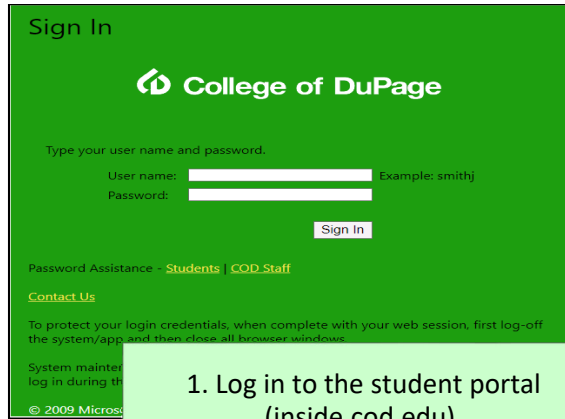


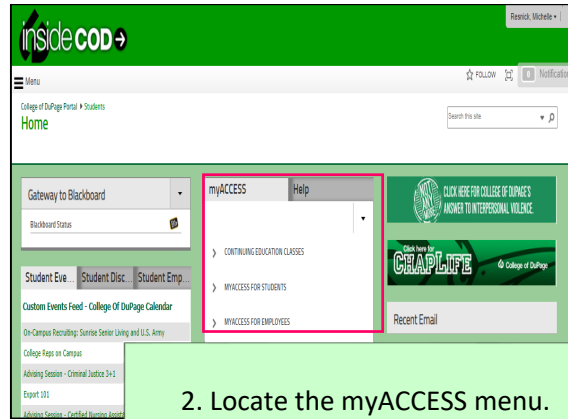
Payment Plans: Opt into Text Alerts

Important communication regarding the payment plan will be sent to your student email address throughout the term, some of which will be time-sensitive. In addition to receiving email communications, you may opt into text messaging alerts for payment reminders. Your phone carrier may charge a fee to receive text messages.

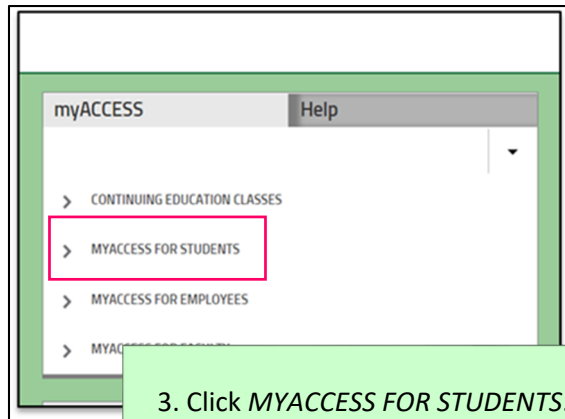
Follow these simple instructions to opt into text alerts:



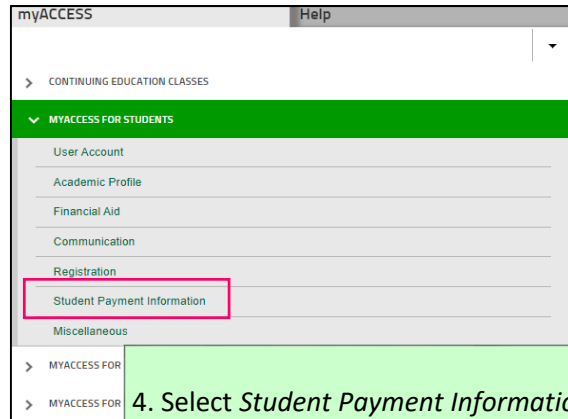
1. Log in to the student portal (inside.cod.edu).



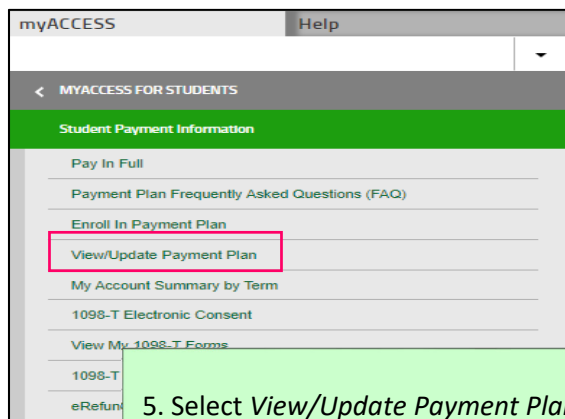
2. Locate the myACCESS menu.



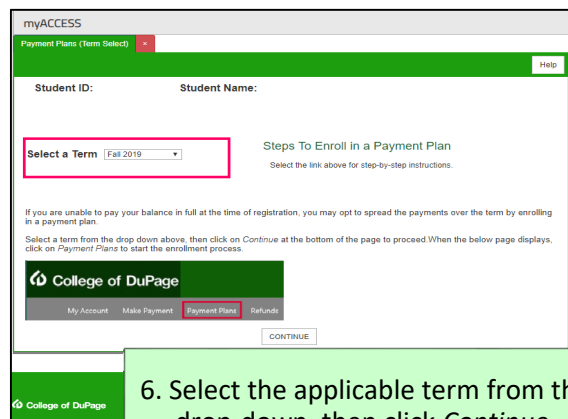
3. Click MYACCESS FOR STUDENTS.



4. Select Student Payment Information.

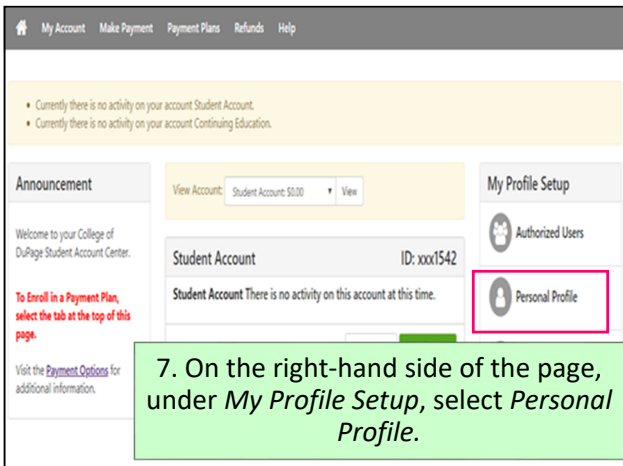


5. Select View/Update Payment Plan.

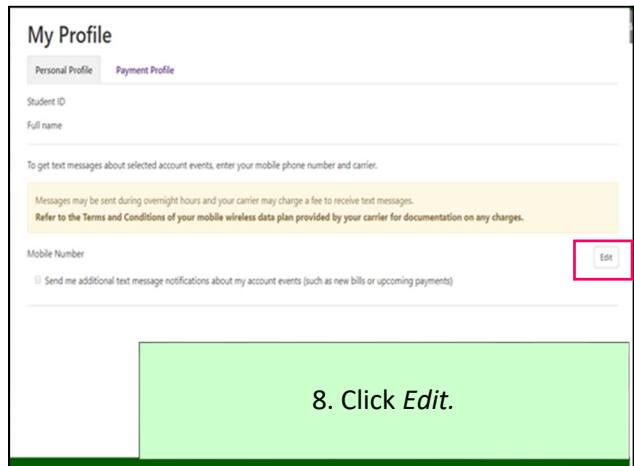


6. Select the applicable term from the drop-down, then click Continue.

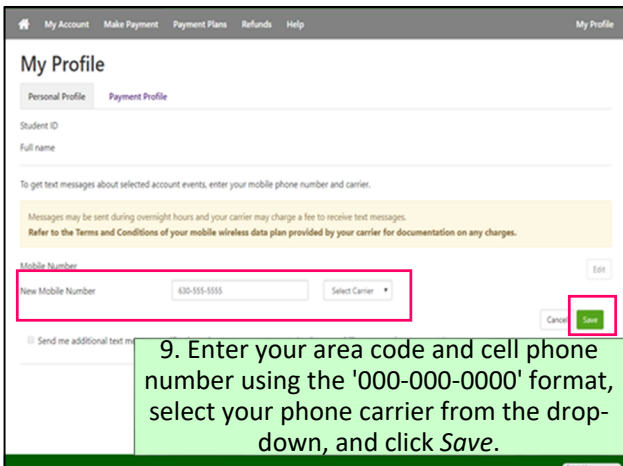
Payment Plans: Opt into Text Alerts (Continued)



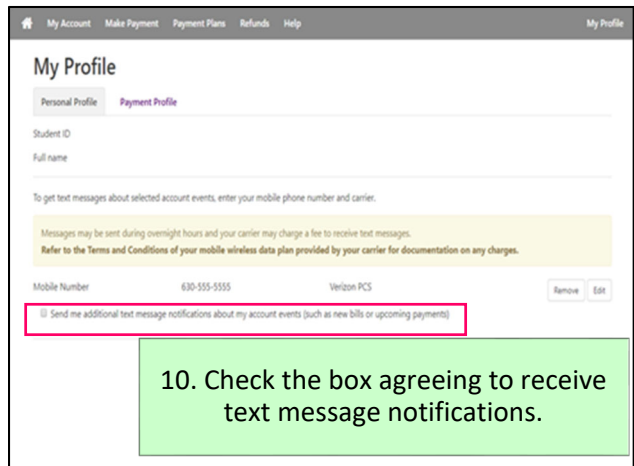
7. On the right-hand side of the page, under *My Profile Setup*, select *Personal Profile*.



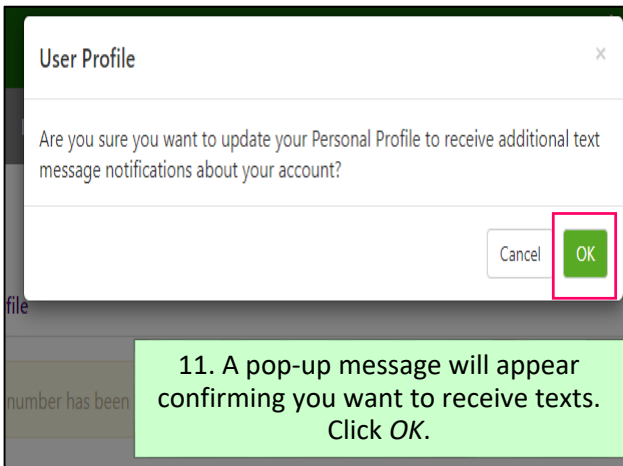
8. Click *Edit*.



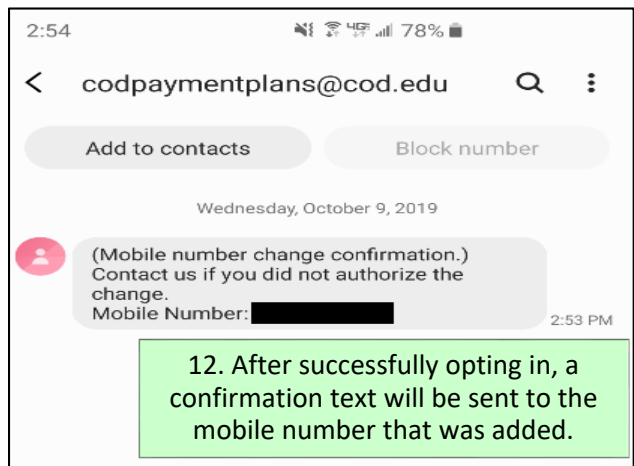
9. Enter your area code and cell phone number using the '000-000-0000' format, select your phone carrier from the drop-down, and click *Save*.



10. Check the box agreeing to receive text message notifications.



11. A pop-up message will appear confirming you want to receive texts. Click *OK*.



12. After successfully opting in, a confirmation text will be sent to the mobile number that was added.