

# Admissions Requirements for the NM-Central DuPage Hospital Paramedic Program Spring 2027



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**Paramedic I, II, & III**  
Fire 2278-2279-2280

**INTENDED FOR STUDENTS INTERESTED IN**  
**NM-Central DuPage Hospital**

**Application Deadline:**

**August 21, 2026, at 3 p.m.**

**Classes, Clinicals, and Internships are January 2027 through December 2027**

**PLEASE MAINTAIN A PERSONAL COPY OF THIS PACKET FOR FUTURE REFERENCE**

**Note:** Students are not considered to have been accepted into this program, until receipt of an official acceptance letter from NM-Central DuPage Hospital EMSS. In addition, the completion of health requirements, current BLS (CPR) certification, successful clearance of a criminal background check, successful completion of a urine drug screening, and proof of medical insurance are all independent activities, to complete the entry requirements for Paramedic programs at College of DuPage and/or participation in clinical sites within programs. Funds paid to Edward Corporate Health or to a personal health care provider/source, [castlebranch.com](http://castlebranch.com), insurance companies, and funds used towards CPR completion are not eligible for any sort of refund from College of DuPage if the required course is not successfully completed.

## **PROGRAM OVERVIEW**

The College of DuPage offers Paramedic training through NM-Central DuPage Hospital, and the Paramedic training program aligns with the National EMS Educational Standards and Illinois Department of Public Health (IDPH) guidelines. The program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) under the recommendation of the Committee on Accreditation of Educational Programs for the EMS Professions (CoAEMSP).

NM-Central DuPage Hospital has been designated as an Emergency Medical Services System resource hospital by the Illinois Department of Public Health (IDPH). This designation specifies the responsibilities for the delivery of pre-hospital care, including the training and education of Paramedic personnel. NM-Central DuPage Hospital's Paramedic program starts in January each year and is approximately eleven months in length. Registration is coordinated by the College of DuPage, and all classes, labs, clinical rotations are held at NM-Central DuPage Hospital.

## **PROGRAM INFORMATION DISCLAIMER**

This program information packet is published for that purpose; however, the information in this packet is not to be regarded as an irrevocable contract between the student and the program. The program reserves the right to change, at any time, with or without notice, the entry requirements, fees and other charges, curriculum, course structure and content, and such matters as may be within its control, notwithstanding any information set forth in the program information packet in accordance with the COD policies and procedures.

## **PROGRAM & COURSE DESCRIPTION**

The Paramedic Certificate Program is composed of three courses: Fire-2278-700, Fire-2279-700 & Fire-2280-700. The [certificate requirements](#) and [course descriptions](#) for the Paramedic program can be found in the course catalog under the Fire Science division.

## **ATTENDANCE**

Attendance is **mandatory**. Students are expected to arrive at the scheduled time and remain for the duration of the class, until dismissed by an instructor. Unexpected or unforeseen circumstances can be discussed with the program faculty. Students who know in advance that they are going to be late or miss classes must notify their instructor. Paramedic program students can miss only a certain number of classes to still be eligible to sit for certification/licensing exams. Students must also maintain 75% on each exam as well as an overall average of 80% for the class, to remain in the Paramedic program.

## **TEXTBOOKS**

The textbooks are required to be purchased **prior** to the first day of class. In addition to the textbook, there will be several online learning tools utilized both in the classroom and independently.

### **Sanders' Paramedic Textbook, 6<sup>th</sup> Edition**

In the best interest of the students, it is recommended that each student bring their own computer, laptop, or tablet with wireless capabilities into the classroom.

## **UNIFORM POLICY**

NM-Central DuPage Paramedic Program requires the student to wear an approved polo shirt, which will be purchased, by the student at orientation. The approved classroom attire is detailed in the Paramedic Program Policy manual, which is made available, at orientation, to candidates selected for participation in the program.

## **TUITION/FEES/FINANCIAL AID**

The paramedic program consists of 36 semester hours of college credit at the [prevailing tuition rate](#). In addition to the tuition, there is a non-refundable equipment fee payable to the program. The College of DuPage payment policy states payment will be due immediately following registration. If the student is unable to pay the entire amount, you must sign up for the payment plan offered by the college. If you are expecting financial aid or other assistance, you may be able to sign up for a deferred payment plan. If you have questions regarding the payment plan or the payment policy, please contact the Cashier's office at (630) 942-2206. The College of DuPage reserves the right to drop students for non-payment of tuition.

The last day to drop a course and receive a tuition refund is dependent on the class dates and length of class according to the [academic calendar](#). A 100% refund is given for credit classes if dropped before the start date. Field Studies classes are an exception to this as deposits may have been paid that potentially cannot be refunded, students should contact the [Field Studies office](#) with inquiries.

- 100% refund of tuition and fees will be granted during the first 7% of the number of calendar days in the session based on the start date of the class.
- 50% refund of tuition and fees will only be granted during the first 8-12% of the number of calendar days in the session based on the start date of the class.
- Dropping a course during a refund period will not result in a "W" grade. Refund dates are rounded down (Ex: 3.85 days = 3 days; 4.12 days = 4 days).
- Classes dropped **after** the 50% refund cutoff date up until the Last Date to Drop are considered a withdraw and will receive no refund. The class will appear on the transcript with a W. The W does not impact GPA but may impact future aid. Contact Financial Aid or Veterans Services with questions about any potential impact.

Financial Aid is available to any eligible student enrolled in the college for six (6) or more eligible credits. Other grants, loans, work-study employment, veteran's grants and scholarships are aid options available to help students meet their education expenses. If you are planning to apply for financial aid and have not already done so, please [visit our website](#) or contact the Financial Aid office (SSC-2220) at (630) 942-2251. Please remember that financial aid applications may take up to 6-8 weeks for processing. If you have not already completed your [FAFSA form](#), please complete this application as soon as possible. While awaiting a decision on financial aid, you may need to sign up for the standard payment plan and be reimbursed once your financial aid is processed.

If you are a veteran and are planning to use veteran's benefits, please [visit our website](#) and the [United States Department of Veteran's Affairs](#)

If you will be receiving tuition assistance from your employer or another company, please visit the following website and complete the [Company Sponsored Billing Request Form](#). To speak with a registration representative, please call (630) 942-2377.

Students enrolled in the Paramedic program needing to verify full-time status (medical or insurance) are considered full-time students. To receive a letter stating full-time status, visit the College of DuPage Records Office (SRC-2015). A request form needs to be completed. There may be a processing fee associated with this request. This request may take five (5) to ten (10) days for processing. For additional questions, call (630) 942-2431 or (630) 942-3022.

Once accepted into the program, the student should expect the following costs to be incurred for the year:

- Tuition at the prevailing College of DuPage rate
- \$750 lab fee (Covers the online testing platform, Online skills tracking platform, labs supplies and equipment fees)
- Uniform Costs; the student is required to purchase uniform polos and a uniform sweatshirt. EMS duty pants, navy in color, and all black leather boots are required to be purchased by the student.
- Students are required to bring their own laptop/tablet to class for both note-taking and test taking
- Paramedic Textbook; Sanders' Paramedic Textbook, 6<sup>th</sup> Edition
- NREMT exam fee (paid upon completion of the class, to the NREMT)
- State of Illinois Licensing Fees

### **NON-DISCRIMINATION STATEMENT**

NM-Central DuPage Hospital and the College of DuPage prohibit discrimination in its admissions, employment, and educational programs or activities based on race, color, sex, religion, creed, national origin, age, ancestry, marital status, sexual orientation, gender identity and expression, arrest record, military status or unfavorable military discharge, citizenship status, or physical or mental disability. We will protect an individual's right to express their viewpoint or opinion, so long as it does not violate State or Federal law and is not detrimental to either entity.

This policy against discrimination applies throughout the hospital and college environments, whether on campus, at program-related assignments off campus, or at hospital or college-sponsored social events.

Procedures to facilitate the hospital's prohibition of discrimination will be promulgated consistently with the policy (NM Policy #NMHC HR 04.0023 or #NMHC HR 04.0024). Procedures to facilitate the college's prohibition of discrimination will be promulgated consistently with the policy (Board Policy 20-5).

### STUDENT E-MAIL POLICY

The College of DuPage and the NM-Central DuPage Hospital Paramedic Program will send all official communications to you through your official college email. Please see College of DuPage [Student Email Policy](#) for further details.

### PROGRAM PREREQUISITES

<u>Course/Requirement</u>	<u>Minimum Grade/Status</u>
FIRE-2271 (EMT-B) *	B
AHA BLS Certification *	Unexpired; Complete
IDPH EMT-Basic License *	Unexpired; Active

<u>Course</u>	<u>Alternative</u>	<u>Minimum Grade</u>
ENGLI-1101 ** (English Comp I)	N/A	C
HLTHS-1110 ** (Biomedical Terminology)	N/A	C
ANAT-1500 ** (Survey of Human Anatomy & Physiology)	ANAT-1551 (A&P I) <b>AND</b> ANAT-1552 (A&P II) **	C
FIRE-2272 ** (Paramedic Transition)	N/A	C

\* Indicates a Requirement; \*\* Indicates a Preference

**The course requirements are preferred completions for consideration of acceptance into the paramedic program. It is recommended that candidates register and complete these requirements in the summer or fall semesters. Students who have completed these preferred courses will be given preference over students who have not completed them, during the selection process.**

### CRIMINAL BACKGROUND CHECK INFORMATION

All health care workers and student health care workers are required to undergo a criminal background check to work in a clinical setting. A student with a positive background check containing disqualifying conditions as defined by Federal and State law will not be allowed to enter the clinical portion of the program. A student with a positive background check containing disqualifying conditions as defined by Illinois State Law ([225ILCS46/25](#)) and [77 Ill Adm. Code 955 Section 955.160](#) will not be allowed to enter the clinical portion of this program, thus preventing the student from obtaining mandated certification and/or licensure.

**NOTE: You may have been convicted and not punished with confinement;** People are often fined or given probation or conditional discharge rather than jail time, but these are still considered convictions. If you are unsure whether an arrest resulted in a conviction, contact the county in which you were arrested and speak to a representative in the Circuit Clerk's office, State's Attorney's office or your attorney.

**Criminal background checks only need to be completed once accepted into the paramedic program, but prior to the first day of class.**

### MISCELLANEOUS INFORMATION

For additional information about any programs at the College of DuPage, consult the course catalog, course outline or visit <http://www.cod.edu/>. For questions specifically concerning the [Paramedic Program](#), contact the Brian Baudek, Fire Science Program Manager at (630) 942-2107 or [baudekb@cod.edu](mailto:baudekb@cod.edu)

## **PROFESSIONAL CONDUCT**

Please visit the EMS/Fire Science Health Requirements Page: <https://www.cod.edu/academics/programs/fire/health-requirements.aspx> for the Professional Conduct Policy.

## **HEALTH REQUIREMENTS**

Once accepted into the Paramedic program, the student will be required to meet the health requirements (including mandatory immunizations) of the program **prior to the first day of class**. Influenza vaccination is required, when available, for continued participation in the field experience/capstone field internship phase. Failure or inability to follow health requirement procedures will disqualify the student from participation in the program. Students are responsible for all costs associated with obtaining the health requirements. The student must maintain health insurance during the program, if the student does not have health insurance, they must enroll prior to the beginning of the course.

## **ACCREDITATION**

The NM-Central DuPage Hospital Paramedic Program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP).

### To contact CAAHEP:

25400 US Highway 19  
Ste. 158  
Clearwater, FL 33763  
(727) 210-2350  
[www.caahep.org](http://www.caahep.org)

### To contact CoAEMSP:

8301 Lakeview Parkway  
Suite 111-312  
Rowlett, TX 75088  
(214) 703-8445  
[www.coaemsp.org](http://www.coaemsp.org)

## **FUNCTIONAL JOB ANALYSIS/TECHNICAL STANDARDS- PARAMEDIC**

### **Qualifications**

To be eligible for Emergency Medical Services (EMS) licensure, individuals must successfully complete a state-approved paramedic education program and demonstrate competency across the cognitive, psychomotor, and affective learning domains, as defined by the National EMS Education Standards. In addition, graduates must achieve a passing score on the National Registry of Emergency Medical Technicians (NREMT) certification examination.

Paramedic candidates must be at least 18 years of age and possess the foundational knowledge, skills, and professional responsibility consistent with the role of an entry-level paramedic. A high school diploma or equivalent is required to meet the minimum educational standard.

EMS personnel must demonstrate sufficient manual dexterity, physical capability, and functional mobility to safely and effectively perform all essential job tasks required for patient assessment, treatment, and transport. This includes the ability to bend, stoop, kneel, crawl, lift, and operate in environments that may involve uneven terrain, limited lighting, confined spaces, extreme temperatures, and other hazardous conditions. Paramedics must also be capable of functioning effectively in high-stress, dynamic, noisy, and unpredictable environments while maintaining professional judgment, situational awareness, and patient safety.

### **Additional Notices:**

Completing the steps of the application process in an organized and complete manner is an example of one's ability to follow directions and to give attention to detail. These abilities are crucial in emergency care of the sick and injured.

In addition, the application process is an exercise that requires meeting deadlines and following through on tasks. Maturity, accountability, and self-motivation are crucial to success in any challenging endeavor, such as this Paramedic program. Please read the application instructions thoroughly and complete the required steps accordingly.

If selected into the NM-Central DuPage Hospital Paramedic Education Program, the student will be responsible to complete mandatory health requirements and drug screen, complete a background check, purchase textbook, pay a lab fee, and obtain uniforms for the program.

If the student successfully completes the NM-Central DuPage Hospital Paramedic Education Program, they will be eligible to test for National Registry of EMT's (NREMT) Certification, and upon successful completion, apply for State of Illinois Licensure. The student is responsible for all fees and scheduling associated with these processes.

### **Occupational Risks Disclosure**

Occupational risks related to the paramedic profession include infectious disease exposure, assault and battery, accidental injury, lifting injuries, sprains and strains, behavioral health issues, sleep disorders, hazardous materials exposure, hyperthermia and hypothermia, extreme stress, and worsening of chronic health issues. This is not meant to be an all-inclusive list.

### **Program Prerequisites**

To qualify for a seat within the NM-Central DuPage Hospital Paramedic Education Program, **the applicant must:**

1. Be at least 18 years old
2. Provide a copy of current, unexpired, IDPH EMT license.
3. Provide transcripts from the highest level of education completed (high school, associates, bachelors, etc.)
4. Provide a copy of a current, unexpired, AHA Healthcare Provider BLS card
5. Provide a copy of a Health Insurance Card (with **applicant's** name listed or proof of insurance document)
6. Provide a copy of a Valid Driver's License
7. Provide proof of military service, if applicable; Honorable discharge paperwork required
8. Complete the entrance exam
9. Complete the oral interview process

Submit copies of the above along with the completed application by the application deadline to the designated offices as described in the Application Steps on pages 9-10.

**Recommendation Forms/Letters are not requested at this time. Those successfully completing the entrance exam will be given direction regarding any recommendation forms/letters.**

Your name will be added to the applicant list and forwarded to Central DuPage Hospital. Once testing is completed, Central DuPage Hospital will provide an approved class list to COD. Only students on the approved list will be allowed to register. Approved students will receive an email regarding the registration process to their dupage.edu e-mail address.

**NOTE: If you have been accepted into another Paramedic program prior to the application deadline, please e-mail [emsrequirements@cod.edu](mailto:emsrequirements@cod.edu) to withdraw your application.**

**Disclaimer: All application documents delivered to the College of DuPage pertaining to a paramedic program admissions file become the property of the College of DuPage and will not be returned to applicants. This includes but is not limited to transcripts, letters of recommendation, clinical evaluation forms or outside test reports.**

## PARAMEDIC APPLICATION STEPS:

It is the applicant's responsibility to ensure that all materials listed below have been completed and received to the College of DuPage, by 3 pm on August 21, 2026. **Applications will be limited to the first 100 qualified applicants, based on date of submission.** Please retain a copy of this packet for your records.

- \_\_\_\_\_ 1. If you have not been admitted to the College of DuPage, please complete the [College of DuPage General Admissions Application](#) online. **This application is for general admissions to College of DuPage ONLY.**
  
- \_\_\_\_\_ 2. Ensure that all eligible credits are evaluated towards the admission requirements, submit **ALL** official transcripts from institutions that you have previously attended.
  - a. Submit your official transcript(s) to the **College of DuPage, Office of Student Records**. If College of DuPage is the only institution you have attended, you do not need to request official transcripts.
  - b. Verify receipt of your transcript(s). Log into myACCESS account, click on 'myACCESS for Students', select '**My Profile**'. The receipt status of your transcript will be listed under '**Transcript Institutions**'.
  
- \_\_\_\_\_ 3. Complete the **non-refundable** \$25 [Paramedic Program Limited Enrollment Application](#) online.
  - Log into [MyAccess](#) for Students
  - Locate Health Careers Applications
  - Select Fire Science Applications
  - Agree to Statement of Understanding
  - Confirm Demographic Information
  - Select Paramedic Certificate
  - Term: Spring 2027
  - Select Central DuPage Hospital
  - Complete the process
  - Submit payment

**Once the term is selected and application is submitted, you may not change the term or program.**

- \_\_\_\_\_ 4. **Scan ALL Documents and upload them to the Microsoft Forms link provided on COD's website** (PDF files). Listed below are the required documents needed to process the application. Your COD email address is also required to submit your application. Please do not send links to shared drives such as Google Docs, and do not submit photos. Please upload by the application deadline of **August 21, 2026, at 3 p.m.** These include:
  - Completed NM-Central DuPage Hospital Application
  - Completed FERPA Release form
  - Copies of the following:
    - IDPH EMT license
    - AHA Healthcare Provide BLS card
    - Health Insurance Card
    - Valid, Unexpired Driver's License
    - Proof of Military Service (if applicable); DD-214 is required.

# NM-Central DuPage Hospital EMS System Paramedic Education Program

**Class starts: January 19, 2027**

**Questions:** Please contact Kyle Wilson, Program Director, via email at kyle.wilson@nm.org

Please provide the following information and submit it by **3 pm August 21, 2026**.

Please enter information and save as a PDF and return to email above.

**Name:** \_\_\_\_\_

**Social Security Number:** \_\_\_ - \_\_\_ - \_\_\_\_\_ **COD Student ID:** \_\_\_\_\_

**Telephone:** ( \_\_\_ ) \_\_\_ - \_\_\_\_\_ **Date of Birth:** \_\_\_ / \_\_\_ / \_\_\_

**College of DuPage Email:** \_\_\_\_\_

**Military Service:** Yes \_\_\_\_\_ No \_\_\_\_\_ **Branch of Service:** \_\_\_\_\_

**Have you ever been convicted of a crime?** Yes \_\_\_\_\_ No \_\_\_\_\_ **If yes, give details:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EMT-B Education:** Please list program (or private service) attended, including dates, and course location.

\_\_\_\_\_

**EMT-B Experience:** (Describe and include length of experience)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you **applied** to a paramedic education program before? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, when? \_\_\_\_\_ Where? \_\_\_\_\_

Have you ever **attended** a paramedic education program before? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, when? \_\_\_\_\_ Where? \_\_\_\_\_

**WRITTEN EXAM: Candidates selected for entrance exam, will be notified via their College of DuPage email with the testing date, time, location. The entrance exam is completed online. Please allow up to three (3) hours for the completion of testing.**

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I hereby affirm and declare that the information supplied in this entire application package is true. I acknowledge that any intentional false information will result in the termination of my application at NM-Central DuPage Hospital's Paramedic Program.

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Signature

Date

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Printed Name

**College of DuPage  
Paramedic Program Application  
FERPA Release Form**

College of DuPage, in compliance with the Family Educational Rights and Privacy Act (FERPA), is required to protect the privacy of student education Records the College cannot disclose non-directory or personally identifiable information to a third party without the student's written consent.

I hereby authorize College of DuPage to notify the partner hospitals i.e. Advocate Good Samaritan Hospital, NM-Central DuPage Hospital, Edward Hospital, or Loyola University Medical Center, of my intent to pursue the paramedic program indicated above, and upon my application, to release details of my educational records for the purpose of admission consideration. Educational records may include, but are not limited to, College of DuPage transcripts and transcripts from previously attended institutions.

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Student Name (Please Print)

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COD ID Number

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Student Signature

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Date

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How long have you known the applicant? \_\_\_\_\_

What is your relationship with the applicant? \_\_\_\_\_

List two (2) of the applicant's strengths and describe:

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List any weaknesses of the applicant and describe:

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Name of person completing this form: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Institution or Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_