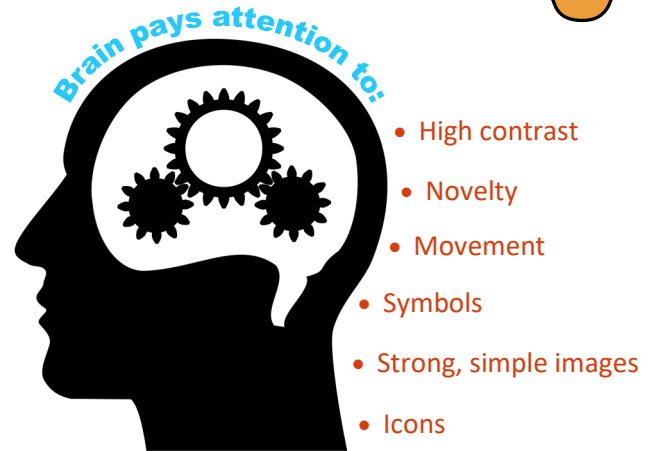


Information Processing

Utilize the **SQ3R** method when reading to process information:

- **Survey.** Scan material you want to learn to get an overall picture of area covered by the reading.
- **Question.** Turn headings or subheadings into questions, and then try to answer them in your own words.
- **Read.** Go through the text with these questions in mind, and take notes at your own pace.
- **Recall.** Close the book and remember what you read. Write down what you remember in your own words.
- **Review.** Go over your notes to be sure you don't forget and to see how the material relates to the course and other reading.



COD TUTORING SERVICES

LEARNING COMMONS: ONE-STOP ACADEMIC SUPPORT CENTER

(630) 942-3686

Info Processing Apps

Download from iTunes or Google Play.



Voice Dream Reader

Adjusts text for easier reading or reads text aloud.



Simple Mind

Brainstorm by creating mind maps.



Diigo

Highlight, annotate, and organize notes.

COD Resources:

Learning Commons

Student Resource Center (SRC), Room 2102
(630) 942-3940

Center for Access and Accommodations

Student Services Center (SSC), Room 3249
(630) 942-2154

Improve Understanding

Information Processing Strategies



Read slowly and deliberately. Define unknown terms.



Take notes in your own words and recite knowledge.



Explain what you have learned to another person.



Devise ways to get interested—The brain prioritizes by value, meaning, and usefulness.



Group ideas into categories—The brain can process only 5 to 7 bits of information at a time.



Give info proper attention—If not deemed necessary it becomes a short-term memory and is ultimately discarded.



Activate past knowledge about a subject before learning something new—The brain makes more connections this way.