

**COLLEGE OF DUPAGE**

**NON-CREDIT OR NON-CLASSROOM ORIENTED ASSIGNMENTS\*  
WILL BE PAID AT THE FOLLOWING RATES PER CONTACT HOUR  
Effective August 24, 2020 (Unless otherwise noted)**

Rate Category	Description	FY21 Pay Rate
1	<p>Full-Time faculty on overload who meet the established assignment criteria – Hours do not count toward load.</p> <p>Part-time faculty who meet the established assignment criteria – Dual department assignments are not allowed.</p> <p>Exempt staff may not teach more than 5 contact hours per term or exceed 120 clock hours per term.</p> <ul style="list-style-type: none"> <li>• LD Certified Test Administrator/LD Consulting</li> </ul> <p><b><u>Continuing Education:</u></b></p> <ul style="list-style-type: none"> <li>• Tutoring – high demand, advanced degree</li> <li>• Teaching Assignments for Non-Credit Courses (advanced degree or specialized credentials)</li> <li>• CE Course/Program Development</li> </ul> <p><b><u>Learning Commons:</u></b></p> <ul style="list-style-type: none"> <li>• Senior Academic Assistants, Learning Commons</li> </ul>	\$33.99
2	<p>Part-time faculty who meet the established assignment criteria – Dual department assignments are not allowed.</p> <ul style="list-style-type: none"> <li>• Organization Advisors (not clubs)</li> <li>• Division Required Meeting Attendance</li> </ul>	\$20.60
3	<p><b><u>Continuing Education:</u></b></p> <ul style="list-style-type: none"> <li>• Teaching assignments for non-credit classes</li> <li>• CE/SLEA Basic Academy Role Players</li> <li>• Tutoring - general</li> <li>• ABE/GED/ESL Registration, Testing, Assessment; Course/Curriculum Development; Training Development/Presentations</li> <li>• Teaching Aids for Science &amp; Special ED</li> </ul> <p><b><u>Learning Commons:</u></b></p> <ul style="list-style-type: none"> <li>• Academic Assistant II, Learning Commons (Bachelor Degree Required)</li> </ul> <p><b><u>Other:</u></b></p> <ul style="list-style-type: none"> <li>• Teaching Assistants for Vocational Skills and BTEC</li> </ul>	\$25.75

\*Full Time Faculty Contractual Rates – AY20-21 CODFA Contractual Rates

\*\*CODAA Contractual Rates

\* A regular teaching assignment includes the instructor's full responsibility for an assigned group of students enrolled in a credit class including course material and syllabus preparation for each teaching hour, delivery of instruction, and evaluation of students. Types of assignments not meeting these criteria would be included in the non-credit or non-classroom rate categories listed below.

\*\* Include names of students on the Assignment Sheet.

Revised 8/12/2020

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4	<ul style="list-style-type: none"> <li>Part-time staff who work as teaching aids in Continuing Education (example: Kitchen Assistants)</li> </ul>	\$11.33
5	<p><b><u>Continuing Education:</u></b></p> <ul style="list-style-type: none"> <li>Homework Helpers and Site Supervisor</li> </ul> <p><b><u>Learning Commons:</u></b></p> <ul style="list-style-type: none"> <li>Academic Assistant I, Learning Commons (Associate Degree Required)</li> <li>Group Test Proctors (on- and off-campus)</li> </ul> <p><b><u>Other:</u></b></p> <ul style="list-style-type: none"> <li>Field Studies Assistants</li> </ul>	\$20.60
6 <i>Does not count toward load limit for FT Faculty only.</i>	<p><b><u>Variable Rates/Based on Program Requirements:</u></b></p> <ul style="list-style-type: none"> <li>Coaches</li> <li>Artists (Cost Recovery)</li> <li>Student Stipends (Student Activities Use Only)</li> <li>Non-Credit Instructors for COD Business Solutions</li> <li>Non-Credit Instructors for SLEA (Cost Recovery)</li> <li>Non-Credit Instructors - Homeland Security (Cost Recovery)</li> <li>Healthcare Professionals</li> <li>Advisor to Student Newspaper</li> <li>TLC Courses and Workshop Facilitation</li> </ul>	Variable
7+ <i>Does not count toward load limit for FT Faculty only.</i>	<ul style="list-style-type: none"> <li>Coop**</li> <li>Independent Study** (For Full-time Faculty Only - See Section F-10 in the Faculty Agreement for assignment limits – 30 semester credit hours per academic year including co-ops and internships)</li> </ul>	<p align="center"><u>Full-Time &amp; Part-Time Faculty:</u></p> <p align="center">\$67.04</p>
8+ <i>Does not count toward load limit for FT Faculty only.</i>	<p><b><u>Demonstrated Competency Course Proficiency Exams **</u></b></p> <ul style="list-style-type: none"> <li><b>(Type 1)</b> Presentation of a license, certificate, or simple document or if student is given a standard proficiency exam.</li> <li><b>(Type 2)</b> Presentation beyond Type 1 (e.g. Portfolio Assessment)</li> </ul>	<p align="center"><u>Full-Time &amp; Part-Time Faculty:</u></p> <p align="center">Type 1: \$25.59</p> <p align="center">Type 2: \$76.76</p>

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9	<b>Required attendance at a meeting, training session or event</b> <ul style="list-style-type: none"> <li>• <b>(Type 1)</b> PT Faculty (non-CODAA)</li> <li>• <b>(Type 2)</b> CODAA Members Only **</li> <li>• <b>(Type 1)</b> Stipend for TLC Workshop Attendance</li> </ul>	Type 1: \$20.60 Type 2: \$30.00
10+	FT Faculty stipend for OARS Advising 16 clock hour assignment <i>(Effective August 2020)</i>	\$54.37
12+	Nine-Month Faculty (Counselors and Librarians) Summer Pay Rate <i>(Effective Summer 2021)</i>	\$67.99
13	Library Services	\$41.61
14	CE/SLEA Basic Academy Primary Instructor	\$51.50
15	CE/SLEA Basic Academy Secondary Instructor	\$40.17
16	Credit Instruction (substitute pay and Part-Time Librarian course instruction)	\$58.50
17	Applied Music Instruction	Type 0: \$50.00 Type 1: \$54.00 Type 2: \$58.00 Type 3: \$62.00 Type 4: \$66.00 Type 5: \$70.00
18**	<u><b>Counselors and Advisors</b></u> <ul style="list-style-type: none"> <li>• <b>(Type 1)</b> Counselors</li> <li>• <b>(Type 2)</b> Advisors</li> <li>• <b>(Type 3)</b> Advisors Hired After 8/24/2010</li> </ul>	Type 1: \$48.13 Type 2: \$42.06 Type 3: \$33.21
19	Dental Professionals	\$73.85
20	Sign Language Interpreters	\$45.00

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