

## Early Admissions Entrance Form

---

### Early Admissions Overview

To meet the needs of students that are enrolled in high school or in a home education program, College of DuPage offers an Early Admissions (EA) program for qualified students who have not yet reached the age of 18 or graduated from high school. The classes offered for Early Admissions students are college-level courses. Recommendation from a high school counselor or parent does not guarantee acceptance into the Early Admissions program. Students must first submit a general College of DuPage application prior to filling out this form.

### Student Information

College of DuPage Student ID #: \_\_\_\_\_ COD Username: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Student's Phone Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

High School: \_\_\_\_\_ Anticipated High School Graduation Date (m/y): \_\_\_\_\_

Grade Level: \_\_\_\_\_ Student's Email Address: \_\_\_\_\_

College of DuPage term for which student is applying (*select one and fill in year*):  Fall  Spring  Summer Year: \_\_\_\_\_

Course Department - Number - Section (ex. ENGLI-1101-001)	Credits

**College of DuPage Office Use Only**  First-Time EA  Returning EA  Email Requested  FERPA  myACCESS

**Note:** Early Admissions students are not eligible to register for Field Studies or Study Abroad classes.

**Approved**  Reading Category 1  Writing Category 1  Qualifying Math Score  Transcripts  ACT Comp  SAT Total Score  
 **Denied**  Previous College of DuPage credit classes  Schedule conflicts  Other

Reason(s) for decision:

Admissions Representative Signature: \_\_\_\_\_ Extension: \_\_\_\_\_ Date: \_\_\_\_\_

## Enrollment Agreement for New Early Admission Students

Acceptance into the Early Admissions program is determined by the College of DuPage Office of Admissions and Outreach on a case-by-case basis.

Student Initial	Parent/Legal Guardian Initial	To participate as an Early Admissions student, the student and their legal guardian must agree and initial the statements below:
		We have reviewed the Early Admissions Steps to Enrollment for NEW students. <a href="https://cod.edu/academics/academic_opportunities/high_school_students/new.aspx">https://cod.edu/academics/academic_opportunities/high_school_students/new.aspx</a>
		We understand that the Admissions and Outreach Office must seek additional approval from the dean for students under the age of 16 to enroll in Early Admissions classes.
		The student has submitted a general College of DuPage application, met the GPA requirement (2.75 on a 4.0 scale or 3.75 on a 5.0 scale) and is ready to provide an updated copy of their transcript.
		We have read the course description and met the prerequisite for the class(es) desired to take: <a href="https://catalog.cod.edu/courses-a-z/">https://catalog.cod.edu/courses-a-z/</a>
		We have reviewed the semester schedule and selected course section (day, time and format): <a href="https://cod.edu/registration/myaccess-student-planning.aspx">https://cod.edu/registration/myaccess-student-planning.aspx</a>
		The student has set up their InsideCOD student portal and their COD student email. We understand that moving forward, all college communication will be sent to the COD student email.
		We understand the grades earned for courses taken as an Early Admissions student will be permanent and recorded on future College of DuPage transcripts.
		We understand that approval for a class load of more than one course per semester will only be granted in exceptional cases.
		We understand that College of DuPage is not responsible for determining if a course fulfills high school graduation requirements.
		We understand that <b>if</b> the student is not following a College of DuPage curriculum, COD is not responsible for determining if a course transfers and/or meets major requirements or requirements of future institutions. <a href="https://www.cod.edu/academics/transfer/resources.aspx">https://www.cod.edu/academics/transfer/resources.aspx</a>
		We understand that when a student reaches the age of 18 or begins attending college, regardless of age, FERPA rights transfer directly to the student. Students must appear in person to the Office of Student Records to sign a release form to allow a parent or guardian access to non-directory information.
		We understand that the expectation is that the student handles all communication with faculty and staff. The student must be included in all communication by email, phone and in person.
		We understand that Early Admissions students are not eligible for FAFSA, Alternate Application for Illinois, or most COD scholarships.
		We understand that Early Admissions students will be in a diverse classroom setting, including adult students.
		We understand the grades earned at the end of the first semester of classes will determine the student's continued eligibility as an Early Admissions student for future academic terms.
		We understand that regardless of the student's intent to use the credit for their college curriculum, most universities will require students to submit a copy of ALL college-level courses.
		We understand that the requirements and processes of Early Admissions is subject to change at any time.
		We understand that the student must obtain an Early Admissions permit for every semester. After the first semester of classes, the student will meet with a student success counselor from Counseling, Advising and Transfer Services until the student graduates from high school or turns 18 years old. After the first term, students will not obtain permission for Early Admissions from the Office of Admissions and Outreach.

## Non-Discrimination Policy and Procedures

*The College will not discriminate in its programs and activities on the basis of race, color, religion or creed, sex, national origin, ancestry, age, marital status, sexual orientation, arrest record, military status or unfavorable discharge from military service, citizenship status, use of lawful products while not at work, physical or mental handicap or disability.*

### Student Acknowledgement

I verify that the information given on this application is accurate to the best of my knowledge and recognize that deliberately giving false information can be grounds for dismissal from College of DuPage. Lastly, I recognize that registering for this course will start a permanent college transcript.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Parent/Guardian Acknowledgement

I request that my child be permitted to participate in the Early Admissions program at College of DuPage. I feel that he/she has the academic ability and the social maturity to successfully participate in college-level work. Enrollment into College of DuPage as an Early Admissions student will start a permanent college transcript. Lastly, I recognize that once my child enrolls at College of DuPage, their student record is not accessible to me without written authorization from the student.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### High School Counselor\* *(If student is part of a home-education program, this section may be filled out by parent/guardian.)*

Will student receive high school credit for this college course?  Yes  No

Is this college course being used to replace a course which the student failed in high school?  Yes  No

What is the student's cumulative GPA on a 4.0 or 5.0 scale (minimum cumulative GPA of 2.75/4.0 or 3.75/5.0 is required)? \_\_\_\_\_

I recommend that this student enroll in the following subjects:

\_\_\_\_\_  
Counselor Signature: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Date \_\_\_\_\_

*This section must be filled out if the student plans to use the course to fulfill a high school requirement.*

### Next steps:

- Student should submit this form via email to [admissions@cod.edu](mailto:admissions@cod.edu) and attach a copy of their most updated transcript (unofficial is accepted). This document should be sent as a PDF file. The subject of the email should read, "Early Admissions Form."
- Student should sign email with their full name and include their COD ID number.
- Student must include the name and section of the course they would like to enroll for (ex. ENGLI-1101-001) in the body of the email.
- Student should send documents through the same email they provided on their undergraduate general College of DuPage application.

**Admissions and Outreach**  
**(630) 942-2626**  
**[admissions@cod.edu](mailto:admissions@cod.edu)**