College of DuPage
Writing, Reading, Speech Assistance

2021 Zoom Mini Modules
Facts for Faculty

When Zoom Mini Modules are Offered:
During your regular VCM class meeting times or at a pre-arranged time and date.

How to Request a Zoom Mini Module:
Please complete the Zoom Mini Module form (linked here). Once successfully submitted, you will receive an automatically generated confirmation.

> *Please Note: We have found these to be slow sometimes; if you have not received a confirmation within 24 hours, please email benbow-niemierg@cod.edu to enquire about your request.*

Within 36 hours, you will receive an email from WRSA with any additional requests for information and to confirm the workshop, the date, and the time.

Once the workshop is assigned to a workshop leader, the workshop leader will send you:

1. The link and password for the Zoom workshop (if you are joining our Zoom meeting space)
2. Any pre-workshop materials
3. A graphic that explains how to join a Zoom session

You can then post all of these into your BB course for students to access.

What to Expect in a Zoom Mini Module:
We are striving to keep students involved and interacting through Zoom; to that end, we will be:

1. Asking students to unmute their mics periodically to respond to questions
2. Asking students to use the chat box as a shared document
3. Asking students to react to new information with the reaction button emojis
4. Asking students to stop & jot down thoughts about the materials being covered

To assist with the above, we may be asking instructors to help us manage the chat feature—especially for questions students may post during the workshop.

We look forward to working with you and your students in this new format. If you have additional questions, please email WRSA Coach, Glynis Benbow Niemier, at benbow-niemierg@cod.edu.