

# Department Listing

<b>Academic Computing Center – SRC3001</b> .....	3300	<b>Athletic Coaches cont'd.</b>	
<b>Academic English as a Second Language Program</b>		Robert Cervenka (head coach - m/w cross country, m/w track and field).....	2738
Academic ESL/English Language Institute.....	2047	Ryan Connell (w softball) .....	2724
Academic ESL Advising in Counseling/Adv. ....	2259	Mike Filipiak (interim head w soccer).....	2479
<b>Academic Outreach Programs – BIC2C06</b>		Jason Hyatt (m golf) .....	2365
COD Centers (see COD Ctrs.)		Jim Kelly (m soccer).....	2364
<b>Academic Partnerships</b>		Tolis Koskinaris (w volleyball) .....	2737
Courtney Hatcher.....	2651	Denise McCance (w basketball).....	2756
<b>Academic Support Center (see Learning Commons)</b>		Matthew Rahn (football, head coach) .....	3993
<b>Access and Accommodations – SSC3249</b> .....	2154	Vacant (dance team, cheer & poms) .....	2364
Accounts Payable (See Finance Office) .....	2228	Robert Wilson (m baseball).....	2734
ACT-SO – BIC1D04 .....	3872	Audiovisual Booking (Circulation)-SRC2020.....	2106
Addison Center (See COD Centers).....	4600	Auditor (Internal) – SRC3110C.....	2543
Adjunct Faculty Center- BIC2A07 .....	2303	<b>AV Delivery &amp; Assistance</b>	
HSC1235.....	2840	Central Campus - SRC2604 .....	2126
<b>Administrative Affairs – SRC2130</b> .....	<b>2218</b>	AV Repair – BIC0534 .....	2312
Business Affairs – SSC1210A .....	2232/33	Benefits/Insurance (Employee Questions) .....	3030
COD Police Department–		Option 1 active, option 2 retirees	
HEC1040 .....	4280/2000	For faster service email.....	<a href="mailto:benefits@cod.edu">benefits@cod.edu</a>
Environmental Health & Safety/		Board of Trustees – SRC2135 .....	2203
Risk Management.....	2993	Bookkeeper (see Finance Office) .....	2222
Financial Affairs & Controller – SRC2130L .....	2219	<b>Bookstore SRC North 1st Floor</b>	
<b>Admissions – SSC2207</b> .....	<b>2626</b>	Store Director, Balo Gonzalez.....	4353
Charge Back In-District – SSC2207 .....	3281	FAX .....	630-858-2982
Information – SSC2207 .....	2380	Information .....	2360
Advising-SSC3200 .....	2259	Buyback .....	4348
<b>Advising Centers - Off Campus</b>		Central Stores .....	2559
Addison Center.....	4600	General Merchandise.....	4345/4509
Carol Stream.....	4888	Receptionist/Customer Service.....	2361
Naperville Center.....	4700	Software .....	4335
Westmont Center .....	4800	Special Orders .....	4335
Applied Music – MAC228.....	2391	Textbooks.....	3883
Archives.....	3720	Trade Books .....	4335
Arts Center – MAC 201 (Administration).....	3008	Box Office – McAninch Arts Center – MAC101 .....	4000
MAC 101 (Ticket Office).....	4000	Buffalo Theater Ensemble – MAC186C .....	2137
<b>Arts, Communications and Hospitality</b>		<b>Buildings &amp; Grounds – CMC Building</b>	
MAC219.....	2048	Carpenters – CMC1020.....	2320
<b>Athletics/Physical Education – PEC121</b> .....	<b>2364</b>	Garage/Auto Mechanic – CMC1023 .....	4787
Pool (Natatorium) PEC109 .....	4354	Grounds – CMC1022.....	2305
<b>Athletic Coaches:</b>		Painters – CMC1020 .....	2320
William Anderson (m basketball) .....	2426	<b>Business Affairs – SSC1210A</b> .....	<b>2232/33</b>
Jim Bowers (m/w tennis).....	2364	Bookstore - SRC North 1st Floor .....	2360
		Conference & Events Services-BIC1409.....	3950
		Dining Services – SRC1042 .....	2246
		Purchasing – IRC1001 .....	2216/17
		Staff Services.....	3500
		Manager – IRC1008 .....	2773

**Business Affairs cont'd.**

Copy Center – BIC0515 .....2299  
 Faculty/Staff Support Center – IRC1001 .....3500  
 Postal Services – BIC0535 .....2249  
 Print Shop – BIC0515.....2257  
 Sign Printing & Engraving – BIC0515 .....3357  
 Switchboard (Campus Operators)–IRC1001 .. “0”  
 Warehouse – BIC0517 ..... 2238/2550  
 Word Processing – IRC1001 .....3500

Business & Applied Technology – TEC1034 .....2592

**Business Development Center**

535 Duane St., Office 233 Glen Ellyn, IL 60137  
 .....630-942-2600

Illinois Small Business Development Center (SBDC)  
 Program Manager, Ute Westphal.....2630  
 Administrative Assistant Maryellen Schlosser....3220

Procurement Technical Assistance Center (PTAC)  
 Program Manager, Rita Haake .....2616  
 Coord. Procurement Tech.....2184

Illinois International Trade Center  
 Program Manager, Jean Lin..... 3041

Cafeteria (See Dining Services) .....2246

Campus Central – SSC2206 .....3000

**Campus Services**

Mail Services – BIC0517.....2249  
 Print Services – BIC0515.....2299  
 Signage & Engraving – BIC0515.....3357  
 Support Services – IRC1001.....3500  
 Switchboard – IRC1001 ..... “0”  
 Word Processing – IRC1001 .....3500  
 Warehouse Services – BIC0517.....2550

**Career Services Center – SSC3258**

Co-op Education and Internship .....2230  
 Career Services .....2230  
 Service Learning Program .....2657

Carol Stream Center (see COD Centers).....4888

Carpenter Shop – CMC1000 .....2320  
 All Service Calls .....4440

Cash Disbursements Manager (See Finance Office)2293

Cashier – BIC2424 .....2206

Catering – SRC1149 .....2555

Center for Access & Accommodation - SSC3249....2154

Center for Student Success - SRC1144.....3400

Central Stores - SRC North 1st Floor.....2559

Central Scheduling Office – BIC400.....4213

Certified Nursing Assistant Program..... 8433  
 Chaparral Fitness Center – PEC202 ..... 2633  
 Charge Back In-District – SSC2201 ..... 3281  
 Charge Back Out-of-District – SSC2221 ..... 2377

Child Development Center (See Continuing Ed.) .....4223

Circulation Desk - (Library) – SRC2043 ..... 2106

Cleve Carney Gallery - MAC100 ..... 2321/3008

Clubs & Organizations – SSC1217..... 2243

**COD Centers**

Addison Center  
 301 S. Swift Road, Door 12, Addison IL 60101 . 4600  
 Learning Commons ADC106.....4650  
 Fax Number.....630-942-4649  
 Center Supervisor, Nancy Keller.....4605

Carol Stream Center  
 500 Kuhn Road, Carol Stream, IL 60188 ..... 4888  
 Learning Commons.....4900  
 Fax Number.....630-942-4880  
 Center Supervisor, Diana Thielen.....4861

Naperville Center  
 1223 Rickert Drive, Naperville, IL 60540..... 4700  
 Learning Commons.....4750  
 Fax Number.....630-942-4749  
 Center Supervisor, Shawn Maisch.....4709

Westmont Center  
 650 Pasquinelli Drive, Westmont, IL 60559 ..... 4800  
 Learning Commons WC28B.....4850  
 Fax Number..... 630-942-4849  
 Center Supervisor, Peter Mumford.....4829

COD @ WorkNet DuPage Career Center  
 2525 Cabot Drive, Lisle ..... 2389

College & Career Information Center (CCIC) ..... 2386

College of DuPage Catalogs –SSC2207 ..... 4522

**College of DuPage Police Department-HEC1040 4280**

Dispatch Center – SRC2100 ..... 2000  
 Lost & Found – SRC2100 ..... 2000

College Vehicles – BIC1417 ..... 3500

Compensation - SRC2134 (HR).....2460

Computer Room - SRC2003B ..... 3800

**Conference & Events Services – BIC1409**

Reservations - External Room Rentals ..... 3950

Controller’s Office (See Finance Office) .....2219

Cooperative Education (See Career Services Ctr.) ..2611	Library – SRC3100.....2350
<b>Copy Services (See Staff Services)</b>	Physical Education –
Copy Center – BIC0515.....2299	PEC121A.....2364
<b>Continuing Education – SRC1111</b>	
General and Registration .....2208	
Adult Basic Education/High School Equivalency/ English Language Acquisition Program	
Program Administrative Office – SRC1110 .....3697	
People Educating People (PEP)	
Volunteer Program – SRC1110.....2992/3697	
<i>Homeland Security Training Institute</i>	
Director (Thomas Brady) – HTC1009.....2190	
<i>Lifelong Learning</i>	
Julie Konczyk.....2207	
Massage Therapy .....3818	
Massage Therapy Clinic .....2208	
<i>Suburban Law Enforcement Academy</i>	
Manager, James Volpe – HEC2033 ..... 3269	
<i>Youth Academy</i> .....2063	
<b>Counseling, Advising and Transfer Services</b>	
SSC3200.....2259	
<b>Courier (Student Newspaper) – SSC1220.....2113</b>	
Advertising .....3379	
Editors.....2683	
Culinary Market – CHC1011 .....3809	
Cultural Guild (See Resource Development) .....2698	
Custodial – BIC0501 .....2694	
Dental Hygiene – HSC1122 .....3250	
<b>Dining Services – SRC1140.....2555</b>	
Catering Office – SRC1140 .....2555	
Einstein Bagels – MAC112 .....3012	
Jazzman's Café – TEC1040.....2525	
Vending Services – Mechanical Problems .....2232	
<b>Divisions</b>	
<i>Arts, Communication &amp; Hospitality</i>	
MAC219.....2048	
<i>Business &amp; Applied Technology – TEC1034 .....2592</i>	
<i>Continuing Education and Public Services –</i>	
SRC1111.....3424	
<i>Liberal Arts – BIC2E06.....2047</i>	
<i>Nursing &amp; Health Sciences -HSC1220.....8331</i>	
<i>Science, Technology, Engineering and Math –</i>	
BIC2E06.....3210	
<i>Social/Behavioral Sciences and Library –</i>	
BIC2E06.....2010	
August 2021	
	Electricians - Electrician Shop ..... 2363
	All Service Calls ..... 4440
	<b>Employee Assistance Program</b>
	Central DuPage Hospital
	27 W. 350 High Lake Road
	Winfield, IL 60190 ..... 630-653-4218
	<b>Employee Development Center – SRC1107..... 3805</b>
	<b>Employment</b>
	Faculty/Staff – SRC2134..... 2460
	Human Resources
	Student (Off Campus) – SSC3258..... 2230
	Career Services
	Student (On Campus) – SRC2134..... 2460
	Engineer's Office –BIC0525 ..... 2129
	(For emergencies, dial ext. 2000 (Public Safety) ask for the Engineer on duty to be paged)
	<b>External Relations – IRC1045..... 2373</b>
	Advertising ..... 2370
	Green Sheet..... 2454
	External Campus Signage ..... 2754
	Community Relations/Speakers Bureau ..... 3823
	News Bureau..... 2454
	Press Release (news, sports) ..... 2454
	<b>Facilities – CMC1000..... 4440</b>
	Buildings & Grounds – CMC1000 ..... 2574
	Carpenters – CMC1000 ..... 2320
	Custodial – BIC0501 ..... 2694/2742
	Electricians – CMC1000..... 2363
	Engineers – BIC0525 ..... 4440
	(For emergencies, dial ext. 2000 (Public Safety) and ask for the Engineer on duty)
	Help Desk (Service Calls) – CMC1000..... 4440
	Locksmith – BIC0555 ..... 2088
	Painters – CMC1000..... 2320
	Faculty Association – BIC2515..... 3396
	Fast Track Program – BIC3B11 ..... 3278
	<b>FAX Numbers</b>
	Academic Affairs ..... 630-942-3925
	Access and Accommodations ..... 630-942-2071
	Accounts Payable ..... 630-942-3056
	Addison Center ..... 630-942-4649
	Administrative Affairs..... 630-942-2297
	<b>FAX Numbers cont'd.</b>
	Admissions and Outreach..... 630-942-2686
	Athletics..... 630-942-3601
	Bookstore ..... 630-858-2982
	Box Office..... 630-942-3905
	Business Affairs ..... 630-942-2191

Business & Applied Technology .....	630-942-3923	Heather Greenbusch .....	2234
Career Services .....	630-942-4596	Grant Accounting	
Carol Stream Center .....	630-942-4880	Maki Jursinic.....	3156
Cashier Office .....	630-942-2909	Cashiers/Accounts Receivable	
Center for Entrepreneurship .....	630-505-4931	Michelle Resnick .....	3052
Central Scheduling.....	630-942-3886	Cashiers Office .....	2206
CHC Lobby.....	630-942-3190	Accounts Payable & Payroll	
CHC Mailroom.....	630-942-3876	Eugene Refakes .....	3263
Conference & Events .....	630-942-3955	Budget Manager	
Continuing Education .....	630-942-3785	Antoinette Stella.....	3271
Copy Center .....	630-942-3460		
Culinary Fine Dining.....	630-942-3160	Financial Assistance (Student) – SSC2220.....	2251
Dental Hygiene .....	630-942-3254	Follett Bookstore (See Bookstore).....	2360
Engineering .....	630-942-4159	Forensics (Speech) Team Office – SSC1216B.....	2325
Facilities .....	630-942-2136	Foundation– BIC1520 .....	3422
Faculty Staff Support Center.....	630-942-4359	Garage – CMC1023.....	4787
Field Studies .....	630-942-3764	GED Testing – BIC2407 .....	2851
Financial Affairs.....	630-942-2297	General Counsel	
Financial Aid.....	630-942-2151	Lilianna Kalin, SRC3110B.....	3860
Fire Science .....	630-942-2856	Marjorie Swanson, Assistant, Labor Relations and Employment.....	3866
Foundation .....	630-942-4195	Glenbard High School Staff – BIC1A07.....	4198
High School Partnership .....	630-942-3799		
Homeland Education Center Mailroom	630-942-4998	Grade Changes - SRC2150.....	2440/2445
Horticulture .....	630-942-2965	Graduation Evaluation - SRC2150 .....	3831
Human Resources .....	630-942-4027	Grants Office (See Resource Development Office)..	2462
International Students .....	630-942-2323	Greenhouse (Horticulture) – TEC 0024.....	2862
Learning Commons.....	630-942-3749	Grounds Maintenance - CMC1000.....	2305
Library .....	630-942-4646	HELP Desk (Facilities – Service Calls).....	4440
Locksmith .....	630-942-4920	HELP Desk (Information Technology) .....	4357
Marketing .....	630-942-3737		
McAninch Arts Center .....	630-942-3002	<b>High School Partnerships</b>	
Naperville Center .....	630-942-4749	Dual Credit/Dual Enrollment - BIC2C06.....	2880
Natural Sciences .....	630-942-2759	Honors Program.....	3318
Nursing & Health Sciences .....	630-942-4222	Horticulture – TEC0026 .....	2862/3806
Office Technology Lab.....	630-942-3936		
Payroll .....	630-942-3056	<b>Hospitality Administration .....</b>	
President's Office.....	630-858-2869	Instructional Kitchen – FO-O-D .....	3663
Public Safety – SRC2100 .....	630-790-9599	Culinary/Pastry Kitchen – F-O-R-K.....	3675
Public Safety – HEC1040 .....	630-942-3922		
Purchasing .....	630-942-3750		
Records.....	630-942-3693		
Registration 630-942-2878(new).....	630-942-3785		
Research and Analytics.....	630-942-4282		
Risk Management .....	630-942-4474		
SLEA .....	630-942-3766		
Testing - Academic .....	630-942-3724		
Testing – Specialized.....	630-942-2932		
Training Athletics .....	630-942-3780		
Truck Driving School.....	630-953-9105		
Veterans Office .....	630-942-4991		
Warehouse.....	630-942-2417		
Westmont Center.....	630-942-4849		

**Field & Experiential Learning/Global Education/  
Study Abroad**

Office – BIC3520.....2356

**Finance Office .....**SRC2130

Chief Financial Officer/Treasurer

Scott Brady .....

David Virgilio, Controller .....

August 2021

**Human Resources – SRC2134..... 2460**

Benefit/Insurance (Employee Questions) .....

Option 1 active, option 2 retirees

For faster service email .....

Compensation, Classified.....

Compensation, Faculty & Administrators .....

Compensation Questions, Students.....	2936	<b><i>Institutional Advancement/Foundation cont'd.</i></b>	
Employee Assistance Program .....	(630) 653-4218	Administrative Assistant VI	
Employment.....	2460	Julie Wolfe – BIC1520.....	3555
Evaluation forms for Classified & Admin. ....	2931	Administrative Assistant V	
Guidebook Questions .....	3410	Kristy Martis – BIC1520C.....	3088
Grievances, Classified/Managerial .....	2656	Insurance/Benefits (Employee Questions) .....	3030
Grievances, Union .....	3410	SRC 2134 (Human Resources) .....	3030
Job Description Requests.....	3492	Option 1 – Active Employees, Option 2, Retirees	
Professional Development Program.....	4233	Internal Audit – BIC1B05 .....	2543
Student Employment .....	2936/3382	Internal & External Campus Signage – BIC0517B...	3357
SURS .....	(800) 275-7877	International Student Admissions Specialist -	
Tuition Reimbursement.....	4233	SSC2225.....	2382
Worker's Compensation .....	2993	International Student Services – SSC2225G.....	3328
Human Services – BIC2536.....	2070		
Information .....	2380		
<b><i>Information Technology - SRC2155 .....</i></b>	<b>2470</b>	<b><i>Labs</i></b>	
Academic Computing Center – SRC3600 .....	3300	Air Conditioning Lab – TEC0006 .....	2197
Emerging Technology - SRC2001K .....	2783	Auto Lab – TEC0027 .....	2405/2069
Help Desk .....	4357	Biology Lab	
Information Systems – SRC2164 .....	2475	Prep Room – HSC1316 .....	2125
Network Services – SRC2170 .....	3984	Prep Room – HSC2316A.....	2410
Office & Classroom Technology .....	3811	Ceramics Lab.....	2977
Special Services .....	4208	Chemistry Lab – HSC3316D .....	2282
Multimedia Services.....	4299	Organic Chemistry Lab .....	2085
Systems & Operations – BIC1E10 .....	2472	Certified Nursing Assistant (CNA) Lab .....	3109
Telecommunications & Voice Serv. ....	3311	Chaparral Fitness Center – PEC202.....	2633
WDCB Public Radio.....	4200	Computer Labs	
Web & Instructional Technology .....	2782	Computer Resource – SRC2020.....	2671
		ACC Distribution Center – SRC3001 .....	3300
<b><i>Innovation DuPage.....</i></b>	<b>3340</b>	Electronics Lab – TEC2027.....	3374
		Graphic Arts Lab - MAC250A.....	3158
<b><i>Institutional Advancement/Foundation</i></b>		Hospitality Program Kitchen/Lab - CHC1013 .....	3663
<b><i>BIC1520.....</i></b>	<b>2450</b>	Human Patient Simulator Lab.....	3413
Vice President, Institutional Advancement		Jewelry Lab – MAC264 .....	2977
Walter Johnson BIC1520G.....	3416	Manufacturing Technology – TEC1054 .....	2038
Executive Director, COD Foundation		MPTV Lab – MAC173.....	2162
Karen Kuhn – BIC1520 .....	2698	Nursing Lab (ADN) .....	8398
Manager, Alumni/Emp. Giving and Affinity Groups		Photography Lab – MAC278 .....	2317
Ellen Farrow – BIC1525C.....	4476	Physics Lab (prep room) – BIC3E06.....	2413
Interim Manage/Communications Specialist		Radiologic Technology Lab – HSC1105 .....	2199
Angela Bender - BIC1520D.....	2469	Reading Lab/Developmental English Lab .....	3945
Grant Program Manager		Sculpture Lab – MAC164 .....	2561
Marcia Frank – BIC3436C .....	4611	Welding Lab – TEC1024 .....	8382
Grant Specialist			
Andrew Luce -- BIC3436A.....	4613	<b><i>Latino Outreach Center - SSC2225.....</i></b>	<b>3039</b>
Manager, Development			
Jane Oldfield – BIC1525D.....	2466	<b><i>Learning Commons</i></b>	
Manager, Major Gifts		Manager, Learning Support Services	
Anthony Padgett – BIC1520B .....	2362	Vacant .....	3324
Manager, Advancement Services		<b><i>Main Campus - SRC2102 .....</i></b>	<b>3941</b>
Shelley Weiler – BIC1525G.....	2461	<b><i>Learning Commons West-TEC1016.....</i></b>	<b>3960</b>
Prospect & Research Donor Specialist		Math Assistance.....	3339
Jennifer Cupp – BIC1525.....	3422	Speech Assistance.....	3355
Coordinator, Advancement Services		Tutoring Services .....	3686
Sarah Ariza – BIC1525B.....	3419	Writing & Reading Assistance.....	3355

**Off Campus****Addison Center ADC106**

301 S. Swift Road, Door 12  
 Addison IL 60101  
 Addison Testing.....4650

**Carol Stream**

Carol Stream Center  
 500 Kuhn Road  
 Carol Stream, IL 60188  
 Carol Stream Testing .....4900  
 FAX Number..... 630-942-4880

**Naperville**

Naperville Center  
 1223 Rickert Drive  
 Naperville, IL 60564  
 Naperville Testing .....4750  
 FAX Number..... 630-942-4749

**Westmont**

Westmont Center  
 650 Pasquinelli Drive  
 Westmont, IL 60559  
 Westmont Testing.....4850  
 FAX Number..... 630-942-4849

**Learning Technologies BIC3401.....2490**

**Liberal Arts – BIC2E06..... 2047**

**Library****Administrators:**

Mark Rudisill, Interim Dean, Social/Behavioral Sciences  
 and Library.....3334  
 Jennifer McIntosh, Associate Dean, Library.....2353  
 Rebecca Cremin, Library Coordinator.....2978  
 Julie Taylor, Administrative Assistant.....2354

**Librarians:**

Blewett, Daniel.....2279  
 Burt-Nicholas, Laura.....3907  
 Coté, Denise.....2092  
 Ertz, Jason.....3317  
 Kelley, Jennifer.....2383  
 Kickels, Christine.....2313  
 Konkel, Mary.....2662  
 Koteles, Colin.....2923  
 Orenic, Ken.....2338  
 Smith, Debra.....4305

**Library Automated Menu.....2350**

Archives.....3720  
 Bookings  
 -DVD, VHS.....2106  
 -Equipment.....2126  
 Career Information (Upper Level Reference Desk)...2386  
 Cataloging.....2662  
 Circulation Services Desk.....2106  
 Circulation Services, Supervisor.....3728  
 Gifts (Donations).....2663  
 Group Study Rooms.....2106  
 Hours of Library.....2350

Interlibrary Loan..... 2166  
 Library Cards..... 2106  
 Library Print Center.....2671  
 Library Technical Assistant (LTA) Program..... 2597  
 Overdue notices, lost materials, holds, etc..... 2106  
 Periodicals..... 2240  
 Public Services, Manager..... 2342  
 Reference Questions..... 3364

Lifelong Learning – (see Continuing Ed.)..... 2207

Locksmith – BIC0555..... 2088  
 Lost & Found - SRC2040.....2000  
 Mailroom – BIC0517..... 2249

**Marketing and Communications–IRC1045.. 3370/2300**

Business Cards/Stationery..... 3370  
 Forms..... 2560

Freedom of Information Act..... 2373  
 Graphic and Web Design..... 2256/2560  
 News Bureau..... 3097/2370  
 Photography (See External Relations)..... 3097  
 Publications..... 2715

Math Assistance Center – SRC2102..... 3339  
 Math and Natural Sciences – 2E06.....3210

**McAninch Arts Center**

Administration..... 3008  
 Rentals..... 2913/3008  
 Ticket Office..... 4000

Massage Clinic – SRC1113..... 2208

**Multimedia Services – CHC2023**

General Information..... 4299  
 Manager  
 James Nocera..... 4033  
 Media Duplication  
 Sal Garcia..... 2025  
 Multimedia Events/WDCB-TV  
 Corey Kile..... 2883

**Music Rooms**

Applied Music..... 2391

**Music Rooms cont'd.**

Band..... 2369  
 Choral..... 2552  
 Orchestral..... 3005

**Naperville Center (See COD Centers)..... 4700**

Naperville Learning Commons (See Learning  
 Commons..... 4750

News Bureau – BIC1D04..... 2454

**Notaries****CMC Building**

CMC – Yvette Dagen.....2996  
 CMC1002 - Kathy Striplin.....4082

**SRC Building**

SRC2135 - Erin Carrillo.....2203  
 SRC2150 – Sara Alcantara.....2445

**Glen Ellyn**

Rita Haake.....2616

**Naperville Center**

Fariya Azhar, Shawn Maisch .....4700

Nursing and Health Sciences – HSC1220.....8331

Office of Adjunct Faculty Support – BIC1500 .....2158

Older Adult Institute – (see Continuing Education, Lifelong Learning)

**Operations (Custodial) – BIC0501 .....2694**

Supervisors.....2742

All Service Calls.....4440

**Payroll.....2459**

People Educating People (PEP) Volunteer  
 Program – SRC1111 .....2209/3796

Performing Arts - MAC201 .....3008

Group/Rental Sales.....3026

Periodical Desk – SRC3100.....3364

Personnel (Human Resources) - SRC2134.....2460

**Phi Theta Kappa – SSC2212.....3053/2243**

Advisor/Shannon Hernandez.....3054

**Photography Department (Arts, Communication, & Hospitality)**

Photography Lab-MAC278.....2317

Katherine Sifers, Assistant Professor.....2329

Timothy Arroyo, Faculty .....3380

Physical Education/Athletics –PE121A.....2364

**Planning & Institutional Effectiveness**

IRC1025.....3820

Plumbers – BIC0525 .....4440

(After office hours/emergencies, dial ext. 2000-

Public Safety-ask to page Engineer on duty)

Pool (Natatorium) – PEC140A .....4354

Postal Services – BIC0517 .....2249

Prairie Light Review – SSC1227 .....2733

Advisor/Jackie McGrath.....2709

President’s Office - SRC2140 .....2200

Print Shop – BIC0515.....2257

August 2021

Program Board, Student Life – SSC1217 ..... 2642

Project Hire-Ed, BIC1D02 .....2953

**Provost Office -BIC3400F.....3535****Administrative Assistant .....2005**

Assistant Provost of Instruction, Interim .....2652

Assistant Provost of Student Affairs.....3688

Administrative Assistant .....3687

Public Safety (See COD Police Department) ..... 2000

Purchasing/Procurement **IRC1001**..... 2217

Radio Station (WDCB 90.9 FM) – SRC1010..... 4200

Reference Desk (Library) – SRC3100..... 3364

**Registration Office – SSC2221**

Registration Assistance for Students-Press “4” . 2377

Help Desk for COD Staff (internal only) ..... 4357

Research and Analytics – **IRC1025**..... 3820

Risk Management – CMC1040 ..... 2993

Scholars Academy – SRC1111 ..... 2212/2208  
 (tutoring – 2<sup>nd</sup> grade thru adult)

Service Learning Program – SSC3258 ..... 2230

**Social and Behavioral Sciences and the Library**

BIC2E06.....2010

Library – SRC3100.....2350

Sodexo – SRC1042..... 2246

Speech Assistance Area – SRC2102..... 3366

Speech (Forensics) Team Office – SSC1216 ..... 2054

Starbucks – SSC2215 ..... 3191

**Student Affairs – BIC3400B.....3687****Student Life – SSC1217 ..... 2243**

Courier – SSC1220 ..... 2379

Discount Tickets-Movie/Great America..... 2243

Phi Theta Kappa ..... 3053

Prairie Light Review ..... 2733

Program Board ..... 2712

Recreation Area ..... 2453

Student Clubs..... 2243

**Student Financial Aid – SSC2220 ..... 2251**

Financial Aid Specialist

IL Veterans Scholarships – SSC2220..... 2251

<b>Student Leadership Council – SSC2214</b> .....	<b>2095</b>	Ticket Office – MAC101 .....	4000
Student Body President .....	2728	Travel & Tourism .....	2048
Student Body Vice Pres. ....	2729	Trustees (See Board of Trustees) .....	2203
Operations Coordinator.....	2718	Tutoring Services – SRC2102 .....	3686
Finance Coordinator .....	2727	US Bank .....	(630) 469-2545
Outreach Coordinator - .....	2747	VALIC – BIC1421.....	3854
Advisor: Chuck Steele – SSC1217H .....	2642	<b>Veterans Services</b> – SSC2225H.....	3814
Student Member-Board of Trustees – SSC2214 .....	2096	Warehouse (See Staff Services) – BIC0517 ...	2550/2238
Student Plant Shop – TEC0024 .....	2140	Waterleaf Restaurant – CHC1000 .....	2284
<b>Student Records – SRC2150</b> .....	<b>3838</b>	Water's Edge Inn – CHC1007 .....	6888
Grades .....	2440/2445	WDCB (90.9 FM Radio Station) – SRC1010 .....	4200
Graduation inquiry by faculty/advisor.....	3831	Westmont Center (See COD Centers) .....	4800
Degree evaluation questions .....	3831	Westmont Learning Commons (See Learning Commons).....	4850
Transcript evaluation.....	3829	Wheat Café – CHC1012 .....	2284
Prerequisites .....	2260	Worker's Compensation – BIC1A04 (Risk Management).....	2993
Verification of enrollment (for insurance, employment, loan deferment) .....	2431	Writing & Reading Assistance Area – SRC2102 .....	3355
<b>Student Services – SSC3232</b> .....	<b>2485</b>		
Access & Accommodations – SSC3249.....	2154		
Center for Student Success – SRC1144.....	3400		
Career Services – SSC3258.....	2230		
Counseling, Advising and Transfer Services – SSC3200 .....	2259		
Student Life – SSC1217 .....	2243		
Student Support Help Desk.....	2999		
Study Abroad – BIC3520.....	3078/2356		
Suburban Law Enforcement Academy – HEC2034 ..	2677		
Support Services – IRC100.....	3500		
Word Processing.....	3500		
<b>SURS</b> (State Univ. Retirement System) ...	(800)275-7877		
Switchboard – IRC1001 (See Staff Services) .....	"0"		
Teens on Campus – SRC1111 .....	2208		
(junior high school thru high school)			
Telecommunications & Voice Services – BIC1419...	2707		
Telephone Device for the Deaf (TDD).....	630-858-9692		
Television Services – CHC2023.....	4296/4299		
<b>Testing Centers</b>			
Specialized Testing Services – BIC2A08 .....	2401		
Academic Testing – BIC2A06.....	2580		
Addison.....	4650		
Carol Stream .....	4900		
Naperville .....	4750		
Westmont.....	4850		