic Long Range Plan was offered for information at the May 22, 2014 Regular Meeting of the Board of Trustees with a recommendation for approval at the Regular Meeting of the Board of Trustees on June 26, 2014.

4. **RECOMMENDATION**

That the Board of Trustees approve the Updated 2014-2016 Strategic Long Range Plan effective July 1, 2014.
ITEM ON REQUEST

That the Board of Trustees approve the Updated 2014-2016 Strategic Long Range Plan effective July 1, 2014.

Jana R. Butler  6/11/2014
Vice President Planning and Institutional Effectiveness  Date

Joseph J. Collins  6/11/14
Executive Vice President  Date
COLLEGE OF DUPAGE
REGULAR BOARD MEETING

NEW BUSINESS APPROVAL

1. SUBJECT

Approval for Construction of a Teaching and Learning Classroom Facility.

2. REASON FOR CONSIDERATION

A new building would allow the College to provide additional academic space to better serve a growing student population, especially during the prime hours between 9:00 a.m. and 2:00 p.m. and from 6:00 p.m. to 9:00 p.m. Currently, we are exceeding 90% capacity during our peak hours, including 94%, 95% and 99% utilization rates at certain times on Mondays and Wednesdays, which not only makes it difficult to schedule classes currently, but severely limits our ability to grow enrollment. Based on the maturation of the 3+1 programs coupled with an overall general increase in people’s desire to attend College of DuPage, we project a need for additional classroom space to meet the expected enrollment growth. The proposed building, located on the west side of campus, will accommodate peak classroom needs and provide space for growing numbers of courses offered as part of the 3+1 agreements with partner universities who teach the fourth year of a baccalaureate program in College of DuPage classrooms. The building will also provide convenient space for general education courses needed by students whose programs are housed in the Homeland Security Education Center (HEC) and the Technical Education Center (TEC). In addition to general purpose classrooms, it is proposed that an unfinished shell space be provided for future classrooms or laboratories as needed. Funding for this building would be provided through an expected $20 million in State appropriations and $30 million in institutional funds for a current budget estimate of $50 million.
3. **BACKGROUND INFORMATION**

The Educational Specifications have not yet been developed, but a preliminary conception of the building includes the following:

- A significant number (e.g., 25) of 35-seat general purpose classrooms. This is the size of classroom that is in the highest demand throughout the day.
- A smaller number (e.g., 8) of 25-seat general purpose classrooms. These work well for English, Speech, Languages and Academic ESL courses. Efficiency of space is gained by using smaller classrooms for these disciplines.
- Two 50-seat general science classrooms for use by double-sections of Chemistry and other science courses.
- Four 25-seat computer classrooms which will help address the high demand for this type of classroom by English Composition faculty. These rooms would be similar to the 15 Composition classrooms that we recently added in the Academic Computing Center renovation.
- One 25-seat open computer lab which will allow computer access to students outside of class.

Additionally, there will be administrative space provided for at least two associate deans to support instruction in the building; approximately fifteen faculty members will be assigned office space in the building as well as an adjunct faculty work center similar to the centers located in BIC and HSC; a student commons area similar in concept to the “living room” existing in the SSC; a multi-purpose room, similar to but smaller than SRC 2000 that could be used by both internal and external groups; and a food option, similar to an Einstein’s Bagels.

The building would also contain unfinished shell space which would be used for further development. This would allow us to avoid the problem we encountered with the Health Sciences Center, which was built based on specific needs as identified, but with no room for expansion, thereby severely limiting our ability to grow existing and add new Health Science programs. The shell space could also be developed into customized facilities to support online and hybrid learning, or possibly into other specialized usage as arises based on the work of various committees exploring new ideas to improve student learning outcomes. Net assignable square footage is estimated at this time to be approximately 55 - 60,000 square feet.
The Board of Trustees at their March 20, 2014 Regular meeting approved a fund balance reserve of $33 million for the potential construction of a new Teaching and Learning Center. These funds would supplement the $20 million in capital funding expected from the State of Illinois to address the cost of building the Teaching and Learning Center.

4. **RECOMMENDATION**

The President recommends that the Board of Trustees earmark $30 million to help construct a Teaching and Learning Center on the west end of the main campus in Glen Ellyn. These funds are intended to supplement the $20 million in capital funding expected from the State of Illinois.
SIGNATURE PAGE FOR APPROVAL FOR CONSTRUCTION OF A TEACHING AND LEARNING CLASSROOM FACILITY.

ITEM(S) ON REQUEST

The President recommends that the Board of Trustees earmark $30 million to help construct a Teaching and Learning Center on the west end of the main campus in Glen Ellyn. These funds are intended to supplement the $20 million in capital funding expected from the State of Illinois.

Vice President of Academic Affairs  
On behalf of Dr. Jean Kastge

6-11-2014

Executive Vice President

6-11-14
COLLEGE OF DuPAGE
REGULAR BOARD MEETING

NEW BUSINESS APPROVAL

1. SUBJECT

Illinois Prevailing Wage Act Resolution.

2. REASON FOR CONSIDERATION

The adoption and publication of this resolution is required by law.

3. BACKGROUND INFORMATION

Effective July 1, 1987, College of DuPage is required to comply with the annual requirements and other provisions of the Illinois Prevailing Wage Act (Ill. Rev. Stat. 820 ILCS 130/1). The Illinois Department of Labor has stated that during the month of June of each calendar year, each public body must investigate and ascertain the prevailing rate of wages for its area for new construction and maintenance work performed by employees of contractors and sub-contractors engaged in public works and publicly post or keep available these rates for inspection by any interested party. In addition to passing the resolution for establishing the prevailing rate for DuPage County, a certified copy must be filed with the Secretary of State and the Illinois Department of Labor, and a notice of this resolution must be published in a DuPage county area newspaper.

4. RECOMMENDATION

That the Board of Trustees adopt the resolution regarding the prevailing wage rate for DuPage County in accordance with Illinois Prevailing Wage Act (Ill. Rev. Stat. 820 ILCS 130/1).
SIGNATURE PAGE FOR ILLINOIS PREVAILING WAGE ACT RESOLUTION

ITEM(S) ON REQUEST

That the Board of Trustees adopt the resolution regarding the prevailing wage rate for DuPage County in accordance with Illinois Prevailing Wage Act (Ill. Rev. Stat. 820 ILCS 130/1).

[Signature]
Senior Vice President, Administration and Treasurer

Date

[Signature]
Executive Vice President

Date
CERTIFICATE

I, Allison O’Donnell, DO HEREBY CERTIFY THAT I am the Secretary, Board
of Trustees, for Community College District No. 502, Counties of DuPage, Cook,
and Will, and State of Illinois; that the foregoing is a true and correct copy of a
Resolution passed by the Board of Trustees of Community College District No.
502, being entitled:  A RESOLUTION OF COMMUNITY COLLEGE
DISTRICT NO. 502 COUNTIES OF DuPAGE, COOK, AND WILL, AND
STATE OF ILLINOIS, DuPAGE COUNTY, ILLINOIS, ASCERTAINING
THE PREVAILING RATE OF WAGES FOR LABORERS, WORKMEN
AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID
DISTRICT, at a regular meeting held on the 26th day of June, 2014, the resolution
being a part of the official records of Community College District No. 502,

DATED THIS 26th DAY OF JUNE, 2014.

Allison O’Donnell
Secretary – Board of Trustees
Community College District No. 502, Counties
Of DuPage, Cook, and Will, and State of Illinois
RESOLUTION
OF COMMUNITY COLLEGE DISTRICT NO. 502, COUNTIES OF DuPAGE, COOK, & WILL & STATE OF ILLINOIS, DuPAGE COUNTY, ILLINOIS, ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID DISTRICT

WHEREAS, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics, and other workers employed in any public works by the State, County, City, or any public body or any political subdivision or by any one under contract for public works,” approved June 26, 1941, as amended (Ill. Rev. Stat. 820 ILCS 130/1) and

WHEREAS, the aforesaid Act requires that Community College District No. 502, Counties of DuPage, Cook, and Will, and State of Illinois, Glen Ellyn, Illinois, investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics, and other workers in the locality of said Community College District No. 502, employed in performing construction of public works for said Community College District No. 502.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502, COUNTIES OF DuPAGE, COOK, AND WILL, AND STATE OF ILLINOIS:

SECTION 1: To the extent and as required by “An Act regulating wages of laborers, mechanics, and other workers employed in any public works by State, County, City, or any public body or any political subdivision or by any one under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics, and other workers engaged in construction of public works coming under the jurisdiction of Community College District No. 502 is hereby ascertained to be the same as the prevailing rate of wages for construction work in DuPage County area as determined by the Department of Labor of the State of Illinois as of June of each year, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department’s June determination and apply to any and all public works construction undertaken by the Community College District No. 502. The definition of any terms appearing in this Resolution which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of Community College District No. 502 to the extent required by the aforesaid Act.

SECTION 3: The Community College District No. 502 Board of Trustees’ Secretary shall publicly post or keep available for inspection by any interested party in the main office of Community College District No. 502 this determination or any revisions of such prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Community College District No. 502 Board of Trustees’ Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Community College District No. 502 Board of Trustees’ Secretary shall promptly file a certified copy of this resolution with both the Secretary of State and the Department of Labor of the State of Illinois.

SECTION 6: The Community College District No. 502 Board of Trustees’ Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this resolution, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 26th DAY OF JUNE, 2014.

Chair – Board of Trustees

Secretary – Board of Trustees

SPRINKLER FITTER  BLD  49.200  51.200  1.5  1.5  2.0  10.75  8.850  0.000  0.450
STEEL ERECTOR  E  ALL  42.070  44.070  2.0  2.0  2.0  13.45  19.590  0.000  0.350
STEEL ERECTOR  W  ALL  45.060  48.660  2.0  2.0  2.0  9.390  17.690  0.000  0.400
STONE MASON  BLD  41.580  45.740  1.5  1.5  2.0  9.700  12.800  0.000  1.040
SURVEY WORKER  > NOT IN EFFECT  37.000  37.750  1.5  1.5  2.0  12.97  9.930  0.000  0.500
TERRAZZO FINISHER  BLD  36.040  0.000  1.5  1.5  2.0  10.20  9.900  0.000  0.540
TERRAZZO MASON  BLD  39.880  42.880  1.5  1.5  2.0  10.20  11.250  0.000  0.700
TILE MASON  BLD  41.840  45.840  2.0  1.5  2.0  10.20  9.560  0.000  0.880
TRAFFIC SAFETY WRKR  HWY  28.250  29.850  1.5  1.5  2.0  4.896  4.175  0.000  0.000
TRUCK DRIVER  ALL  1  32.550  33.100  1.5  1.5  2.0  6.500  4.350  0.000  0.150
TRUCK DRIVER  ALL  2  32.700  33.100  1.5  1.5  2.0  6.500  4.350  0.000  0.150
TRUCK DRIVER  ALL  3  32.900  33.100  1.5  1.5  2.0  6.500  4.350  0.000  0.150
TRUCK DRIVER  ALL  4  33.100  33.100  1.5  1.5  2.0  6.500  4.350  0.000  0.150
TUCKPOINTER  BLD  40.950  41.950  1.5  1.5  2.0  9.700  11.930  0.000  0.630

Legend:
RG (Region)
TYP (Trade Type - All, Highway, Building, Floating, Oil & Chip, Rivers)
C (Class)
Base (Base Wage Rate)
FMN (Firm Rate)
M-F-S (OT required for any hour greater than 8 worked each day, Mon through Fri.
OSA (Overtime (OT) is required for every hour worked on Saturday)
OSH (Overtime is required for every hour worked on Sunday and Holidays)
H/W (Health & Welfare Insurance)
Pensn (Pension)
Vac (Vacation)
Trng (Training)


Explanations

DUPAGE COUNTY

IRON WORKERS AND FENCE ERECTOR (WEST) - West of Route 53.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS TECHNICIAN

Low voltage installation, maintenance and removal of telecommunication facilities (voice, sound, data and video) including telephone and data inside wire, interconnect, terminal equipment, central offices, PBX, fiber optic cable and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area networks), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate,
travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sainonyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benote (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 25 cu. ft.; Concrete Paver 25 cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derrick, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.
Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.


Class 7. Mechanics; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarifier; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumpers; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types; Cretre Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Traeactaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 75 Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes; Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scrapper - Single/Twin Engine/Push and Pull; Scrapper - Prime Mover in Tandem (Regardless of Size); Tractors
pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

SURVEY WORKER - Operated survey equipment including data collectors, C.P.S. and robotic instruments, as well as conventional levels and transits.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnpullos or Turntrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turntrailers or turnpullos when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.
Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".
COLLEGE OF DuPAGE
REGULAR BOARD MEETING

STANDARD BOARD APPROVAL

1.  SUBJECT

Approval of Treasurer’s Surety Bond.

2.  REASON FOR CONSIDERATION

These surety bonds, which run concurrent with our fiscal year, are required by State law and are to be approved by the Board of Trustees on an annual basis.

3.  BACKGROUND INFORMATION

The Public Community College Act (110/ILCS 805/3-19) requires that a surety bond shall be secured for all community college Treasurers in the amount of 25% of all bonds, notes, mortgages, moneys and effects of which the Treasurer has custody. The amount of the surety bond shall be increased or decreased from time to time based on the amount of notes, bonds, mortgages, moneys and effects then outstanding.

Based on the size of our proposed FY2015 operating budget, the statutory requirement of 25% necessitates a surety bond of $45,321,000. Additionally, based upon the amount of unspent bond proceeds from the Series 2013A issue, a second surety bond in the amount of $9,771,728 is needed to meet statutory requirements. As a member of the Illinois Community College Risk Management Consortium (ICCRMC), the 12-member community colleges are collectively purchasing these surety bonds through the consortium for the first time. The group purchasing power of the consortium reduced our FY2015 premiums by 31.1% from our comparable costs for these bonds in FY2014. The broker for ICCRMC, Marsh USA, Inc., solicited quotes for these bonds and, based upon that solicitation, The Hartford will be providing these surety bonds.
4. RECOMMENDATION

That the Board of Trustees approves the payment of $37,031.00 for the purchase of two Treasurer's Bonds ($29,749 for the $45,321,000 bond and $7,282 for the $9,771,728 bond) written through Marsh USA, Inc. for the 12-month period July 1, 2014 to June 30, 2015.
SIGNATURE PAGE

APPROVAL OF TREASURER'S SURETY BOND

ITEM(S) ON REQUEST

That the Board of Trustees approves the payment of $37,031.00 for the purchase of two Treasurer's Bonds ($29,749 for the $45,321,000 bond and $7,282 for the $9,771,728 bond) written through Marsh USA, Inc. for the 12-month period July 1, 2014 to June 30, 2015.

[Signatures and dates]
Senior Vice President Administration and Treasurer
Date

Executive Vice President
Date
COLLEGE OF DuPAGE
REGULAR BOARD MEETING

NEW BUSINESS APPROVAL

1. SUBJECT

Property, General Liability, Workers' Compensation, Student Malpractice, Board Legal Liability, and Athletic Insurance Renewal for FY2015.

2. REASON FOR CONSIDERATION

Each year the College must renew its various insurance coverages.

3. BACKGROUND INFORMATION

College of DuPage has been a member of the Illinois Community College Risk Management Consortium (ICCRMC) since 1981. The Consortium was formed for the cooperative purchase of property, liability, workers' compensation and other insurance coverages on a self-insurance basis. The current members of ICCRMC include: College of DuPage, Harper College, John Wood Community College, Lincoln Land College, Moraine Valley Community College, Morton College, Oakton Community College, Prairie State Community College, Sauk Valley Community College, South Suburban Community College, Triton College and Waubonsee Community College.

As detailed in the table below, the premiums for the College's various insurance coverages for FY2015, less dividends/adjustments for Workers' Compensation Payroll Audit and Medical Malpractice Dividends (these are received due to our share of savings based on actual claims), is $1,049,059. By comparison, the premiums for the same coverages in FY2014 were $1,135,722 a decrease of $86,663 or 7.63%.
### Coverage

<table>
<thead>
<tr>
<th>Coverage</th>
<th>FY2015 Premium</th>
<th>FY 2014 Premium</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property</td>
<td>256,239</td>
<td>353,011</td>
<td>(96,772)</td>
</tr>
<tr>
<td>General Liability</td>
<td>166,767</td>
<td>43,562</td>
<td>123,205</td>
</tr>
<tr>
<td>Worker's Compensation</td>
<td>570,919</td>
<td>518,705</td>
<td>52,214</td>
</tr>
<tr>
<td>Malpractice</td>
<td>39,682</td>
<td>53,961</td>
<td>(14,279)</td>
</tr>
<tr>
<td>Student Athletic</td>
<td>187,650</td>
<td>177,663</td>
<td>9,987</td>
</tr>
<tr>
<td>Board Legal Liability</td>
<td>94,014</td>
<td>151,730</td>
<td>(57,716)</td>
</tr>
<tr>
<td>Dividends/Adjustments</td>
<td>(266,212)</td>
<td>(162,910)</td>
<td>(103,302)</td>
</tr>
<tr>
<td>Total Premiums</td>
<td>1,049,059</td>
<td>1,135,722</td>
<td>(86,663)</td>
</tr>
</tbody>
</table>

### 4. RECOMMENDATION

That the Board of Trustees approves the payment of premiums for the College for FY2015 Property, General Liability, Workers’ Compensation, Student Medical Malpractice and other insurance coverages through the Illinois Community College Risk Management Consortium, for the period of July 1, 2014 through June 30, 2015, at a total premium cost of $1,049,059.
SIGNATURE PAGE

PROPERTY, GENERAL LIABILITY, WORKERS' COMPENSATION, STUDENT MALPRACTICE, BOARD LEGAL LIABILITY, AND ATHLETIC INSURANCE RENEWAL FOR FY2015.

ITEM(S) ON REQUEST

That the Board of Trustees approves the payment of premiums for the College for FY2015 Property, General Liability, Workers' Compensation, Student Medical Malpractice and other insurance coverages through the Illinois Community College Risk Management Consortium, for the period of July 1, 2014 through June 30, 2015, at a total premium cost of $1,049,059.

__________________________  6-12-14
COORDINATOR, RISK MANAGEMENT  DATE

__________________________  6/12/14
SENIOR VICE PRESIDENT ADMINISTRATION AND TREASURER  DATE

__________________________  6/12/14
PRESIDENT  DATE
1. SUBJECT

RAMP Document

2. BUDGET STATUS

BUDGET REQUEST (rounded to the nearest 100th)

<table>
<thead>
<tr>
<th>Project</th>
<th>State</th>
<th>Local</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced Learning &amp; Instructional Center</td>
<td>$24,750,000</td>
<td>$8,250,000</td>
<td>$33,000,000</td>
</tr>
<tr>
<td>Grounds and Retention Pond Improvements</td>
<td>$3,095,400</td>
<td>$1,031,800</td>
<td>$4,127,200</td>
</tr>
<tr>
<td>Homeland Security - Midwest Regional Training Center</td>
<td>$89,294,850</td>
<td>$29,764,950</td>
<td>$119,059,800</td>
</tr>
<tr>
<td>Totals</td>
<td>$117,140,250 $39,046,750</td>
<td>$156,187,000</td>
<td></td>
</tr>
</tbody>
</table>

75% 25% 100%

3. BACKGROUND INFORMATION

The RAMP (Resource Allocation and Management Plan) process allows Illinois institutions of higher education to request State-funded capital projects. If funded, the state's share is 75 percent with our local contribution being 25 percent. The College's RAMP proposal will be evaluated by the Illinois Community College Board (ICCB) and ranked with other community college requests. The community College priority ranking is then sent to the Illinois Board of Higher Education, where all projects including four-year college requests are ranked. The RAMP document needs to be updated annually.

Attached is our FY2016 RAMP (Resource Allocation and Management Plan) Document.

4. RECOMMENDATION

That the Board approve the College of DuPage FY2016 RAMP Document dated June 2014 for submission to the ICCB.
ITEM(S) ON REQUEST

That the Board approve the College of DuPage FY2015 RAMP Document dated June 2014 for submission to the ICCB.

_____________________________  6/3/14
Director of Facilities Planning and Development  Date

_____________________________  6/9/2014
Senior Vice President, Administration and Treasurer  Date

_____________________________  6/10/14
Executive Vice President  Date
Resource Allocation Management Plan

RAMP

Community Colleges Capital Requests

FISCAL YEAR 2016

College of DuPage

Illinois Community College District 502

Glen Ellyn, Illinois 60137

June 2014
RAMP FY2016

Resource Requirements Plan: Capital

College of DuPage
Glen Ellyn, IL 60137
June 2014
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BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of College of DuPage, District # 502, meeting in their regular session on June 26, 2014, with a quorum present, officially authorized the submission of the attached Fiscal Year 2016 RAMP Community College Capital Project Request.

· I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.

· I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

Project Name: Advanced Learning & Instructional Center, 2016-1A

Proposed Source(s) of Local Funding

<table>
<thead>
<tr>
<th>Source(s) of Local Funding</th>
<th>(List the Dollar Amount)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Available Local Fund Balances</td>
<td>$8,250,000</td>
</tr>
<tr>
<td>2. Protection, Health, and Safety Tax Levy</td>
<td>$0</td>
</tr>
<tr>
<td>3. Protection, Health, and Safety Bond Proceeds</td>
<td>$0</td>
</tr>
<tr>
<td>4. Other Debt Issue</td>
<td>$0</td>
</tr>
<tr>
<td>5. State Certified Construction Credits (remaining from 1987)</td>
<td>$0</td>
</tr>
<tr>
<td>6. Other (Please specify)</td>
<td>$0</td>
</tr>
</tbody>
</table>

Total Local Match $8,250,000

Signed: __________________________________________________________
Chairperson of the Board of Trustees

Signed: __________________________________________________________
Chief Executive Officer of the College District
Fiscal Year 2016 RAMP
Community College Capital Projects

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of College of DuPage, District # 502, meeting in their regular session on June 26, 2014, with a quorum present, officially authorized the submission of the attached Fiscal Year 2016 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

Project Name: Grounds and Retention Pond Improvements, 2016-2A

Proposed Source(s) of Local Funding

<table>
<thead>
<tr>
<th>Proposed Source</th>
<th>Dollar Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Available Local Fund Balances</td>
<td>$1,031,800</td>
</tr>
<tr>
<td>2. Protection, Health, and Safety Tax Levy</td>
<td>$0</td>
</tr>
<tr>
<td>3. Protection, Health, and Safety Bond Proceeds</td>
<td>$0</td>
</tr>
<tr>
<td>4. Other Debt Issue</td>
<td>$0</td>
</tr>
<tr>
<td>5. State Certified Construction Credits</td>
<td>$0</td>
</tr>
<tr>
<td>(remaining from 1987)</td>
<td></td>
</tr>
<tr>
<td>6. Other (Please specify)</td>
<td>$0</td>
</tr>
</tbody>
</table>

Total Local Match: $1,031,800

Signed: ________________________________

Chairperson of the Board of Trustees

Signed: ________________________________

Chief Executive Officer of the College District
Fiscal Year 2016 RAMP
Community College Capital Projects

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of College of DuPage, District # 502, meeting in their regular session on June 26, 2014, with a quorum present, officially authorized the submission of the attached Fiscal Year 2016 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.

- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

**Project Name:** Homeland Security – Midwest Regional Training Center, 2016-3A

**Proposed Source(s) of Local Funding**

<table>
<thead>
<tr>
<th>Source Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Available Local Fund Balances</td>
<td>$29,764,950</td>
</tr>
<tr>
<td>2. Protection, Health, and Safety Tax Levy</td>
<td>$0</td>
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<tr>
<td>3. Protection, Health, and Safety Bond Proceeds</td>
<td>$0</td>
</tr>
<tr>
<td>4. Other Debt Issue</td>
<td>$0</td>
</tr>
<tr>
<td>5. State Certified Construction Credits (remaining from 1987)</td>
<td>$0</td>
</tr>
<tr>
<td>6. Other (Please specify)</td>
<td>$0</td>
</tr>
</tbody>
</table>

**Total Local Match**

$29,764,950

Signed: ____________________________________________
Chairperson of the Board of Trustees

Signed: ____________________________________________
Chief Executive Officer of the College District
COMMUNITY COLLEGE CONTACT FOR FURTHER INFORMATION

Occasionally it is necessary to contact the individual(s) responsible for completing the Capital RAMP tables in order to reconcile discrepancies or to obtain further information to clarify requested project(s). Please list the person responsible for the Capital RAMP submission in the space provided below who should be contacted for follow-up inquiries. The individual below will be the person ICCB contacts to answer questions concerning the Capital RAMP requests.

Community College District:  College of DuPage District #502

Budget Year Request:  FY 2016

Capital RAMP Contact Person:  Bruce Schmiedl, Director of Facilities Planning and Development

Telephone Number:  (630) 942-2672
### TABLE 1
FISCAL YEAR 2016 CAPITAL PROJECT REQUEST

**DISTRICT/COLLEGE:** District 502 / College of Dupage

---

<table>
<thead>
<tr>
<th>PROJECT NAME AND/OR DESCRIPTION</th>
<th>DISTRICT PRIORITY NUMBER</th>
<th>OUT OF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check one:</td>
<td>#1</td>
<td>#3</td>
</tr>
<tr>
<td>NEW FACILITIES CONSTRUCTION/ACQUISITION</td>
<td>(Complete Table 2)</td>
<td></td>
</tr>
<tr>
<td>REMODELING/REHABILITATION PROJECT</td>
<td>(Complete Table 2)</td>
<td></td>
</tr>
<tr>
<td>OTHER</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Check one:
- NEW REQUEST
- REQUESTED PREVIOUSLY

---

Dollars rounded to the nearest hundred (for example and per instructions enter $1,456,789 as $1,456.8)

Prior Years Funding:

<table>
<thead>
<tr>
<th>PROJECT CATEGORIES*</th>
<th>TOTAL COST</th>
<th>STATE FUNDS</th>
<th>LOCAL FUNDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLDGS, ADDITIONS, AND/OR STRUCTURES</td>
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<td>7,720,000.0</td>
<td></td>
</tr>
<tr>
<td>LAND</td>
<td>1,590,000.0</td>
<td>530,000.0</td>
<td></td>
</tr>
<tr>
<td>EQUIPMENT</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UTILITIES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>REMODELING &amp; REHABILITATION</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SITE IMPROVEMENTS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLANNING</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>24,750,000.0</td>
<td>8,250,000.0</td>
<td></td>
</tr>
</tbody>
</table>

* Describe prior year funding and/or future year funding in the scope statement section using the requested format.

State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

---

**CURRENT REQUEST FY**

<table>
<thead>
<tr>
<th>STATE FUNDS</th>
<th>LOCAL FUNDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL Cost</td>
<td>30,880,000.0</td>
</tr>
<tr>
<td></td>
<td>33,000,000.0</td>
</tr>
</tbody>
</table>

**BEYOND CURRENT YEAR***

<table>
<thead>
<tr>
<th>STATE FUNDS</th>
<th>LOCAL FUNDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL Cost</td>
<td>30,880,000.0</td>
</tr>
<tr>
<td></td>
<td>33,000,000.0</td>
</tr>
</tbody>
</table>

---

**TOTAL PROJECT COST**

$33,000,000.0

**MATCHING CONTRIBUTION**

$ (See Item 10 in Section 1 of this Manual)

**LOCAL FINANCING SOURCE**

**AVAILABLE FUND BALANCE**

$ (if any)

**ICCB CONSTRUCTION CREDIT**

$ (if any)

**DEBT ISSUE DATE OF APPROVAL**

---

**OTHER (please specify)**

$ (if any)

**TOTAL**

$ (if any)

---

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED
TABLE 2
FY 2016 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE

<table>
<thead>
<tr>
<th>PART A</th>
<th>PART B</th>
</tr>
</thead>
<tbody>
<tr>
<td>NET ASSIGNABLE SQUARE FOOTAGE SUMMARY</td>
<td>ACREAGE SUMMARY (Land Acquisition)</td>
</tr>
<tr>
<td>REQUEST FOR NEW FACILITIES</td>
<td>Number of Acres Requested in Budget Year</td>
</tr>
<tr>
<td>Space Type</td>
<td>FICM Codes</td>
</tr>
<tr>
<td>Classrooms</td>
<td>110 thru 115</td>
</tr>
<tr>
<td>Laboratory</td>
<td>210 thru 255</td>
</tr>
<tr>
<td>Office</td>
<td>310 thru 355</td>
</tr>
<tr>
<td>Study</td>
<td>410 thru 455</td>
</tr>
<tr>
<td>Special Use</td>
<td>510 thru 590</td>
</tr>
<tr>
<td>General Use: Assembly and Exhibition</td>
<td>610 thru 625</td>
</tr>
<tr>
<td>Other General Use</td>
<td>630 thru 685</td>
</tr>
<tr>
<td>Support Facilities</td>
<td>710 thru 765</td>
</tr>
<tr>
<td>Health Care</td>
<td>810 thru 895</td>
</tr>
<tr>
<td>Unclassified</td>
<td></td>
</tr>
<tr>
<td>TOTAL NASF #</td>
<td>75,000</td>
</tr>
<tr>
<td>TOTAL GSF* #</td>
<td>75,000</td>
</tr>
</tbody>
</table>

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION—ONE SHEET FOR EACH PROJECT REQUESTED
<table>
<thead>
<tr>
<th>Space Type</th>
<th>NBR</th>
<th>Multiplier Factor</th>
<th>GSF</th>
<th>$/GSF</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subtotal</td>
<td></td>
<td></td>
<td>7500</td>
<td>1</td>
<td>7500</td>
</tr>
<tr>
<td>1. Base Total</td>
<td>7500</td>
<td></td>
<td>7500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Added Costs: (sum of added cost components itemized separately below)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LEED design cost up to 6% of line 1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Green Building Design/LEED Certification Level (Silver, Gold, Platinum)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other added costs:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Base Cost</td>
<td>7500</td>
<td></td>
<td>7500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Escalation (estimate of cost increase from the time of appropriation to the bid date)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Assumes appropriation is received at July 1, 2016.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Expected Bid Date:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Number of Months to Bid Date:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Annual Percentage (Allowable per annum inflation) from regional rate table</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Enter annual rate as a decimal in cell J35: i.e. 2.2% as .022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Inflation rate and number of months to bid are estimates and for purposes of calculating estimated costs will be standardized at 12 months to bid</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Escalated Building Budget (Line 3 plus Line 4)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Plus 10% Contingency (Line 3 multiplied by 1.10)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Escalated Building Budget</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Escalated Building Budget Plus 10% Contingency</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Adds:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. A/E Fees</td>
<td>0.08%</td>
<td>cost is rate in E48 unless justification for another rate</td>
<td></td>
<td></td>
<td>$2,276.8</td>
</tr>
<tr>
<td>b. On-Site Observation</td>
<td>Number of Months</td>
<td>Days per Week</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Reimbursable Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Art in Architecture</td>
<td>one-half of one percent</td>
<td>(Multiply Line 8 by .005)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Other Adds: (ADA, Asbestos, CDB 3% Admin Fee, etc. specify)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Sub-total Adds (Lines 7a through 7e)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Total Building Budget</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OTHER:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Estimate of Annual State Supported Operations and Maintenance Expense</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Source of Cost Estimate: ____________________
Date of Cost Estimate: ____________________
### TABLE 4
**FY 2016 MOVEABLE EQUIPMENT LIST**

<table>
<thead>
<tr>
<th>Programmatic Unit</th>
<th>Room Use Classification</th>
<th>Name of Equipment</th>
<th>Number of Units</th>
<th>Cost per Unit</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classroom</td>
<td>Audio Visual Equipment</td>
<td>1</td>
<td>1,000,000</td>
<td>1,000,000</td>
<td></td>
</tr>
<tr>
<td>Classroom</td>
<td>Classroom Furniture</td>
<td>70000</td>
<td>11</td>
<td>770,000</td>
<td></td>
</tr>
<tr>
<td>Classroom</td>
<td>Window Treatments</td>
<td>1</td>
<td>50,000</td>
<td>50,000</td>
<td></td>
</tr>
<tr>
<td>Classroom</td>
<td>Information Technology Equipment</td>
<td>1</td>
<td>300,000</td>
<td>300,000</td>
<td></td>
</tr>
</tbody>
</table>

(cost column rounded to the nearest dollar—please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

Grand Total Equipment Costs (this number should be included on the equipment line of table 1)  
2120000

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT**
# TABLE 1

## FISCAL YEAR 2016 CAPITAL PROJECT REQUEST

**DISTRICT/COLLEGE:** District 502/College of Dupage

<table>
<thead>
<tr>
<th>PROJECT NAME AND/OR DESCRIPTION</th>
<th>DISTRICT PRIORITY NUMBER</th>
<th>OUT OF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grounds and Retention Pond Improvements</td>
<td>#2</td>
<td>#3</td>
</tr>
</tbody>
</table>

**Check one:**
- NEW FACILITIES CONSTRUCTION/ACQUISITION (Complete Table 2)
- REMODELING/REHABILITATION PROJECT (Complete Table 2)
- OTHER (Complete Table 2 or provide additional information per instructions)

**NEW REQUEST**

**REQUESTED PREVIOUSLY** X

Dollars rounded to the nearest hundred (for example and per instructions enter $1,456,789 as $1,456.8)

### PROJECT CATEGORIES*
- BUILDINGS, ADDITIONS, AND/OR STRUCTURES
- LAND
- EQUIPMENT
- UTILITIES
- REMODELING & REHABILITATION
- SITE IMPROVEMENTS
- PLANNING

### PRIOR YEARS FUNDING *

<table>
<thead>
<tr>
<th>PROJECT CATEGORIES</th>
<th>STATE FUNDS</th>
<th>LOCAL FUNDS</th>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3,095,400.0</td>
<td>1,031,800.0</td>
<td>4,127,200.0</td>
</tr>
</tbody>
</table>

### CURRENT REQUEST FY

<table>
<thead>
<tr>
<th>PROJECT CATEGORIES</th>
<th>STATE FUNDS</th>
<th>LOCAL FUNDS</th>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3,095,400.0</td>
<td>1,031,800.0</td>
<td>4,127,200.0</td>
</tr>
</tbody>
</table>

### BEYOND CURRENT YEAR*

<table>
<thead>
<tr>
<th>PROJECT CATEGORIES</th>
<th>STATE FUNDS</th>
<th>LOCAL FUNDS</th>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3,095,400.0</td>
<td>1,031,800.0</td>
<td>4,127,200.0</td>
</tr>
</tbody>
</table>

### TOTAL PROJECT COST

- TOTAL PROJECT REQUEST (CURRENT YEAR) $4,127,200
- TOTAL COMPLETED PROJECT COST $4,127,200

### LOCAL FINANCING SOURCE

- AVAILABLE FUND BALANCE
- ICCB CONSTRUCTION CREDIT $ (If any)
- DEBT ISSUE DATE OF APPROVAL:

### MATCHING CONTRIBUTION

(See item 10 in Section 1 of this Manual)

### OTHER (please specify)

- TOTAL $ 

**COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED**

* Describe prior year funding and/or future year funding in the scope statement section using the requested format.
State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits.
### TABLE 2
FY 2016 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE

#### PART A

**NET ASSIGNABLE SQUARE FOOTAGE SUMMARY**

<table>
<thead>
<tr>
<th>Space Type</th>
<th>FICM Codes</th>
<th>Net Assignable Square Feet (NASF)</th>
<th>Space Prior to Remodeling</th>
<th>Space After Remodeling</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classrooms</td>
<td>110 thru 115</td>
<td>Not Applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Laboratory</td>
<td>210 thru 255</td>
<td>Not Applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office</td>
<td>310 thru 355</td>
<td>Not Applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Study</td>
<td>410 thru 455</td>
<td>Not Applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Use</td>
<td>510 thru 590</td>
<td>Not Applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>General Use:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assembly and Exhibition</td>
<td>610 thru 625</td>
<td>Not Applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other General Use</td>
<td>630 thru 685</td>
<td>Not Applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Support Facilities</td>
<td>710 thru 765</td>
<td>Not Applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Care</td>
<td>810 thru 895</td>
<td>Not Applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unclassified</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### PART B

**ACREAGE SUMMARY**

<table>
<thead>
<tr>
<th>Number of Acres Requested in Budget Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Landscaped Ground</td>
</tr>
<tr>
<td>2 Physical Education and Athletic Fields</td>
</tr>
<tr>
<td>3 Buildings and Attached Structures</td>
</tr>
<tr>
<td>4 Experimental Plots</td>
</tr>
<tr>
<td>5 Other Instructional Areas</td>
</tr>
<tr>
<td>6 Parking Lots</td>
</tr>
<tr>
<td>7 Roadways</td>
</tr>
<tr>
<td>8 Pond Retention and Drainage</td>
</tr>
<tr>
<td>9 Other (specify)</td>
</tr>
<tr>
<td>Total Assigned Area</td>
</tr>
<tr>
<td>Currently Unassigned</td>
</tr>
<tr>
<td>Total Acres</td>
</tr>
</tbody>
</table>

**TOTAL NASF #**

**TOTAL GSF* #**

*Gross Square Feet

**COMPLETED THE APPLICABLE SECTION—ONE SHEET FOR EACH PROJECT REQUESTED**
### TABLE 3

**FY 2016 BUILDING BUDGET ESTIMATION FORM**

<table>
<thead>
<tr>
<th>Space Type</th>
<th>NASF</th>
<th>QSF</th>
<th>$/S</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN P-1 - Shoreline, buoys, air filtration</td>
<td>54410</td>
<td>1</td>
<td>54410</td>
<td>$5441</td>
</tr>
<tr>
<td>MAN P-2 - Landscape installation</td>
<td>27763</td>
<td>1</td>
<td>27763</td>
<td>$2776</td>
</tr>
<tr>
<td>Bilg M P-1 - Dredging, shoreline, buoys</td>
<td>46762</td>
<td>1</td>
<td>46762</td>
<td>$4676</td>
</tr>
<tr>
<td>Bilg M P-1 - Landscape installation</td>
<td>44810</td>
<td>1</td>
<td>44810</td>
<td>$4481</td>
</tr>
<tr>
<td>Bilg M P-1 - Air filtration system</td>
<td>12702</td>
<td>1</td>
<td>12702</td>
<td>$1270</td>
</tr>
<tr>
<td>Bilg M P-1 - Improved Weir System</td>
<td>63524</td>
<td>1</td>
<td>63524</td>
<td>$6352</td>
</tr>
<tr>
<td>Golden Pond, Se, DP-1 - Air filtration system</td>
<td>47138</td>
<td>1</td>
<td>47138</td>
<td>$4713</td>
</tr>
<tr>
<td>Golden Pond, Se, DP-1 - Improved Weir system</td>
<td>18608</td>
<td>1</td>
<td>18608</td>
<td>$1860</td>
</tr>
<tr>
<td>1. Base Total</td>
<td>316427</td>
<td>1</td>
<td>316427</td>
<td>$31643</td>
</tr>
</tbody>
</table>

- **2. Addenda Costs**: (sum of added cost components itemized separately below)
  - LEED design cost up to 5% of line 1: N/A
  - Green Building Design/LEED Certification Level: N/A (Silver, Gold, Platinum)

- **3. Base Cost**: 316427

- **4. Escalation**: (estimate of cost increase from the time of appropriation to the bid date)
  - Expected Bid Date: July 1, 2016
  - Number of Months to Bid Date: 12
  - Annual Percentage (Allowable per annum inflation) from regional rate tables: 0.0119
  - Escalated Building Budget (Line 3 plus Line 4): $3,220,9

- **5. Escalated Building Budget**: Plus 10% Contingency: Line 5 multiplied by 1.10

- **7. Add**:
  - a. A/E Fees 0.68% (use rate in E45 unless justification for another rate): $263.7
  - b. On-Site Observation: Number of Months: Days per Week: 256.0
  - c. Reimbursable Expenses: $46.0
  - d. Art in Architecture: one-half of one percent (Multiply Line 6 by .005): $17.7
  - e. Other Add (ADA, Asbestos, CDE 3% Admin Fees, etc. specify): $299.9
  - f. SubTOTAL (Lines 7a through 7e): $681.3

- **8. Total Building Budget**: (Line 6 plus Line 7): $4,127.2

**OTHER**:

- Estimate of Annual State Supported Operations and Maintenance Expense

**Source of Cost Estimate:**

**Date of Cost Estimate:**
<table>
<thead>
<tr>
<th>Programmatic Unit</th>
<th>Room Use Classification</th>
<th>Name of Equipment</th>
<th>Number of Units</th>
<th>Cost per Unit</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Applicable</td>
<td>Not Applicable</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Grand Total Equipment Costs (this number should be included on the equipment line of table 1)

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT
### TABLE 1
FISCAL YEAR 2016 CAPITAL PROJECT REQUEST

<table>
<thead>
<tr>
<th>DISTRICT/COLLEGE:</th>
<th>District 502 / College of DuPage</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROJECT NAME AND/OR DESCRIPTION</td>
<td>Homeland Security - Midwest Training Center</td>
</tr>
</tbody>
</table>

Check one:
- NEW FACILITIES CONSTRUCTION/ACQUISITION  X (Complete Table 2)
- REMODELING/REHABILITATION PROJECT  (Complete Table 2)
- OTHER  (Complete Table 2 or provide additional information per instructions)

Dollars rounded to the nearest hundred (for example and per instructions enter $1,456,789 as $1,457,000).

<table>
<thead>
<tr>
<th>PROJECT CATEGORIES*</th>
<th>PRIOR YEARS FUNDING*</th>
<th>CURRENT REQUEST FY 2016</th>
<th>BEYOND CURRENT YEAR*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>STATE FUNDS</td>
<td>LOCAL FUNDS</td>
<td>TOTAL COST</td>
</tr>
<tr>
<td>BLDGS, ADDITIONS, AND/OR STRUCTURES</td>
<td>84,221,100.0</td>
<td>26,073,700.0</td>
<td>112,294,800.0</td>
</tr>
<tr>
<td>LAND</td>
<td>5,073,750.0</td>
<td>1,691,250.0</td>
<td>6,765,000.0</td>
</tr>
<tr>
<td>EQUIPMENT</td>
<td>89,294,850.0</td>
<td>29,764,950.0</td>
<td>119,059,800.0</td>
</tr>
</tbody>
</table>

*Describe prior year funding and/or future year funding in the scope statement section using the requested format. State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits.

| TOTAL PROJECT REQUEST (CURRENT YEAR) | $ 119,059,800 |
| TOTAL COMPLETED PROJECT COST        | $ 119,059,800 |
| DESIRED PROJECT START DATE          | Jul-16 |
| ESTIMATED COMPLETION DATE           | Nov-17 |
| ESTIMATED OCCUPANCY DATE            | Jan-16 |
| ESTIMATED ANNUAL OPERATING COST     | $ TBD |

MATCHING CONTRIBUTION $ (See item 10 in Section I of this Manual)
LOCAL FINANCING SOURCE

AVAILABLE FUND BALANCE $  
ICCB CONSTRUCTION CREDIT $(if any) $  
DEBT ISSUE DATE OF APPROVAL:
OTHER (please specify) $  
TOTAL $  

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED
## TABLE 2
FY 2016 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE

### PART A
**NET ASSIGNABLE SQUARE FOOTAGE SUMMARY**

<table>
<thead>
<tr>
<th>Space Type</th>
<th>FICM Codes</th>
<th>Net Assignable Square Feet (NASF)</th>
<th>Request for New Facilities</th>
<th>REDISTRIBUTION OF NASF SPACE</th>
<th>Number of Acres Requested in Budget Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classrooms</td>
<td>110 thru 115</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Laboratory</td>
<td>210 thru 255</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office</td>
<td>310 thru 355</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Study</td>
<td>410 thru 455</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Use</td>
<td>510 thru 590</td>
<td>300,900</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**General Use:**

- **Assembly and Exhibition:** 610 thru 625
- **Other General Use:** 630 thru 685
- **Support Facilities:** 710 thru 765
- **Health Care:** 810 thru 895
- **Unclassified**

**TOTAL NASF #:** 300,900

### PART B
**ACREAGE SUMMARY (Land Acquisition)**

<table>
<thead>
<tr>
<th>Number of Acres Requested in Budget Year</th>
<th>Part B</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Landscaped Ground</td>
<td>23</td>
</tr>
<tr>
<td>2 Physical Education and Athletic Fields</td>
<td></td>
</tr>
<tr>
<td>3 Buildings and Attached Structures</td>
<td>7</td>
</tr>
<tr>
<td>4 Experimental Plots</td>
<td>Varies</td>
</tr>
<tr>
<td>5 Other Instructional Areas</td>
<td>5</td>
</tr>
<tr>
<td>6 Parking Lots</td>
<td>(in #6 above)</td>
</tr>
<tr>
<td>7 Roadways</td>
<td></td>
</tr>
<tr>
<td>8 Pond Retention and Drainage</td>
<td>2</td>
</tr>
<tr>
<td>9 Other (specify)</td>
<td></td>
</tr>
<tr>
<td>Total Assigned Area</td>
<td>37</td>
</tr>
<tr>
<td>Currently Unassigned</td>
<td></td>
</tr>
<tr>
<td>Total Acres</td>
<td>37</td>
</tr>
</tbody>
</table>

**TOTAL GSF* #:**

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED
### TABLE 3
FY 2016 BUILDING BUDGET ESTIMATION FORM

<table>
<thead>
<tr>
<th>District/College</th>
<th>District 502 / College of DuPage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Main Campus - Glen Ellyn, Illinois</td>
</tr>
<tr>
<td>Project Name</td>
<td>Homeland Security - Midwest Training Center</td>
</tr>
</tbody>
</table>

(cost column rounded to the nearest hundred)

<table>
<thead>
<tr>
<th>Space Type</th>
<th>NASF</th>
<th>Factor</th>
<th>GSF</th>
<th>MSGF</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Urban Tactical</td>
<td>2100</td>
<td>1</td>
<td>2100</td>
<td>280</td>
<td>$5,460</td>
</tr>
<tr>
<td>Tactical School</td>
<td>6700</td>
<td>1</td>
<td>6700</td>
<td>280</td>
<td>$1,742</td>
</tr>
<tr>
<td>Tactical Residential</td>
<td>5000</td>
<td>1</td>
<td>5000</td>
<td>200</td>
<td>$1,000</td>
</tr>
<tr>
<td>Fire Arms Ranges</td>
<td>250000</td>
<td>1</td>
<td>250000</td>
<td>300</td>
<td>$76,820.0</td>
</tr>
<tr>
<td>Burn Cuts</td>
<td>1300</td>
<td>1</td>
<td>1300</td>
<td>150</td>
<td>$1,155.0</td>
</tr>
<tr>
<td>Burn Houses</td>
<td>5200</td>
<td>1</td>
<td>5200</td>
<td>200</td>
<td>$1,040.0</td>
</tr>
<tr>
<td>Burn Tower</td>
<td>5700</td>
<td>1</td>
<td>5700</td>
<td>200</td>
<td>$1,482.0</td>
</tr>
<tr>
<td>Train, Airplane, Vehicle &amp; Crash Properties</td>
<td>1</td>
<td>315000</td>
<td>12575000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. Base Total: 300900 300900 309900 309900 87,719.0

2. Added Costs (sum of added cost components identified separately below) $5,263.1
   - LEED design cost up to 6% of line 1 $5,263.1
   - Other added costs: Silver (Silver, Gold, Platinum) $0,261
   - Other added costs: 

3. Base Cost: 300900 300900 309900 309900 92,982.1

4. Escalation (estimate of cost increase from the time of appropriation to the bid date)
   - Assumes appropriation received at July 1, 2015.
   - Expected Bid Date: July 1, 2015
   - Number of Months to Bid Date: 12
   - Annual Percentage (Allowable per annum inflation) from regional rate tables: 0.019
   - Enter annual rate as a decimal in cell J35; i.e., 2.2% as .022
   - (Inflation rate and number of months to bid are estimates and for purposes of calculating estimated costs will be standardized at 12 months to bid)

5. Escalated Building Budget (Line 3 plus Line 4) $94,668.6

6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) $103,497.5

7. Additions
   - AVE Fees 0.05% (Use rate in E45 unless justification for another rate) $5,279.8
   - On-Site Observation
     - Number of Months 16 Days per Week 2
   - Reimbursable Expenses
   - Art in Architecture one-half of one percent (Multiply Line 6 by .005) $517.5
   - Other Adds (ADA, Asbestos, ODB 3% Admin Fee, etc. specify)
   - Total: Sub-total Adds (Lines 7a through 7e) $6,767.3

8. Total Building Budget (Line 6 plus Line 7) $112,254.8

OTHER:
- Estimate of Annual State Supported Operations and Maintenance Expenditure TBD

Source of Cost Estimate: Legal Architects
Date of Cost Estimate: 24-May-13
TABLE 4
FY 2016 MOVEABLE EQUIPMENT LIST

District/College:  District 502 / College of Dupage
Project Name: Homeland Security - Midwest Training Center

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

<table>
<thead>
<tr>
<th>Programmatic Unit</th>
<th>Room Use Classification</th>
<th>Name of Equipment</th>
<th>Number of Units</th>
<th>Cost per Unit</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audio Visual for Ranges</td>
<td></td>
<td>1</td>
<td>3,500</td>
<td>3,500</td>
<td></td>
</tr>
<tr>
<td>Furniture and Equipment</td>
<td></td>
<td>1</td>
<td>2,000</td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td>Window Treatments</td>
<td></td>
<td>1</td>
<td>65</td>
<td>65</td>
<td></td>
</tr>
<tr>
<td>Information Technology Equipment</td>
<td></td>
<td>1</td>
<td>1,200</td>
<td>1,200</td>
<td></td>
</tr>
</tbody>
</table>

Grand Total Equipment Costs (this number should be included on the equipment line of table 1) 6765

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT
INTRODUCTION

The college has been in operation since 1966 and has been committed to providing quality programs and services throughout the district. Student enrollment has increased to over 36,000 students during that period. The college has responded by constructing and maintaining the appropriate buildings to support the continued growth. In an effort to continue to keep up with the demand and update the current facilities and campus grounds to today's standards, we are requesting the following improvements in our campus facilities:

- **2015-2A Advanced Learning & Instructional Center**, includes a new three story, (75,000 GSF) building containing classrooms, laboratories, faculty offices and other advanced cutting-edge instructional spaces.

- **2015-1A Grounds and Retention Pond Improvements**, include improved storm water retention/detention, landscape development, bank stabilization, irrigation, and wildlife issues.

- **2015-3A Homeland Security-Midwest Regional Training Center**, includes a multi-disciplinary training complex, consisting of multiple buildings and training environments, operating in conjunction with the recently completed College of DuPage Homeland Security Education Center, to meet the underserved needs of multiple regional municipal Emergency Response and Disaster Response organizations.

Following is a summary of three (3) projects that address the above issues.
PROGRAMMATIC JUSTIFICATION NARRATIVE

District/College: 502/ College of DuPage
Project Name: Advanced Learning & Instructional Center, 2016-1A

The programmatic justification should clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project.

Overview

The Advanced Learning and Instructional Center will enable the College of DuPage to maintain its position as one of the nation’s leaders of Community College education. This multi-functional education and instructional facility will serve District 502 residents by providing state of the art instructional, laboratory and other collaborative spaces in support of evolving trends in interactive blended learning.

This new facility will address the continuously evolving educational needs of the community and allow the College of DuPage to properly prepare our students to continue their success in subsequent university and professional programs. The changing workplace increasingly requires that employees possess multiple skills and training in order to succeed. Many universities therefore, provide students with opportunities to participate in degree programs that combine multiple fields of study thus enabling graduates to enter the marketplace with the skills that employers require in order for their respective enterprises to thrive. In order to succeed, community college students need to be better prepared to meet the demands of these multi-disciplinary programs. They must be prepared in ways that enable them to flourish. Providing an environment of interactive blended learning requires an educational facility that contains the following key features:

- Classrooms and laboratories that foster an environment of collaboration among students, faculty and other professionals.
- Full technology lecture space that addresses the needs of multiple disciplines and specialties.
- Additional simulation space to serve the changing demands of health science education related to eye care, geriatric health and nursing.
- Hospital simulation to provide Health Science students with opportunities to train in life-like environments.
- Teaching environments that facilitate course offerings in Earth Sciences, Atmospheric Studies, Meteorology, Geology, etc.
- Un-branded, multi-purpose space for development of future programs and technologies.
SCAPE OF WORK NARRATIVE

DISTRICT/COLLEGE: 502/ College of DuPage
PROJECT NAME: Advanced Learning & Instructional Center, 2016-1A

Full Name of Building (if Remodeling): New Construction
Exact Location (including address and city): 425 Fawell Blvd.
Glen Ellyn, IL 60137

The scope of work narrative should explain the nature of the work to be performed, general building conditions, and a site analysis.

Advanced Learning & Instructional Center, 2016-1A

This new facility would consist of 75,000 square feet within three stories located on west side of the College of DuPage main campus. The building will create a learning environment designed to meet evolving educational needs of today as well as enable the College to creatively address the needs of the future. The Advanced Learning & Instructional Center will serve as the foundation for the College of DuPage efforts to create interactive blended learning in Science, Technology, Engineering and Mathematics (S.T.E.M.). The new facility will include space to address the following:

Additional Classroom Space:
New classrooms would be used to meet the current instructional demand and enable the College to increase the number of course offerings in;
- Science
- Technology
- Engineering
- Mathematics

Science Education & Investigation:
New laboratory, lecture and collaboration spaces will enable College of DuPage to reduce scheduling conflicts that frequently occur between the Health Science curricula and the Science Education curricula. This new space would free-up the College to devote the requisite space within the existing Health Science Center to expand the clinical offerings in Eye Care, Geriatric Health and Hospital Simulation.

Earth Sciences, Atmospheric and Meteorological Sciences:
These programs would benefit from having the necessary instructional spaces and infrastructure to allow more complete education in each respective field by creating the necessary support and exploration environments.

Planetarium:
This portion of the new facility will create unique opportunities adjunct to the College’s other science offerings by providing an environment that enables more in-depth exploration in the earth sciences than is typically available at other institutions. It will also provide a venue for various community organizations to further their educational and programmatic offerings.
Interactive Blended Learning:
The Advanced Learning and Instructional Center will continue the ability of the College of DuPage to create learning environments which encourage joint exploration and teaching among the sciences, technology, engineering and mathematics programs. These interactive blended programs will promote collaborative learning designed to enable students to excel in their continued educational and professional endeavors.

Definitive space requirements have not yet been developed. Programming and design requirements will be based upon Educational Specifications which are in the process of being researched and developed.

Appendix A defines the detail budget for the Advanced Learning & Instructional Center including adjustments for overhead, general conditions, contingency, furniture fixtures and equipment (FFE), etc., for a 2016 total of $33,000,000.
PROGRAMMATIC JUSTIFICATION NARRATIVE

DISTRICT/COLLEGE: 502/ College of DuPage
PROJECT NAME: Grounds and Retention Pond Improvements, 2016-2A

The programmatic justification should clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project.

Overview

College of DuPage is a 283.92-acre site that has served the Glen Ellyn and surrounding communities by offering a wide variety of academic fields of study. As the college has grown to its current enrollment, the campus has gone through tremendous development phases, not only in enrollment numbers but also in the amount and size of buildings needed to accommodate the growing enrollment. Due to this overwhelming growth the college has experienced a number of strains that have occurred to the physical development of the property. (1) The number of needed parking spaces has grown dramatically; this has affected storm water run-off and water detention/retention and water quality. (2) Development of new buildings has increased, thus reducing the amount of open space available for use and, in return, has put greater demands on the remaining open spaces. (3) Landscape development and compliance of the existing open spaces related to storm water runoff and parking has not kept pace with the overall development of the campus.

Considering the overall growth of the college and its existing land use, there are serious landscape, storm water, irrigation, bank stabilization, and wildlife issues that must be addressed. All of these issues need to be further evaluated, but an initial study of these subjects along with brief solutions and budgetary values follow.

The following pages will explain issues concerning campus ponds and the areas around them that have been evaluated and targeted for improvements in the immediate future. The programmatic justification will clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project.
SCOPE OF WORK NARRATIVE

DISTRICT/COLLEGE: 502/ College of DuPage
PROJECT NAME: Grounds and Retention Pond Improvements, 2016-2A

Full Name of Building (if Remodeling): New Site Construction
Exact Location (including address and city): 425 Fawell Blvd
                                               Glen Ellyn, Illinois 60137

The scope of work narrative should explain the nature of the work to be performed, general building conditions, and a site analysis.

McAninch Arts Building Pond Area (DP-2)

This pond located on the eastern part of the campus is the most widely viewed pond on campus, and by far the largest of the four (4) ponds that were evaluated. To the immediate East of this pond is an existing wetland area that connects itself to the pond by shallow areas of standing water. This area is a wonderful example of pre-existing conditions of the Savanna that existed prior to the development of the campus. It contains a large enclosed pond that is teeming with native species of plants and animal life. Students studying native species of plants and animals at the college also use this area. Recommendations for this pond are to protect the existing area around it from future development to preserve the natural habitat that exists. No cost is associated with this wetland area.

The northern and western banks of this pond (DP-2) are lined with boulders in a vain attempt to stabilize the bank. No structural shelf was built at installation of these boulders, and years of water fluctuation have caused the boulders to sag into the pond itself. The solution to this issue is to remove the existing boulders, create a shelf throughout this area, installation of granite boulders for aesthetic design, and incorporate an intense native landscape planting in this area. The incorporation of this native planting will help stabilize the soil with increased root structure to the bank, and increase the aesthetic value of the area. Proper selection, and installation, of native species of plants in the landscape design will also help the long-term geese control problem that exist in this area.

The southern shoreline of this pond is adjacent to the athletic fields and desperately needs bank stabilization, and an intense native landscape planting. The landscape needed in this area must incorporate trees, shrubs, and perennials. This planting will also act as a screen and backdrop for the athletic fields in this area.

Overall quality of water and aquatic life is fair to good. The water was clear to a depth of 2’ at evaluation, and aquatic life was abundant with numerous species observed. Future development around this area must take into consideration evaluation of runoff water so that there is not an increase in contaminates drained into the pond. Otherwise, future siltation will increase and lead to the necessity of dredging the pond. An air filtration system should be installed in this pond to help decrease the algae population. Chemical applications for algae control are only short-term solutions and actually increase needed nutrients for future algae growth. The 10-year cost associated with chemical applications for the same time period is more than the initial cost of the air filtration system.
Estimates for this pond are as follows:

Removal and disposal of existing boulders, concrete, and creation of shoreline shelf, with granite boulders: $381,941  
Landscape Installation: $273,829  
Air Filtration System: $162,269  

TOTAL: $817,978

Building M Pond (DP-6):

This pond, located on the far West side of the campus, is currently used as the irrigation systems water source for the campus. Due to its topographical location on the campus, it is the lowest pond, thus collecting water run-off from several other ponds. Its current condition does not allow proper water retention to sustain the irrigation needs now, and will become more evident in the future as more of the campus is integrated into the irrigation system. Therefore, this pond requires immediate dredging to increase the water quality, and water holding capacity for future use on the campus.

The shoreline of this pond is in relatively good shape, but requires bank stabilization if it is to be dredged. The pond is also located adjacent to large areas of class "A" turf. This combination of open water and manicured turf has helped establish a large population of geese to this area. Bank stabilization will help control this population.

Estimates on this pond are as follows:

Dredging of pond to accommodate future water needs: $243,403  
Creation of shoreline shelf with boulders: $224,418  
Landscape Installation: $446,240  
Air Filtration System: $121,702  
Improved Weir Structure: $635,284  

TOTAL: $1,671,056

Golden Pond (DP-1):

This pond is the smallest of the four ponds studied and is located at the far Southeast entrance to the campus. The existing shoreline shows signs of erosion and must have bank stabilization incorporated into its long-term plan.

The pond’s water quality is of the greatest concern due to large algae populations that have taken over the pond. This is an indication of sedimentation from the surrounding areas, thus lowering the ponds depth and allowing light to penetrate deeper into the water. This light penetration has increased the algae population greatly, and must be corrected. Immediate dredging of this pond is needed, and the installation of air filtration systems will help insure water quality in the future.

The pond’s surrounding landscape is lacking shrubs and perennials to accent its existing trees. This area is a main entrance to the campus and should be landscaped to increase the aesthetic
value as an entrance to the campus. Therefore, an intense landscape plan needs to be developed to insure animal control issues and to beautify this campus entrance.

Estimates for this pond are as follows:

- Dredging of pond: $128,599
- Creation of shoreline shelf with boulders: $342,793
- Landscape Installation: $188,638
- Air Filtration System: $36,510

**TOTAL:** $696,546

Total estimates are as follows:

- McAninch Arts Building Pond Area (DP-2): $817,978
- Building “M” Pond Area (DP-6): $1,671,056
- Golden Pond Area (DP-1): $696,546

**TOTAL:** $3,185,629

The budget for the Grounds and Retention Pond Improvements project plus planning and adjustments for overhead, contingency, inflation, etc. is a 2016 total of $4,127,200 for the project.
PROGRAMMATIC JUSTIFICATION NARRATIVE

DISTRICT/COLLEGE: 502/ College of DuPage
PROJECT NAME: Homeland Security–Midwest Regional Training Center, 2016-3A

The programmatic justification should clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project.

Overview

Today’s law enforcement and emergency responders face an array of emerging international and domestic terrorist threats as well as man-made and natural disasters. These growing challenges require unprecedented emphasis on preparedness training and development of curriculum and strategies to prevent and mitigate the damage of catastrophic events threatening our communities.

The Midwest Regional Training Center (MRTC) will help meet this critical need by bringing advanced, integrated training to our regional and national emergency response forces. This facility will allow for agency specific and multi-agency integrated basic and advanced training opportunities for first responders and will create valuable employees for the workforce of today and tomorrow. Further, it will increase communication and sharing of assets between local, state and federal agencies, the private sector, as well as serve as a designated staging area for first responders reacting to a critical incident.

Chicago is the third largest city in the nation with 2,695,598 people and a total of 9,686,021 residents in the metropolitan area. The city is the economic center and transportation hub for the Midwest region of the United States. As the largest population center in the 12-state region, the Chicago area requires a comprehensive, flexible training center for local, state and federal agencies to pursue “all-hazards” emergency training and management. There is not a facility within 1,200 miles, capable of providing the proposed level of collaborative and comprehensive training near a region as densely populated as Chicago.

The Midwest Regional Training Center (MWRT) multi-function complex will operate in conjunction with and as an extension of the College of DuPage’s existing Homeland Security Education Center and will incorporate the following features:

- Advanced Training programs to enhance the knowledge and abilities of today’s law enforcement professionals, with the goal of effective training in an all-hazards environment.
- Consolidation of law enforcement training, permitting greater training excellence and cost effectiveness.
- Terrorism methodology, threat response and critical infrastructure protection and rescue.
- Advanced collaborative multi-agency and multi-jurisdictional training with sharing of communications and assets.
- Basic qualification training for local, state and federal law enforcement and emergency professionals.
- A fully developed Fire Science Technology program, including integration with public works responses.
- Emergency Medical Technician and Paramedic training.
- A cyber terrorism, geographic information systems, forensics technology and cyber-crimes curricula
- State-of-the-art firearms training for local, state and federal officers.
SCOPE OF WORK NARRATIVE

DISTRICT/COLLEGE: 502/ College of DuPage
PROJECT NAME: Homeland Security - Midwest Regional Training Center, 2016-3A

Full Name of Building (if Remodeling): New Site Construction
Exact Location (including address and city): 425 Fawell Blvd
Glen Ellyn, Illinois 60137

The scope of work narrative should explain the nature of the work to be performed, general building conditions, and a site analysis.

Homeland Security – Midwest Regional Training Center, 2016-3A

The Midwest Regional Training Center (MRTC) will be placed on site of approximately 25 acres located in relative proximity to the College of DuPage main campus. It would consist of twelve training buildings and up to ten varying simulation environments as follows:

Aquatic Rescue Training Facility:

This training facility will provide first responders with a controlled water environment to learn and practice water rescue and salvage operations.

Debris Pit:

First Responders will learn and practice techniques for securing (shoring) debris so that rescue operations can be completed safely. Tunnels provide hands-on experience working in confined spaces as well as urban search and rescue drills.

Emergency Vehicle Operator Course (EVOC):

The driving course will provide first responders with techniques to reduce risks to public while responding in a timely fashion to emergency situations. Instructors will have the ability to alter road conditions to test and improve responder driving skills.

Burn Tower:

The multi-story burn tower will train firefighters and first responders to respond to fire emergency hazards in an environment where flame and smoke distribution can be controlled and customized to reflect a variety of conditions.
Firearms Ranges:

The firearms ranges are designed to allow large groups to conduct basic and advanced specialized training with controls available for simulation of weather conditions, moving targets, vehicles on the range and high-tech assessment. Ranges sizes of 25 yards and 150 yards further compliment the training provided on the new 50 yard range being constructed on the main campus. These two additional ranges will enable agencies to train using both long range and short range weapons and incorporate realistic scenarios into each training session, which will increase their trainee’s readiness and effectiveness.

Hazmat:

The HAZMAT facility will enable law enforcement personnel and first responders to learn and practice techniques required to safely respond to situations involving hazardous materials, including transportation and fixed facility emergencies and pipeline events.

Helicopter Pad:

During both man-made and natural critical incidents the use of helicopters for transporting first responders to the scene is common. The MRTC helicopter pad will serve several functions, including training, emergency medical transportation and actual air operations during a regional incident.

Rail Cars:

The six major railroads and public transportation systems serving the Chicagoland area include surface, elevated and below-ground rail systems. The MRTC will incorporate several styles of train cars (Metra, BNSF freight, CTA) at grade level and on elevated tracks to allow first responders to learn and practice the techniques required to safely respond to incidents in and around trains.

Tactical Village:

The tactical village will host advanced first responder training in environments modeled after rural, suburban and urban settings. The village will include multi-level buildings with basements and mock school rooms to facilitate active shooter and incident responses in real world scenarios. Law enforcement agencies will cross-train with their peers perfecting techniques for breeching doors, searching & clearing buildings and providing executive protection. Emergency medical personnel will practice responding to realistic scenarios in the numerous environments available at the tactical village.

Other simulation environments will include rail spurs, shoring and trenching, airplane and vehicle crash sites and rubble piles.
**Space Requirements:**
The physical areas required to conduct the various training protocols are as follows:

**Midwest Regional Training Center (MRTC)**

<table>
<thead>
<tr>
<th>Space Designation</th>
<th>Area (sq. ft.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Urban Tactical Village</td>
<td>21,000</td>
</tr>
<tr>
<td>Tactical School</td>
<td>6,700</td>
</tr>
<tr>
<td>Tactical Residential</td>
<td>5,000</td>
</tr>
<tr>
<td>Fire Arms Ranges (25 yds, 150 yds)</td>
<td>266,000</td>
</tr>
<tr>
<td>Burn Cells</td>
<td>1,300</td>
</tr>
<tr>
<td>Burn House</td>
<td>5,200</td>
</tr>
<tr>
<td>Burn Tower</td>
<td>5,700</td>
</tr>
<tr>
<td>Advanced Driving Course*</td>
<td>varies</td>
</tr>
<tr>
<td>Driving Course &amp; Skid Pad*</td>
<td>varies</td>
</tr>
<tr>
<td>Water Rescue*</td>
<td>varies</td>
</tr>
<tr>
<td>Train Crash/Rail Spur Site*</td>
<td>varies</td>
</tr>
<tr>
<td>Elevated Track Site*</td>
<td>varies</td>
</tr>
<tr>
<td>Airplane Crash Site*</td>
<td>varies</td>
</tr>
<tr>
<td>Shoring &amp; Trenching Site*</td>
<td>varies</td>
</tr>
<tr>
<td>Vehicle Crash Site*</td>
<td>varies</td>
</tr>
<tr>
<td>Rubble Pile Site*</td>
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* Simulation sites occupy open areas of varying sizes within the project site.
**This project anticipates future expansion as well as potential commercial frontage buildings for which programming and requirement will be developed at a later time.

Appendix B defines the detail budget for the MWRT including adjustments for overhead, general conditions, contingency, etc. (excluding land acquisition), for a 2016 total of **$119,059,800**.
APPENDIX A

2016 – 1A Advanced Learning & Instructional Center
## 2016 – 1A – Advanced Learning & Instructional Center

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All Totals Rounded
APPENDIX B

2016 – 2A – Homeland Security-Midwest Regional Training Center
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New Business
Item 10.B.7)
June 26, 2014

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

NEW BUSINESS APPROVAL

1. SUBJECT

Approval for a Cancer Registry Management Certificate Program.

2. REASON FOR CONSIDERATION

Board approval is required for new degree and certificate programs.

3. BACKGROUND INFORMATION

The Cancer Registry Management Certificate Program is to support and prepare individuals who have an Associate’s Degree or higher for a career in Cancer Registry Management. This certificate program will train graduates for positions in cancer registry abstracting, supervision and/or management of cancer registries in venues such as healthcare systems, state registries or professional organizations. Five (5) accredited certificate programs exist in the United States and Iowa is the only state in our geographic area.

The Cancer Registry Management Certificate Program will provide graduates with 24 undergraduate college credit hours.

4. RECOMMENDATION

That the Board of Trustees approves a 24 credit hour Certificate in Cancer Registry Management.
SIGNATURE PAGE FOR APPROVAL FOR A CANCER REGISTRY MANAGEMENT CERTIFICATE PROGRAM

ITEM(S) ON REQUEST
That the Board of Trustees approves a 24 credit hour Certificate in Cancer Registry Management.

 Dean, Health and Science  

 Date  

 Vice President of Academic Affairs  

 Date  

 Executive Vice President  

 Date
May 20, 2014

To: Jean Kartje, Ph.D.
Vice President of Academic Affairs

From: Tom Cameron, Dean
Health and Sciences Division

Re: Board of Trustee Approval on
New Certificate – Cancer Registry Management

I am in support of, and am requesting Board of Trustee Approval on the following new certificate within the Health and Sciences Division:

Cancer Registry Management

The purpose of the Cancer Registry Management Certificate program is to support and prepare individuals, who have an Associate’s Degree or higher, for a challenging and exciting career in Cancer Registry Management. Cancer Registry Management is an advanced career path for health information professionals who have earned the credentials of a Registered Health Information Technician (RHIT) or a Registered Health Information Administrator (RHIA) as a traditional path of progression into the specializing of cancer data collection, follow-up, management, and research with the outcome of improving lives through quality cancer data management. Cancer registrars are data information specialists that capture a complete history, diagnosis, treatment, and health status for every cancer patient in the U.S. The data provides essential information to researchers, healthcare providers, and public health officials to better monitor and advance cancer treatments, conduct research, and improve cancer prevention and screening programs.

The Cancer Registry Management (CRM) certificate provides didactic and practical experience to perform the duties of a cancer registrar or cancer registry manager professional in a hospital setting, private physician group practice, state agency, or national cancer organization. The certificate includes twenty four (24) credit hours and prepares the student for the national board examination for a Certified Tumor Registrar (CTR).

Form 20 is attached; and all required forms (for division and college curriculum committees) have been completed by the faculty and have been forwarded on to Betty Willig, Coordinator of College Curriculum. This certificate will be processed through the Illinois Community College Board once C.O.D.’s Board has approved it.

Please place the Cancer Registry Management Certificate approval on the June 26, 2014 Board of Trustees’ agenda.

Please contact me if you have any questions.

cc: B. Willig, Curriculum
encl: Form 20 – Cancer Registry Management
Form 20  
(September 2013)  
Illinois Community College Board  
Application for Permanent Approval Career & Technical Education Curriculum  
Submit TWO Complete Copies  

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<th>College of DuPage</th>
<th>5-DIGIT COLLEGE NUMBER:</th>
<th>502-01</th>
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<tr>
<td>CONTACT PERSON:</td>
<td>Thomas Cameron: Dean of Health and Sciences</td>
<td>PHONE:</td>
<td>630-942-2291</td>
</tr>
<tr>
<td>EMAIL:</td>
<td><a href="mailto:Cameron@cod.edu">Cameron@cod.edu</a></td>
<td>FAX:</td>
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**CURRICULUM INFORMATION**

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**SUBMISSION INCLUDES:**

- X Part A: Feasibility, Curriculum Quality and Cost Analysis
- X Part B: Supportive Documentation and Data

This curriculum was approved by the college Board of Trustees on: Date:  
State approval is hereby requested:  
Required: Chief Administrative Officer Signature Date

**ICCB USE ONLY:**

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FEASIBILITY

1. Labor Market Need.

a. Program purpose: This advanced certificate program is to support and prepare individuals who have an Associate’s Degree or higher for a challenging and exciting career in Cancer Registry Management. Cancer Registry Management is an advanced career path for health information professionals who have earned the credentials of a Registered Health Information Technician (RHIT) or a Registered Health Information Administrator (RHIA) as a traditional path of progression into the specializing of cancer data collection, follow-up, management and research with the outcome of improving lives through quality cancer data management. Cancer registrars are data information specialists that capture a complete history, diagnosis, treatment, and health status for every cancer patient in the U.S. The data provide essential information to researchers, healthcare providers, and public health officials to better monitor and advance cancer treatments, conduct research, and improve cancer prevention and screening programs.

b. Target population.
The target population of this program would be graduates of Health Information Programs throughout DuPage County and adjoining counties, including Chicago. This certificate in Cancer Registry Management will be a natural progression for candidates currently holding Registered Health Information Technicians (RHIT) certification as well as Registered Health Information Administrators (RHIA) certification who are seeking to enhance their job skills. A secondary population includes candidates who have Associates Degrees or higher, who successfully complete designed prerequisites (See Curriculum Chart, Part B).

c. Related occupations.
The Cancer Registry Management Certificate program will train graduates for positions in cancer registry abstracting, supervision and/or management of cancer registries in venues such as healthcare systems, State registries or professional organizations. To qualify for admission, students must have a minimum of an Associate’s Degree. These job categories are mapped to the Health Science Career Cluster of Biomedical Research.

d. Supply-Demand Information.
Specific labor market information is not available as Cancer Registrars do not have a separate listing from health information management.

e. Alternate Documentation.
According to the U.S. Bureau of Labor Statistics, the projected growth for Health Information is 22% (job outlook 2012-2022). Cancer Registrars do not have a separate designation and are often included in the health information statistics.

The HIT Advisory Committee, Illinois Department of Public Health and local cancer registry community strongly support the development of an accredited program (See attachments).

f. Planning and Collaboration.
College of DuPage has more than sixty (60) certificates and/or degrees for career education for the purpose(s) of training and re-training for entry-level or upgrading skills. This certificate will further enhance the College’s mission to meet career and technical education for workforce in the district as well as beyond the district. Certified cancer registrars will be required for abstracting of all cancer cases effective 2015; therefore, there is a demand for an accredited certificate in Cancer Registry Management.

1) Educational & Workforce Partnerships.
This certificate will partner with healthcare institutions for professional practice experiences. The Illinois Department of Public Health has affirmed their support for the development of this certificate (See Attached) as well as local healthcare organizations such as DuPage Medical Group.
2) Employer Input.
See Appendices for advisory committee meetings and survey results from local cancer registrars.

g. Related Offerings
Only five (5) accredited certificate programs exist in the United States and Iowa is the only state in our geographic area.

h. Regional Programs:
Regional designation is not sought. This certificate is designed as a hybrid offering.

2. Need Summary

CURRICULUM QUALITY

1. Curriculum Information.

a. Program purpose: This advanced certificate program is to support and prepare individuals who have an Associate's Degree or higher for a challenging and exciting career in Cancer Registry Management. Cancer Registry Management is an advanced career path for health information professionals who have earned the credentials of a Registered Health Information Technician (RHIT) or a Registered Health Information Administrator (RHIA) as a traditional path of progression into the specializing of cancer data collection, follow-up, management and research with the outcome of improving lives through quality cancer data management. Cancer registrars are data information specialists that capture a complete history, diagnosis, treatment, and health status for every cancer patient in the U.S. The data provide essential information to researchers, healthcare providers, and public health officials to better monitor and advance cancer treatments, conduct research, and improve cancer prevention and screening programs.

1) Catalog description.
The Cancer Registry Management (CRM) certificate provides didactic and practical experience to perform the duties of a cancer registrar or cancer registry manager professional in a hospital setting, private physician group practice, state agency, or national cancer organization. The certificate includes twenty four (24) credit hours and prepares the student for the national board examination for a Certified Tumor Registrar (CTR).

2) Curriculum. See Curriculum Chart (Part B)

b. Educational alignment:

1) Academic/Curricular Alignment.
Students entering this program must be graduates of a Health Information Management (HIM) program with a Registered Health Information Technician (RHIT) or Registered Health Information Administrator (RHIA) credentials.

2 )Relationship to existing curricula at the college:
This certificate could be an advanced certificate option for many academic disciplines within the College based upon instructor approval. Students entering this program must be graduates of an HIM program with an RHIT or RHIA or have earned an Associate's Degree or higher.

3) Articulation:
This is an advanced technical career certificate which is focused on employment after certificate completion.

4) Academic & Technical Skill Requirements:
a) **Academic Entry Skills:**
Students must have an Associate’s Degree or higher to enter into this program; therefore, all general education requirements will have been met prior to certificate admission. See above #3 Articulation.

(b) **General Education:**
All general education courses support the technical requirements of this certificate.

(c) **Technical Skills:**
Graduation from an accredited Cancer Registry Certificate and 160 hours of professional practice experience (PPE) is required prior to attempting the national certification examination for cancer registrars.

5) **Career Development:**
Career information, resume building and job search activities have been covered in previous Health Information Programs. Appropriate referrals will be made to Career Services as needed.

6) **Course Syllabi.**
See Attached.

c. **Work-Based Learning.**
CRM 2307 is the course for professional practice experience (160 hours). DuPage Medical Group, Illinois Department of Public Health, and Healthcare systems will serve as Professional Practice Experience (PPE) sites. Additional sites will be added as needed to accommodate student volume.

d. **Accreditation for Programs**
The National Cancer Registrars Association (NCRA) is the accrediting body. We will pursue formal accreditation with the National Cancer Registrars Association in the future. The NCRA Formal Education Program Application for Accreditation Instructions state that “A program in Provisional status is required to submit a formal application for initial accreditation to NCRA no later than 24 months after the enrollment of its first class of students. Programs that seek accreditation but do not meet the eligibility requirements for Provisional may make application for NCRA accreditation directly.”

e. **Assessment of Student Learning:**

1) **Student Learning Objectives:**
Graduates of the College of DuPage Cancer Registry Management Certificate are expected to meet the following objectives:
- Demonstrate entry-level competency of the requirements outlined by the Commission on
- Cancer of the American College of Surgeons for a Cancer Registry
- Apply privacy and security standards of protected health information
- Demonstrate the ability of code and abstract information from the health record
- Apply coding guidelines correctly
- Assist with report construction and meeting preparation for Cancer Conferences
2) **Assessment of Student Learning Objectives:**

**Goal:** The primary goal of this certificate is to educate competent, effective and efficient cancer registrars who improve lives through quality data management.

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Measurement Tool(s)</th>
<th>Time Frame</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduates will be technically competent.</td>
<td>Abstracting Quality (Auditing)</td>
<td>Each Semester</td>
<td>Site Supervisor</td>
</tr>
<tr>
<td>Graduates will be adequately prepared to perform cancer registry functions.</td>
<td>Employers Surveys</td>
<td>Year</td>
<td>Program Coordinator</td>
</tr>
<tr>
<td>Graduates will possess the cognitive knowledge for practicing cancer registry concepts.</td>
<td>National Examination (Monitoring of pass rates)</td>
<td>Twice per Year</td>
<td>Program Coordinator</td>
</tr>
<tr>
<td>Graduates will indicate that they are adequately prepared to perform as cancer registrars.</td>
<td>Graduate Surveys</td>
<td>Yearly</td>
<td>Program Coordinator</td>
</tr>
</tbody>
</table>

**f. Continuous Quality Improvement.**

The College of DuPage has an extensive mechanism for continuous quality improvement that is a part of the Academic Program Review process. Each program or certificate is required to conduct an annual Student Outcome Assessment Project (SOAP) and report the findings, which includes how the certificate or program has incorporated process improvement.

**2. Unique or noteworthy features of the program.**

The COD Cancer Registry Certificate is considered a non-traditional certificate consisting of hybrid delivery with online assignments followed by on-site lectures and professional practice experience. The Professional Practice Experience (clinical) is the final component of the certificate. Participants can complete the certificate in three or four semesters.

**3. Faculty Requirements.**

a) Faculty Qualifications.
   See Qualifications Chart (Part B).

b) Faculty Needs.
   See Faculty Needs Chart (Part B).

**4. Academic Control.**

a) Internal Oversight.
   Academic control of the certificate will be maintained by College of DuPage.

b) Contractual/Cooperative Agreements.
   Contractual Agreements will follow the same process as the Health Information Technology contracts.
COST ANALYSIS

1. Source of Funds.
Program operating budget.

2. Equipment.
Health Information Technology (HIT) lab (BIC 2634) can be shared. Software will need to be purchased.

3. Facilities.
See above. Instructional technology needs will be supported through Blackboard.

4. Finance.
See Finance Chart (Part B).
OCCUPATIONAL CURRICULUM APPROVAL APPLICATION
PART B: Supportive Documentation and Data

This part of the application is designed to document the program-to-occupational demand connection, the college's projected enrollment, proposed curricular structure, faculty requirements, and fiscal support.

OCCUPATIONAL DEMAND

1. a) Labor Market Data. Append any occupational or industry projections data that supports the need for the proposed program(s).

1. b) Occupational Chart. List occupational titles related to the proposed program(s) and corresponding employment projections and completer data.

<table>
<thead>
<tr>
<th>Soc Job Titles &amp; Codes * (and other)</th>
<th>Annual District Openings**</th>
<th>Employment Projections:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job titles if alternate date also submitted</td>
<td></td>
<td>Annual Program Completers ** (indicate from which surrounding districts)</td>
</tr>
<tr>
<td>29-2071 Health Information Technician</td>
<td>11</td>
<td>11</td>
</tr>
</tbody>
</table>

* SOC (Standard Occupational Classification) Job titles/codes & AAJO (Average Annual Job Openings) by Community College district can be found through the IDES Illinois Dept. of Employment Security website.

** Program completer data can be used from the most current ICCB Data and Characteristics Report or completer data provided by the college.

1. c) Enrollment Chart. Provide an estimate of enrollments and completions over the first three years of the program. Include separate figures for each program (i.e. separate estimates for each degree and/or certificate included in this application).

<table>
<thead>
<tr>
<th></th>
<th>First Year</th>
<th>Second Year</th>
<th>Third Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-Time Enrollments:</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Part-Time Enrollments:</td>
<td>8</td>
<td>10</td>
<td>12</td>
</tr>
<tr>
<td>Completions:</td>
<td>8</td>
<td>10</td>
<td>12</td>
</tr>
</tbody>
</table>
### CURRICULUM STRUCTURE

#### 2. a) Curriculum Chart

List general education, career and technical education, work-based learning, and elective courses within the proposed program. Asterisk “*” courses with pre-requisites; Italicize transferrable courses.

**BOLD new courses.**

<table>
<thead>
<tr>
<th>Program Title:</th>
<th>Course Prefix/#</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Lecture Hours (include contact hrs. new courses only)</th>
<th>Lab Hours (include contact hrs. new courses only)</th>
</tr>
</thead>
</table>

**General Education Courses (required coursework). Specify Courses.**

**Total**

**Career and Technical Education (CTE) Courses (required coursework)**

| CRM 2301 | Cancer Registry Management I | 4 | 3 | 2 |
| CRM 2302 | Cancer Disease Management | 3 | 2 | 2 |
| CRM 2303 | Oncology Classification & Staging | 4 | 3 | 2 |
| CRM 2304 | Systems Principles of Abstracting | 4 | 3 | 2 |
| CRM 2305* | Cancer Registry Management II | 4 | 3 | 2 |
| CRM 2306* | Principles of Abstracting II | 3 | 2 | 2 |

**Total**

| CRM 2307* | Professional Practice Experience | 2 | 1 | 2 |

**Total Work-Based Learning Courses (internship, practicum, apprenticeship, etc.)**

| Total | 2 | 1 | 2 |

**Total CTE Electives**

| Total | 0 | 0 | 0 |

**TOTAL CREDIT HOURS REQUIRED FOR COMPLETION**

| 24 | 17 | 14 |
2. **b) Curriculum Sequence.** Provide a copy of the term-by-term sequence of courses required to complete the program as it will appear in the college's catalog.

This advanced certificate program is to support and prepare individuals who have an Associate’s Degree or higher for a challenging and exciting career in Cancer Registry Management. Cancer Registry Management is an advanced career path for health information professionals who have earned the credentials of a Registered Health Information Technician (RHIT) or a Registered Health Information Administrator (RHIA) as a traditional path of progression into the specializing of cancer data collection, follow-up, management and research with the outcome of improving lives through quality cancer data management. Cancer registrars are data information specialists that capture a complete history, diagnosis, treatment, and health status for every cancer patient in the U.S. The data provide essential information to researchers, healthcare providers, and public health officials to better monitor and advance cancer treatments, conduct research, and improve cancer prevention and screening programs.

**Three Semester Completion**
Semester “A” CRM 2301 & 2302 & 2303
Semester “B” CRM 2304 & 2305
Semester “C” CRM 2306 & 2307

**Four Semester Completion**
Semester “A” CRM 2301 & 2302
Semester “B” CRM 2303 & 2304
Semester “C” CRM 2305 & 2306
Semester “D” CRM 2307

2. **c) Contractual/Cooperative Agreements.**

See 4B.

**FACULTY REQUIREMENTS**

3. **a) Faculty Qualifications.** Cite the minimum qualifications for new and existing faculty.

<table>
<thead>
<tr>
<th>Degree</th>
<th>Field</th>
<th>Credential</th>
<th>Years of Related Occupational Experience</th>
<th>Years of Teaching Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor’s Degree</td>
<td>Health Information Management Various</td>
<td>RHIA or RHIA/CTR CTR</td>
<td>3</td>
<td>1 year preferred</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Associate’s Degree</td>
<td>Health Information Technology Various</td>
<td>RHI/T/CTR CTR</td>
<td>3</td>
<td>1 year preferred</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

3. **b) Faculty Needs.** Cite the number of faculty, including new and existing faculty that the program will need for each of the first three years noting if they will serve as full-time faculty or part-time.

<table>
<thead>
<tr>
<th></th>
<th>First Year</th>
<th>Second Year</th>
<th>Third Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Full-Time</td>
<td>Part-time</td>
<td>Full-Time</td>
</tr>
<tr>
<td># of New</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Faculty</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td># of Existing</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Faculty</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
FISCAL SUPPORT

4. a) Equipment. If necessary, append to Part B a list of new (new to the institution or program) equipment to be purchased, shared, or leased to implement the curriculum. Include donations of equipment.

4. b) Finance Chart. Identify projected new direct costs to establish the program.

<table>
<thead>
<tr>
<th></th>
<th>First Year</th>
<th>Second Year</th>
<th>Third Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty Costs</td>
<td>$19,492</td>
<td>$19,492</td>
<td>$20,328</td>
</tr>
<tr>
<td>Administrator Costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Personnel costs</td>
<td>$35,438</td>
<td>$18,281</td>
<td>$18,843</td>
</tr>
<tr>
<td>(specify positions)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coordination and Clinical</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Site Management and</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oversight</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment Costs</td>
<td>$2,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Library/LRC Costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facility Costs*</td>
<td>$1500</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>Other (specify) Accreditation Fees</td>
<td>$2500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Books, reference materials and lab renovation.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL NEW COSTS</td>
<td>$61,430</td>
<td>$37,773</td>
<td>$39,671</td>
</tr>
</tbody>
</table>

*Capital projects that use state funds require prior ICCB approval, as do capital projects over $230,000 that use local funds.
College of DuPage
Program Advisory Committee Minutes

Name of Career & Technical Education Program or Regional Center:
Health Information Technology

Date: October 23, 2013
Time: 6:20 p.m.
Location of Meeting: HSC 1219

Members Present (full names) and Expertise/Area Represented:
1. Joyce A. Graves (Instructor, Health Information Technology)
2. Cheryl P. Jackson (Professor/Coordinator, Health Information Technology)
3. Jan Licari (Vice-President, Midwest Surgical Management Group)
4. Heidi Lomasney (Coder, Alexian Brothers Health System)
5. Kim Pack (Professor Emeritus, HIT and Adjunct Faculty)

College of DuPage Administrators/Staff Present:
1. Joyce A. Graves, Instructor, Health Information Technology
2. Cheryl P. Jackson, Professor/Coordinator, Health Information Technology

Meeting Facilitator:
Cheryl P. Jackson, MA, RHIA, CCS

The Minutes:
Cheryl P. Jackson called the meeting to order at 6:22 p.m. and the agenda was approved as printed.

The minutes of the April 26, 2013 meeting were reviewed and approved.

Concluding the Minutes:

A. Program Information

- Health Information Technology (HIT) Program (First and Second year)

First year students: There are currently nineteen (19) first year HIT students. Seventeen (17) students are currently enrolled in HIT 1101, Fundamentals of HIT. Two additional formerly wait-listed students will be joining the group in Spring 2014, as they were in an alternate Fundamentals class in the Fall of 2012.

Second year students: There are nineteen (19) second year students all involved in second year coursework which includes Professional Practice Experience one or more days per week at various sponsoring facilities.
B. Physician Office Coding and (Medical) Billing Certificate (POCB)

- Notable downward trend of students pursuing this certificate

Certificate requires four courses: HLTHS 1110, HIT 1107, HIT 1120 and HIT 1121.

There are currently two sections of HIT 1107 with a total of 25 students; down from three sections totaling 41 students in Spring 2013.

There are currently two sections of HIT 1120 with a total of 31 students; down from two sections totaling 35 students in Spring 2013. HIT 1120 will change from ICD-9-CM to ICD-10-CM diagnosis coding with limited focus on ICD-9 as a legacy system. Students will purchase ICD-10-CM books only.

There is currently one section of HIT 1121 with 20 students; down from two sections of 1121 totaling 29 students in Spring 2013. Kim asked if this is because the Medical Assistant (MA) students are no longer required to take HIT 1107, HIT 1120 and HIT 1121. Cheryl said yes. On a positive note, twenty students will be POCB certificate eligible upon successful HIT 1121 course completion this semester. The discussion reinforced the necessity to monitor these numbers.

C. CAHIIM (program accreditation agency) on-site survey

- On-site survey will be January or February, 2015

Cheryl and Kim said our HIT A.A.S. program has not had an on-site survey since 1998. Every year since we completed a self-review in lieu of a survey. Recently, the Annual Program Assessment Review (APAR) process was implemented by CAHIIM. The first APAR was submitted to CAHIIM prior to the May 30, 2013 deadline. The early 2015 survey is expected to last two to three days. The on-site survey application was completed on August 1, 2013. A self-study will be due to CAHIIM on August 1, 2014. In order to prepare for the survey, Cheryl stated we must carefully examine the design and functionality of the HIT lab in BIC 2634.

D. HIT program revisions and ICD-10 (International Classification of Diseases, Tenth Revision, published by the World Health Organization)

- There have been revisions to HIT program pre-requisites. Retooling by teaching ICD-10 versus ICD-9 prior to national change on October 1, 2014 is imperative
HIT 2212 will be added to the program due to the complexity of the new inpatient coding system, ICD-10-PCS. Also hoping to purchase a resource from AHIMA to build into Blackboard. We currently have 41 AHIMA Virtual Lab licenses; a number greater than 41 might prove to be cost prohibitive.

As noted in previous minutes, HIT 1102 (Clinical Classification Systems) will become the new diagnosis coding (ICD-10-CM) course. Also, HIT 1125 (Reimbursement Coding) would provide a second level of advanced practice.

Heidi stated her employer (Alexian Brothers Health System) is doing dual coding for practice, but may continue to do so for the first two years to examine reimbursement. Cheryl will be a speaker at the November 1, 2013 CAHIMA meeting, and intends to poll the audience about how long other facilities may continue with dual coding after October 1, 2014.

Jan asked how credentialed coders within her organization could receive effective ICD-10 training. Cheryl recommended COD’s ICD-10 classes that will not only provide them with the training they need to perform their jobs, but also continuing education hours needed to maintain their credential(s).

Professional Practice Experience (PPE) is managed in HIT 2221 and HIT 2231. Arranging PPE sites and hours has proven to be increasingly difficult to secure with “no” being a frequent response. As per the minutes of the April 26, 2013 HIT Program Advisory Committee meeting, it was voted unanimously to reduce the number of PPE hours by approximately one-third from 360 for second year students to 240, (120 per term). Cheryl confirmed the reduction in PPE hours would be replaced by the HIT 2212 (ICD-10-PCS) course. Accordingly, HIT 2221 and 2231 will each be reduced to two credit hours effective August, 2014.

E. **Cancer Registry Management (CRM) certificate**

- A survey was sent to 81 current cancer registry professionals seeking input into the feasibility of the creation of a CRM certificate.

Twenty-six surveys, or thirty-two (32) percent of the 81 surveys sent were answered. When respondents were asked if they support the creation of an accredited CRM certificate at COD, the majority, (86%), responded favorably. Cheryl called the vote, and all members present voted unanimously to pursue the CRM certificate with eight to ten students in the pilot group. Cheryl cited three recent graduates who have pursued Cancer Registry as a career path. Prospective candidates for the program would need an Associate Degree (in anything) at the minimum. Curriculum might include Health Sciences 1110, Anatomy and Physiology 1500, and a to-be created Pathophysiology/Pharmacology combination course. Also discussed was the possibility of at least one month of training in Springfield, IL and the remainder of hours locally. Cheryl researched Certified Tumor Registrar (CTR) full-time salaries and found them to be at $3300/month at entry level, experienced progressing to $5500/month and upwards for managers. According to the National Cancer Registrars
F. First attempt passing rates for COD students taking the RHIT examination

- First attempt pass rate has varied from 100% to 75%* in 2013, see below.

The first attempt pass rate for January – March 2013 was 100% for two students
The first attempt pass rate for April – June 2013 was 75%* for eight students

*One of the two unsuccessful students was confused about the testing date intending to select an August date but accidentally chose June. Upon late realization of the date error, they took the examination with insufficient preparation. The second unsuccessful student graduated in 2010 but did not take the exam until second quarter, 2013.

Discussion ensued about a cut-off time period of how long after graduation should a COD student be counted into our school first attempt RHIT examination pass rate. Nothing was decided. Joyce recommended that it be discussed at the next meeting.

G. Peer Tutoring was not discussed as Laura Duber was absent.

H. Next meeting – Spring 2014.
Kim recommended an April 2014 meeting. An e-mail will be sent asking for preference of dates and timing of meeting. Jan indicated a late afternoon meeting to be her preference.

Date: Spring, 2014
Time: TBA
Location of the next Committee Meeting: TBA

Proposed agenda items:
1. Status report of CRM certificate, POCB certificate, new courses and other revisions
2. Peer tutoring
3. Teaching ICD-10-CM and PCS to certificate, program, former and first time students
4. Pass rates for first attempt RHIT examination and cut-off time period of how long after graduation should a student be calculated into results

Time that this meeting was adjourned:
Cheryl P. Jackson adjourned the meeting at 7:23 p.m.

Minutes prepared by:
Joyce A. Graves, RHIA, CCS, CCS-P
October 26, 2013
September 9, 2013

Cheryl P. Jackson, MA, RHIA, CCS
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

Dear Ms. Jackson:

I am the personnel liaison for the Illinois State Cancer Registry and I would like to take this opportunity to encourage your institution to consider adding a program for certified tumor registrars. We would be willing to assist you in any way we can to get a certified tumor registrar program started. For example, we can provide the site for the practicum that is necessary to be eligible to take the CTR exam.

The Illinois State Cancer Registry recently implemented a cancer registrar job series that enables us to interview, hire and promote qualified candidates to positions in the cancer registry. We currently have 12 positions in the registry and anticipate that about 50 percent of those staff will retire in the next 5 years. In the past month, we hired one new employee and had a limited number of qualified candidates to choose from. This scenario is being repeated across the country at central and hospital cancer registries. In fact, the supply of CTR's is so low that the use of employees who work from home and who are not physically close to their place of employment is becoming commonplace in the industry.

If there is anything that we can do to assist you with your decision, or if you have any questions about CTRs in the workplace, please let me know. I can be reached at 217-785-7117 or Jayneece.bostwick@illinois.gov

Sincerely,

Jayneece Bostwick
Personnel Liaison
Division of Epidemiologic Studies
Illinois State Cancer Registry

Improving public health, one community at a time

printed on recycled paper
From: Watson, Deidre M [Deidre.Watson@USONCOLOGY.com]
Sent: Thursday, May 02, 2013 6:16 PM
To: Jackson, Cheryl P.
Cc: Peggy Meehan; Mary Maul
Subject: CRM Program

Hi Cheryl,

I understand that you and Mary spoke at AoE last July. I'm following up to see if you have any questions that I might be able to answer. I would be happy to schedule a call to answer any questions that you may have.

As you may be aware, there is currently a shortage of CTR’s in the workforce. This will only increase with the American College of Surgeons Commission on Cancer latest standards for accredited cancer programs requiring a CTR abstract cancer cases. Establishing quality CRM/CLM programs in colleges such as yours is needed to educate and prepare students to successfully sit for their CTR exam.

Again, if you have any questions or would like to discuss further, please do not hesitate to contact me. I look forward to hearing from you!

Thank you,
Deidre

Deidre Watson, CTR
Professional Development Board Director
National Cancer Registrars Association
512-569-7378
www.ncra-usa.org
1. **SUBJECT**

   Approval for a new PN for Military Medical Corpsman Certificate Program.

2. **REASON FOR CONSIDERATION**

   Board approval is required for new degree and certificate programs.

3. **BACKGROUND INFORMATION**

   This certificate is to prepare Veterans who have completed the Medical Education and Training Campus (METC) Basic Medical Technician Corpsman Program to sit for the NCLEX-PN examination as a Licensed Practical Nurse (LPN).

   Upon completion of this 6 credit hour certificate, graduates will receive a Practical Nurse Certificate from College of DuPage and will be qualified to take the NCLEX-PN. When the graduate passes the NCLEX-PN, he or she will apply for licensure as a Practical Nurse (LPN) in Illinois.

4. **RECOMMENDATION**

   That the Board of Trustees approves a 6 credit hour Certificate in PN for Military Medical Corpsman.
SIGNATURE PAGE FOR APPROVAL FOR A NEW PN FOR MILITARY MEDICAL CORPSMAN CERTIFICATE PROGRAM.

ITEM(S) ON REQUEST

That the Board of Trustees approves a 6 credit hour Certificate in PN for Military Medical Corpsman.

Dean, Health and Science  

Date  

Vice President of Academic Affairs  

Date  

Executive Vice President  

Date
May 20, 2014

To: Jean Kartje, Ph.D.
    Vice President of Academic Affairs

From: Tom Cameron, Dean
      Health and Sciences Division

Re: Board of Trustee Approval on
    New Certificate – PN for Military Medical Corpsman

I am in support of, and am requesting Board of Trustee Approval on the following new certificate within the Health and Sciences Division:

**PN for Military Medical Corpsman**

The purpose of the PN for Military Medical Corpsman Certificate is to prepare veterans who have completed the Medical Education and Training Campus (MNMETC) Basic Medical Technician Corpsman Program to sit for the NCLEX-PN examination for licensure as a Licensed Practical Nurse.

The PN for Military Medical Corpsman Certificate addresses differences in competencies between the Medical Education and Training Campus (METC) Basic Medical Technician Corpsman Program and those of a practical nursing program as delineated in the Illinois Nurse Practice Act. Upon successful course completion, students will be awarded a practical nurse certificate and will be eligible to sit for the practical nurse licensing exam (NCLEX-PN).

Form 20 is attached; and all required forms (for division and college curriculum committees) have been completed by the faculty and have been forwarded on to Betty Willig, Coordinator of College Curriculum. This certificate will be processed through the Illinois Community College Board once College of DuPage Board has approved it.

Please place the PN for Military Medical Corpsman Certificate approval on the June 26, 2014 Board of Trustees’ agenda.

Please contact me if you have any questions.

cc: B. Willig, Curriculum
encl: Form 20 – PN for Military Medical Corpsman
**Form 20**
(September 2013)

Illinois Community College Board

Application for *Permanent* Approval Career & Technical Education Curriculum

Submit TWO Complete Copies

<table>
<thead>
<tr>
<th>COLLEGE NAME:</th>
<th>College of DuPage</th>
<th>5-DIGIT COLLEGE NUMBER:</th>
<th>502-01</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTACT PERSON:</td>
<td>Tom Cameron</td>
<td>PHONE:</td>
<td>630-942-2291</td>
</tr>
<tr>
<td>EMAIL:</td>
<td><a href="mailto:Cameron@cod.edu">Cameron@cod.edu</a></td>
<td>FAX:</td>
<td>630-858-5409</td>
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</table>

**CURRICULUM INFORMATION**

<table>
<thead>
<tr>
<th>AAS TITLE:</th>
<th>CREDIT HOURS:</th>
<th>CIP CODE:</th>
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<tbody>
<tr>
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<table>
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<tr>
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<tbody>
<tr>
<td>NURSP 4161 PN (For Military Medical Corpsman)</td>
<td>6</td>
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<tr>
<td>CERTIFICATE TITLE:</td>
<td>CREDIT HOURS:</td>
<td>CIP CODE:</td>
</tr>
</tbody>
</table>

**PROPOSED CLASSIFICATION:**
- District: X
- Regional: 
- Statewide: X

**PROPOSED IMPLEMENTATION DATE:** Spring 2015

**SUBMISSION INCLUDES:**
- Part A: Feasibility, Curriculum Quality and Cost Analysis
- Part B: Supportive Documentation and Data

This curriculum was approved by the college Board of Trustees on:  
State approval is hereby requested:  

Required- Chief Administrative Officer Signature:

**ICCB USE ONLY:**

<table>
<thead>
<tr>
<th>ICCB APPROVAL DATE:</th>
<th>AAS:</th>
<th>7-29 cr. hrs. Cert:</th>
<th>30+ Cert:</th>
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<tr>
<td>IBHE APPROVAL DATE for AAS:</td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>
FEASIBILITY

1. Labor Market Need.

   a. Program purpose:

      The purpose of the Practical Nurse for the Military Medical Corpsman Certificate is to prepare Veterans who have completed the Medical Education and Training Campus (METC) Basic Medical Technician Corpsman Program to sit for the NCLEX-PN examination as a Licensed Practice Nurse (LPN).

   NOTE:

      This project, has taken on national and statewide importance, as the Department of Veterans Affairs, the National Governor's Association and Governor Quinn have identified it as extremely important for the welfare of our Veterans.

      On Feb. 6, 2013, Governor Pat Quinn signed Executive Order 13-02 which tasked (state) agencies to

         1) Identify overlaps and gaps between military training and state licenses and
         2) Propose recommendations by which assessment processes can be implemented that allow such training and education to be considered for purposes of state licensure requirements. Identifying such gaps will enable educational institutions to design programs (for subsequent approval by the relevant state licensing agency), through which service members may obtain any additional training and education necessary to obtain state licensure in the relevant field.

      The Illinois Department of Financial and Professional Regulation, specifically the Education Subcommittee of the Illinois Board of Nursing has completed the gap assessment for Air Force and Navy Military Medics to Licensed Practical Nurses (LPNs). The analysis addresses differences in competencies between the METC Basic Medical Technician Corpsman Program and those of a practical nursing program as delineated in the Illinois Nurse Practice Act. This program/course addresses those needed competencies through didactic, clinical and skill validation learning experiences. Upon course completion, students are eligible to sit for the PN-NCLEX.

      College of DuPage, Illinois Central College and Joliet Junior College were chosen to work on the Medic to LPN curriculum. This application for a new program is a result of that effort.

   b. Target population.

      Veterans who have completed the Medical Education and Training Campus (METC) Basic Medical Technician Corpsman Program* and seek to earn a practical nurse certificate. *Navy B-300-0010 Hospital Corpsman (HM-0000), Air Force Phase 1 L8AQJ4N031 01AA, Aerospace Medical Service Apprentice Course (4N031)

   c. Related occupations.

      The graduate will receive a Practical Nurse Certificate from College of DuPage and will be qualified to take the NCLEX-PN (National Council Licensing Exam-Practical Nurse). If the graduate passes the NCLEX-PN, he or she will apply for licensure as a Practical Nurse (LPN) in Illinois. Once the graduate is licensed, he or she will be qualified to practice in any Illinois health care setting as an LPN.

      College of DuPage already has an approved Practical Nurse Certificate program. This new program is separate, in that it is only for students with the military education named above, but the intended outcomes are the same. The program is guided by the gap assessment done by the Illinois Board of Nursing as instructed in the Governor's Executive order and has been developed to meet the competencies the Board determined are needed by the graduates of the METC.
d. Supply-Demand Information

1. **Job Information:**

Career One Stop identified that in Illinois for the time period of 2010 to 2020 the Licensed Practical Nurse as the 14th fastest growing occupation requiring some college education. The rate is 10% growth. Additionally, this same source notes that it is fourth in occupations with the most openings for careers that require some college education. It projects an annual job opening of 850 positions.

A survey of the ICCB colleges that offer Practical Nurse (PN) program was conducted. Twenty-five colleges responded. When asked about the employment rates of their PN program graduates, 52.17% reported that graduates get jobs within 3 months, and that 100% secure positions within a year of passing NCLEX-PN.

(See appendix A)

2. **Demand from Veterans:**

Information on the actual number of Veterans interested in such a program is not readily available. We are looking at this program from a statewide perspective in case it becomes too costly for individual colleges to offer at their own college. The plan would be to offer regional or partnership programming.

The Nursing program administrators involved in this initiative identified that they have received phone calls about the program offering and timeline.

e. **Alternate Documentation.**

A survey was done 4/21/2013 inquiring about Community College interests in participating in the Medic to Practical Nursing program certificate. Of 20 respondents, 12 (64%) were interested in offering the program, and 10 (50%) were interested in serving as a host site for regional offerings of the program.

(See appendix B and C)

f. **Planning and Collaboration**

1. **Educational and Workforce Partnerships**

College of DuPage convened two groups in November 2013 to assist in the completion of this project. These groups were identified as an Advisory Board and a Steering committee. The Advisory Board met three times between November 2013 and March 2014. The Steering Committee met four times between November 2013 and April 2014.

The **Advisory Board’s purposes**

1. provide oversight and assistance as the Steering Committee develops the curriculum.
2. analyze college and state government policies affecting admission to and approval of the program for statewide implementation.
3. monitor progress and develop evaluation criteria for measurement of success.
4. address relevant issues impacting progress toward the project goal and collaborate with the Board of Nursing for approval and sustainment of the program.

**Advisory Board members:**

- Julie D’Agostino, MSN, RN, Director of Nursing, Harper College
- Tricia Broughton, Illinois Community College Board
Brian Durham, Illinois Community College Board
Vickie Gukenberger PhD, RN, Associate Dean, Nursing and Health Sciences, College of DuPage
Wendee Guth MS, RN, CNE, Dean of Health Careers, Illinois Central College
Mary, Beth Luna, PhD, RN, CNE, Interim Dean, Health Professions and Emergency Services, Joliet Junior College
Shelly P. Mencacci, Coordinator, Veterans and Military Student Services, College of DuPage
Cindy Reese, Associate Dean of Nursing, Lincoln Land Community College

Note: All pilot schools chosen in Illinois for the Medic to LPN transition are represented on the Advisory Board and Steering Committee.

The Steering Committee’s purposes

1. Develop the curriculum as prescribed by the Illinois Board of Nursing.
2. Address admission requirements and methodology/delivery of instruction so that all colleges with practical nurse programs in Illinois are able to receive approval for and offer the program to veterans with medical corpsman credentials in their communities.
3. Develop evaluation methodology.
4. Package the program and tools for practical utilization and assist in marketing the program as needed.

Steering Committee members:

- Donna Badowski, MSN, RN, CNE, College of DuPage
- Ellen Colbeck, Ed.M., R.T.(R), Dean, Health Professions, Richland Community College
- Kelly Edwards, RN, BSN, Assistant Professor of Nursing, Kankakee Community College
- Margaret Gas, Department Chair, Nursing, Oakton Community College
- Sandra Hughes, Dean of Health Careers and Public Service, Triton College
- Mary Magruder, MS, RN, Joliet Junior College
- Cynthia L Maskey RN, PhD, CNE, Dean of Health Professions, Lincoln Land Community College
- Valerie Moore, RN, MS, Nursing Program Director, Illinois Central College
- Lovey Reynolds, MSN, RN, Interim Associate Dean of Instruction, City Colleges of Chicago, Daley College
- Bobbi Scholze, MSN, RN, Chair, Health Professions, Parkland College

2) Employer Input
Advisory Board and Steering Committee members provided regional employer input regarding need, willingness to hire graduates of this program, concerns or suggestions regarding LPNs, etc. The members reported employers are willing to hire and need competent LPNs in many settings, but the demand is greatest in long term care and VA hospitals. Employers also expressed support for this type of program and the help it will provide for veterans.

g. Related Offerings:

At this point, there are no other programs like this serving Illinois Veterans.

h. Regional Programs

This program/course is intended to serve as a statewide curriculum, adoptable by any Community College that is approved to offer a practical nurse certificate, and whose students meet the targeted population defined. Offering regionally provides access and efficient program offering.

Didactic components of the course are intended to be offered on-line, and clinical experiences may be hosted locally. Simulation/laboratory learning would be block scheduled and offered at the “host”
college's site. For example, the three colleges involved in this initiative may serve as the host site for two 8 weeks offerings per year, with the courses offered/started every two months for a total of 6 offerings a year. It is intended that each offering have a class of at least 16 students.

2. **Need Summary:**

   **Job Information:**

   Career One Stop identified that in Illinois for the time period of 2010 to 2020 the Licensed Practical Nurse is the 14th fastest growing occupation requiring some college education. The rate is 10% growth. Additionally, this same source notes that it is fourth in occupations with the most openings for careers that require some college education. It projects an annual job opening of 850 positions.

   A survey of the ICCB colleges that offer Practical Nurse (PN) program was conducted. Twenty-five colleges responded. When asked about the hiring practices of their PN program graduates, 52.17% reported that graduates get jobs within 3 months, and that 100% within a year of passing NCLEX-PN. This was seen being the same amount of time as in the past (45.84%) or longer (54.17%).

   (See appendix A)

   **Demand from Veterans:** see page 3

   **Alternate Documentation:** see page 3

   **CURRICULUM QUALITY**

   1. **Curriculum Information.**

      a. **Program purpose:** To provide the necessary instruction for veteran Medical Corpsmen with the necessary knowledge and competencies needed to fill the gap between competencies attained through the Medical Education and Training Campus (METC) Basic Medical Technician Corpsman Program and those required by Illinois to sit for the NCLEX- PN examination for licensure as a Licensed Practical Nurse.

         1) **Catalog description.**

            Addresses differences in competencies between the Medical Education and Training Campus (METC) Basic Medical Technician Corpsman Program* and those of a practical nursing program as delineated in the Illinois Nurse Practice Act. Upon successful course completion, students will be awarded a practical nurse certificate and be eligible to sit for the practical nurse licensing exam (NCLEX-PN).

            *Navy B-300-0010 Hospital Corpsman (HM-0000), Air Force Phase 1 L8AQJ4N031 01AA, Aerospace Medical Service Apprentice Course (4N031)

         2) **Curriculum.** See Chart B

      b. **Educational alignment:**

         1) **Academic/Curricular Alignment**

            The pipeline will be from the Military course to the new Certificate program for PN.

         2) **Relationship to existing curricula at the college**
The licensed LPN will be qualified to enter the ADN program once the PN graduate has attained a license and met further academic pre-requisites for the college’s ADN program either through granting of credit for military courses, testing or completing actual course requirements.

3) Articulation

This program is intended to be an “articulation program” for the individual who has completed the required Military Corpsman program into the Practical Nurse program. Individual colleges may ultimately and individually determine transition to their respective Nursing AAS programs, which in turn may position the graduates of the AAS degree program to articulate into BSN completion programs.

4) Academic & Technical Skill Requirements.

(a) **Academic Entry Skills:** graduate of the Medical Education and Training Campus (METC) Basic Medical Technician Corpsman Program within the last five years.

(b) **General Education:** there are no general education requirements for this certificate.

(c) **Technical Skills:** completed the Medical Education and Training Campus (METC) Basic Medical Technician Corpsman Program within the last five years.

5) Career Development.

Career information, resume building and job search activities will be provided by the College’s Career Placement and Veterans Affairs services

6) Course Syllabi. Master Syllabus attached. (See appendix D)

c. **Work-Based Learning.** The 170 hours of clinical learning will involve primarily Long-term Care and Rehabilitation settings, currently used by the nursing programs. Simulation learning may also be a part of this learning.

d. **Accreditation for Programs.**

This program offering will need to be approved by the Illinois Department of Finance and Professional Regulation (IDFPR). Michelle Bromberg, IDFPR Nursing Coordinator, has been involved in this discussion, and regularly provides guidance to the Advisory Committee. This program offering is slated to be on the agenda of the July 11, 2014 IDFPR Board meeting.

e. Assessment of Student Learning:

1) **Student Learning Objectives.**

Upon successful completion of this course:

1. Differentiate the role and legal scope of practice of the Licensed Practical Nurse (LPN) from that of the corpsman and other healthcare team members
2. Demonstrate the role and legal scope of practice of the LPN
3. Utilize the nursing process in collaboration with other healthcare team members and patients/families to address health care needs of individuals/families across the life span and in a variety of health care settings. (Emphasis will be on care of the elderly and in a variety of health care settings through simulation scenarios)
4. Provide safe, culturally sensitive care to patients while keeping within the scope of practice of the LPN and utilizing the nursing process
5. Perform skills commonly delegated and within scope of practice to the LPN including collecting data and reporting patient responses relative to designated skills
6. Administer medications within the LPN scope of practice
7. Communicate with patients, families, and members of the interdisciplinary health care team incorporating interpersonal and therapeutic communication skills
8. Manage information technology related to communicating and providing patient care
9. Describe the purpose and significance of health promotion, identify factors for patients' readiness to learn and discuss/develop a teaching plan for patients of various ages
10. Demonstrate understanding of the basis for nursing actions, considering research, evidence, tradition and patient socio-cultural, ethnic and spiritual preferences
11. Demonstrate professional accountability, competency, and compliance with legal and ethical standards in LPN practice

2) Assessment of Student Learning Objectives.

Student Learning Objectives:

There are 11 student learning objectives. Assessment strategies for these objectives include Written Exams, Discussions, Clinical Performance, Simulation, Care Plan Activities, Lab Return Demonstrations, Role Playing and Teaching Plans.

See appendix E for specific assessment strategies per objective.

Program Outcomes: (note: The National Governor's Association and Veterans Administration will be looking at these and possible other outcomes.)

There are 7 program objectives. Measurement tools, benchmarks and the time frame for data collection are noted in Appendix F.

f. Continuous Quality Improvement.

The College of DuPage has an extensive continuous improvement mechanism that is part of the Academic program review process. Each program is required to conduct annual Student Outcomes Assessment Project (SOAP) and report not only the findings of the project year, but also report how the data obtained from the project was used to improve the quality of the program.

Additionally, due to the nature of the Program
• Annual reports will be submitted to the Illinois Department of Financial and Professional Regulations.
• Conversations regarding program effectiveness will be had with and by the NGA, Veterans Administration, ICCB and IDFPR.

2. Unique or noteworthy features of the program.

This program/course offering will include on-line learning for the didactic portion of the curriculum, on-campus lab and simulation learning, and clinical settings for work-based learning. It is intended to be offered regionally or statewide as an 8 week course.

Depending on the students' location(s), lab and/or clinicals could be offered at the college closest to their residence assuming said college is a part of the consortium offering this program. In the meantime colleges offering the program are exploring temporary residential living spaces for students in the program.

Initial thoughts are that the three colleges in the pilot would each offer two (2) eight week sections of this program for a total of 6 offerings to be scheduled consecutively.

3. Faculty Requirements.

a) Faculty Qualifications. See the Faculty Qualifications Chart (Part B).

b) Faculty Needs. See the Faculty Needs Chart (Part B)

4. Academic Control.
a) **Internal Oversight.** Academic control of the program is maintained by the College of DuPage, in collaboration with other community college providers and IDFPR.

b) **Contractual/Cooperative Agreements.** Appendix G includes four clinical affiliation agreements for this certificate offering.

**COST ANALYSIS**
Verify the college has the fiscal resources in place or budgeted to support the program in a cost-effective manner. Document the financial feasibility of the proposed program.

1. **Source of Funds.**
   
   Program operating budget.

2. **Equipment.**
   
   Existing classroom, lab and simulation equipment will be used and are adequate.

3. **Facilities.**
   
   Existing classroom, lab and simulation spaces will be used and are adequate.

4. **Finance.** See the Finance Chart (Part B) to identify new direct costs to establish the program over the next three years.
This part of the application is designed to document the program-to-occupational demand connection, the college’s projected enrollment, proposed curricular structure, faculty requirements, and fiscal support.

**OCCUPATIONAL DEMAND**

00

1. **a) Labor Market Data.** See appendices

1. **b) Occupational Chart.** List occupational titles related to the proposed program(s) and corresponding employment projections and completer data.

<table>
<thead>
<tr>
<th>Soc Job Titles &amp; Codes *( and other Job titles if alternate date also submitted)</th>
<th>Annual District Openings*</th>
<th>Employment Projections: Annual Program Completers ** (indicate from which surrounding districts)</th>
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<tbody>
<tr>
<td>Licensed Practical Nurse/Licensed Vocational Nurse</td>
<td>20</td>
<td>30</td>
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<td></td>
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</tr>
</tbody>
</table>

* SOC (Standard Occupational Classification) Job titles/codes & AAJO (Average Annual Job Openings) by Community College district can be found through the IDES Illinois Dept. of Employment Security website.

** Program completer data can be used from the most current ICCB Data and Characteristics Report or completer data provided by the college.

1. **c) Enrollment Chart.** Provide an estimate of enrollments and completions over the first three years of the program. Include separate figures for each program (i.e. separate estimates for each degree and/or certificate included in this application).

<table>
<thead>
<tr>
<th></th>
<th>First Year</th>
<th>Second Year</th>
<th>Third Year</th>
</tr>
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<tbody>
<tr>
<td>Full-Time Enrollments:</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Part-Time Enrollments:</td>
<td>16</td>
<td>32</td>
<td>32</td>
</tr>
<tr>
<td>Completions:</td>
<td>15</td>
<td>30</td>
<td>30</td>
</tr>
</tbody>
</table>
2. a) **Curriculum Chart.** List general education, career and technical education, work-based learning, and elective courses within the proposed program. *Asterisk*”**” courses with pre-requisites; *Italicize* transferrable courses. **BOLD** new courses.

<table>
<thead>
<tr>
<th>Program Title:</th>
<th>Course Prefix/#</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Lecture Hours (include contact hrs. new courses only)</th>
<th>Lab Hours (include contact hrs. new courses only)</th>
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<tbody>
<tr>
<td>General Education Courses <em>(required coursework).</em> Specify Courses.</td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Career and Technical Education (CTE) Courses <em>(required coursework)</em></td>
<td>NURSP 1107</td>
<td>Medical Corpsman to Practical Nurse Transition Course</td>
<td>6</td>
<td>2</td>
<td>4</td>
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<tr>
<td>Total</td>
<td></td>
<td></td>
<td>30 hrs.</td>
<td>180 hrs.</td>
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<tr>
<td>Work-Based Learning Courses (internship, practicum, apprenticeship, etc.)</td>
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<tr>
<td>Total</td>
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<td>CTE Electives</td>
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<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
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<td></td>
</tr>
<tr>
<td><strong>TOTAL CREDIT HOURS REQUIRED FOR COMPLETION</strong></td>
<td></td>
<td></td>
<td>6</td>
<td>2</td>
<td>4</td>
</tr>
</tbody>
</table>
2. b) Curriculum Sequence. There is only one course in this certificate.

2. c) Contractual/Cooperative Agreements.

Long term-care and Rehabilitation Clinical sites currently used for the Nursing AAS, PN certificate and Nursing Assistant program will be used for this course/program.

(See appendix E)

FACULTY REQUIREMENTS

3. a) Faculty Qualifications. Cite the minimum qualifications for new and existing faculty.

<table>
<thead>
<tr>
<th>Degree</th>
<th>Field</th>
<th>Credential</th>
<th>Years of Related Occupational Experience</th>
<th>Years of Teaching Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSN or higher</td>
<td>Nursing</td>
<td>Registered Nurse</td>
<td>Two</td>
<td>None required but preferred.</td>
</tr>
</tbody>
</table>

3. b) Faculty Needs. Cite the number of faculty, including new and existing faculty that the program will need for each of the first three years noting if they will serve as full-time faculty or part-time.

<table>
<thead>
<tr>
<th></th>
<th>First Year</th>
<th>Second Year</th>
<th>Third Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Full-Time</td>
<td>Part-time</td>
<td>Full-Time</td>
</tr>
<tr>
<td># of New Faculty</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td># of Existing Faculty</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

FISCAL SUPPORT

4. a) Equipment. If necessary, append to Part B a list of new (new to the institution or program) equipment to be purchased, shared, or leased to implement the curriculum. Include donations of equipment.

4. b) Finance Chart. Identify projected new direct costs to establish the program.

<table>
<thead>
<tr>
<th></th>
<th>First Year</th>
<th>Second Year</th>
<th>Third Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty Costs</td>
<td>$17,640.00</td>
<td>$35,809.00</td>
<td>$36,883.00</td>
</tr>
<tr>
<td>Administrator Costs</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Other Personnel costs (specify positions)</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Equipment Costs (consumable supplies)</td>
<td>$1,000.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Library/LRC Costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facility Costs*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other (specify) Marketing</td>
<td>$5,000.00</td>
<td>$2500.00</td>
<td>$2500.00</td>
</tr>
<tr>
<td>TOTAL NEW COSTS</td>
<td>$26,640.00</td>
<td>$43,309.00</td>
<td>$44,383.00</td>
</tr>
</tbody>
</table>
*Capital projects that use state funds require prior ICCB approval, as do capital projects over $250,000 that use local funds.
COLLEGE OF DUPage  
REGULAR BOARD MEETING  

NEW BUSINESS APPROVAL

1. SUBJECT

Adoption of FY2015 Budget.

2. REASON FOR CONSIDERATION

Board approval of the attached Resolution for the adoption of the College's FY2015 Budget.

3. BACKGROUND INFORMATION

The Resolution for the adoption of the budget is approved annually and then submitted to DuPage, Cook, and Will Counties, and the Illinois Community College Board. This Resolution is supplemented by the Budget Book previously distributed at the May 22, 2014 Board Meeting, showing amounts by object and function for each fund. The budget hearing will be held on Thursday, June 26, 2014, 6:45 p.m., immediately prior to the regular Board Meeting.

4. RECOMMENDATION

That the Board of Trustees approves the attached Resolution for the Adoption of the FY2015 Budget.
RESOLUTION
COMMUNITY COLLEGE DISTRICT BUDGET FORM
STATE OF ILLINOIS
For Fiscal Year Beginning July 1, 2014


WHEREAS the Board of Trustees of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois, caused to be prepared in tentative form, a budget, and the Secretary of this Board of Trustees has made the same conveniently available for public inspection for at least thirty (30) days prior to final action thereon:

AND WHEREAS a public hearing was held as to such budget on the 26th of June, 2014, notice of said hearing was given at least thirty (30) days prior thereto as required by law and all other legal requirement compiled with:

NOW THEREFORE, Be it Resolved by the Board of Trustees of said District as follows:

Section 1: That the fiscal year of the Community College District be and the same hereby is fixed and declared to the beginning July 1, 2014 and ending June 30, 2015.

Section 2: That the following budget containing an estimate of amounts available in each fund, separately, and expenditures for each be and the same is hereby adopted as the budget of this Community College District No. 502 for the said fiscal year:

<table>
<thead>
<tr>
<th>FUND</th>
<th>REVENUES, TRANSFERS IN &amp; BOND PROCEEDS</th>
<th>EXPENDITURES &amp; TRANSFERS OUT</th>
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</thead>
<tbody>
<tr>
<td>Education</td>
<td>$167,352,287</td>
<td>$165,649,863</td>
</tr>
<tr>
<td>Operation and Maintenance</td>
<td>15,407,928</td>
<td>16,664,828</td>
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<td>Operation and Maintenance Restricted</td>
<td>5,341,252</td>
<td>40,603,000</td>
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<tr>
<td>Auxiliary Enterprise</td>
<td>13,481,520</td>
<td>13,557,851</td>
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<tr>
<td>Restricted Purpose</td>
<td>78,594,304</td>
<td>78,594,304</td>
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<tr>
<td>Bond &amp; Interest</td>
<td>33,279,791</td>
<td>34,312,405</td>
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<tr>
<td>Working Cash</td>
<td>122,295</td>
<td>7,000</td>
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ATTEST:

Signed this _____ day of __________________, 2014.

Chairman, Board of Trustees
Community College District No. 502,
Counties of DuPage, Cook and Will and
State of Illinois
ADOPTION OF BUDGET
For the Fiscal Year July 1, 2014 – June 30, 2015

The amended Budget must be approved and signed below by the members of the Community College Board of Trustees.

Adopted this ____________ of ____________________, 2014 by a roll call vote of _______ yea, and _______ nays, to wit:

<table>
<thead>
<tr>
<th>Members Voting Yea:</th>
<th>Members Voting Nay:</th>
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</table>
ITEM(S) ON REQUEST

That the Board of Trustees approves the attached Resolution for the adoption of the FY2015 Budget.

Assistant Vice President Financial Affairs and Controller  
Lynne M. Sigrist  
6/11/2014  
Date

Senior Vice President, Administration and Treasurer  
Joseph E. Collom  
6/11/2014  
Date

Executive Vice President  
6/12/14  
Date
11. Trustee Discussion Items

A. Student Presentations
12. ANNOUNCEMENTS

A. Communications

B. Calendar Dates

Campus Events

- Thursday, July 17, 2014
  Regular Board Meeting
  SSC-2200 ~ 7:00 p.m.
13. ADJOURN