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## Online Grade Release and Orientation Form

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### RELEASE OF GRADES

Privacy laws dictate that the following form must be completed in order for College of DuPage to release and/or send your grade to any school. Please print clearly. Questions may be directed to Continuing Education at (630) 942-2208.

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STUDENT NAME

STUDENT DATE OF BIRTH

***I authorize grades to be released to the following high school:***

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NAME OF HIGH SCHOOL

CITY

ZIP CODE

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NAME OF HIGH SCHOOL COUNSELOR OR REGISTRAR

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PARENT SIGNATURE

DATE

***Release grades for the following 2021 summer courses:***

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COURSE

CODE #

SEMESTER 1       SEMESTER 2

I am auditing this course without a grade awarded (***this decision is irrevocable***)

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COURSE

CODE #

SEMESTER 1       SEMESTER 2

I am auditing this course without a grade awarded (***this decision is irrevocable***)

***I attend a homeschool or co-op. Co-op name:*** \_\_\_\_\_

***I am taking this class for enrichment purposes.***       ***I do not want my grade sent to my high school.***

### MANDATORY ORIENTATION SIGNATURE

A parent/guardian signature for participating in the in-person mandatory orientation or online orientation constitutes an understanding and acceptance of policies/conditions set forth by College of DuPage Continuing Education.

I acknowledge that I am fully aware of the consequences resulting from the violation of any of the policies reviewed in the orientation session. I understand that disciplinary action shall be applied in a consistent and non-discriminatory manner by the site supervisors employed by College of DuPage at each of its locations. Their decisions involving disciplinary measures are binding and will not be overruled by College of DuPage.

I can review the online orientation at anytime online at [cod.edu/cehighschool](http://cod.edu/cehighschool).

I, the participant, and I, the parent/guardian, understand and agree to abide by the College of DuPage Continuing Education Summer 2021 mandatory orientation.

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PRINT STUDENT NAME

STUDENT SIGNATURE

DATE

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PARENT/GUARDIAN SIGNATURE

DATE

**Return to College of DuPage Continuing Education prior to the first day of the semester.**

Signed forms can be sent to:      Continuing Education College of DuPage      OR      Fax (630) 942-3785  
425 Fawell Blvd., Glen Ellyn, IL 60137      [youthacademy@cod.edu](mailto:youthacademy@cod.edu)