

Motion Picture/Television

Course Name and Number:			
Prod. #:		Production Title:	
Producer:			Director:

SCORING STAGE REQUEST FOR ORCHESTRA RECORDING

Orchestral recording sessions must be booked at least seven days in advance. Each recording session must have an approved Music Composition student assigned to the session. A Supervising Sound Faculty Engineer must be present during the session. The Scoring Stage is limited to use by Third and Fourth Year Film School projects. The Scoring Stage Request for Orchestra Recording must be completed and submitted to the Post Manager for the session to be approved. Any personal equipment used during the session must be removed within twelve (12) hrs of the scheduled completion. CODMPTV School of Filmmaking will not be held responsible for loss of, or damage to, personal equipment used on the scoring stage.

Date Submitted: _____
 Date Requested: _____ Time Requested: _____
 Completion Date: _____

CODMPTV Equipment Requested (Include Mics, Mic Stands, Headphones, Playback System, Adapters, etc.):

Personal Equipment to be used during session:

I accept all responsibility for personal equipment used during the recording session and hereby release the CODMPTV School of Filmmaking, CODMPTV faculty and staff of all responsibility for this equipment.

 Producer Signature Date

 Music Composer Signature Date

 Film Music Composition Faculty Signature Date

 Supervising Sound Faculty Engineer Signature Date

Head of Post Production Signature Date

Dean Signature Date