Dates to Remember:

NEW STUDENT ORIENTATION
Wednesday, Jan. 20
2 Sessions
1 to 3:30 p.m.
(12:30 virtual check-in)
OR
6 to 8:30 p.m.
(5:30 virtual check-in)

REGISTRATION START DATES
Nov. 11
Priority Registration
Nov. 12
All Student Registration

SPRING SESSIONS
Jan. 25 to May 21
16-Week Session
Jan. 25 to March 16
First 8-Week Session
Feb. 22 to May 21
12-Week Session
March 17 to May 14
Second 8-Week Session

NO CLASSES
Jan. 20 to 22
In-Service Days/Professional Days
March 29 to April 4
Spring Break

FINAL EVALUATIONS/
CULMINATING ACTIVITIES
May 15 to 21

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College of DuPage is a tobacco-free campus.
CAMPUS CENTRAL
Get Your Questions Answered by Knowledgeable Staff

(630) 942-3000
cod.edu/campus-central

Our Campus Central staff is available to assist you with all of your enrollment needs. We are here to help new and current students complete their educational goals, including:

- Completing the Admissions application online
- Setting up your Student Portal account and @dupage COD email
- Navigating Student Planning
- Connecting you with campus resources
- Registering for classes online
- Assisting with the financial aid process
- Signing up for a payment plan

Contact Information: enroll@cod.edu
Online Chat: (630) 942-3000
STUDENT SERVICES | 3

IMPORTANT INFORMATION FOR STUDENTS

Visit inside.cod.edu to access your Student Portal for Students. Sign up for your Student Portal so you can:
• Check class availability.
• Register for classes.
• Apply for financial aid and review your aid status.
• Make payments or enroll in a payment plan.
• View your course schedule, grades and account balance.
Available 6 a.m. to 2 a.m. seven days a week.

Financial Assistance and Scholarships
The College of DuPage Office of Student Financial Assistance provides a comprehensive range of services that bridge the gap between resources of students and their families and the cost of education at College of DuPage, reducing the economic barrier to obtaining a college education.
Students can apply for:
• Federal Grants
• State Grants
• Federal Work Study
• Federal Direct Loans
• Scholarships
Detailed information regarding the financial aid programs can be found online at www.cod.edu/financial_aid. Access Financial Aid – Self-Service in myACCESS to view your financial aid checklist, file for aid, view awards, make adjustments to aid and more.

Continuing Education/Non-Credit Online Enrollment
College of DuPage offers fast, easy enrollment for non-credit classes. To search for courses and enroll, visit myaccess.cod.edu. For more information about Adult Enrichment and Youth Academy classes, visit cod.edu/conted or call (630) 942-2208. For more information about short-term professional development programs through Business Solutions, visit cod.edu/bsolutions or call (630) 942-2770.

Broadcast Alert Systems
COD Alerts is the college’s automated system for notifying you of school closings and other important information. You are automatically enrolled in the system when you register for a class and you remain in the system until three terms pass in which you have not enrolled. COD Alerts can send text messages to your cell phone, emails, and even play a recorded message on your phone.
To update your contact information for COD Alerts, log onto the InsideCOD Portal (inside.cod.edu) using your myACCESS username and password and click the link for “Emergency Alerts/COD Alerts” in the center column.
For more information and additional protection services, visit cod.edu/police.

Online Events Calendar
Visit the college’s Events Calendar to learn about upcoming free events and workshops at the College, including advising sessions, counseling workshops, community events, library workshops and international events. Visit www.cod.edu/calendar.

Student Consumer Information
Students can access information about crime statistics at the Glen Ellyn campus and off-site locations in the College’s Annual Security Report at www.cod.edu/about/police_department/statistics.aspx. Student Right to Know information and the Federal Education Rights and Privacy Act (FERPA) are available at cod.edu/yrkb. In addition, the College’s Web Accessibility Policy, Non-Discrimination Policy, and Information for a Drug Free College and Drug-Free Policy are listed at www.cod.edu/about/consumerinformation/drugfree.aspx.
NEW STUDENTS

All student registration begins Thursday, Nov. 12.
If you have never attended College of DuPage, complete the following steps:

Apply
Fill out the General Admissions Application and pay the $20 application fee by going to cod.edu/admission. For assistance, call (630) 942-2626.

Set up myACCESS and Check @dupage email.
Set up your myACCESS account at: myaccess.cod.edu. This account enables you to register for classes, view your schedule and grades, check class availability, make payments and sign up for a payment plan. Visit cod.edu/email to check your @dupage email. All communications about your next steps in the enrollment process will be sent to your @dupage email account.

Submit High School Transcripts
Submit your official high school transcript to the Office of Student Records. If you have an un-weighted cumulative GPA of 2.6 on a 4.0 scale (or a 3.25 on a 5.0 scale), you meet the college-ready reading and writing categories and will not need additional placement testing in these two categories. Other exclusions apply.

Take Placement Tests
Take the appropriate College of DuPage placement tests. Students must complete the COD General Admissions application and obtain a COD ID number, username and password prior to taking these tests. Some ACT and SAT scores may be accepted for placement purposes. For more information, visit www.cod.edu/testing, or email academictesting@cod.edu.

Complete the Steps to Enrollment in Your Student Portal
Complete the Steps to Enrollment where you will learn about registering for classes, financial aid, meeting with a Student Success Counselor to choose courses, and New Student Orientation.

Register for Classes and Pay Tuition
Once you’re ready to register for your classes, you may do so online through myACCESS, on the phone by calling (630) 942-2377, or by using the new Chap App registration feature. We encourage you to register early to select the classes and schedule that fit your needs. When you register for classes, you will need to either pay your balance in full or enroll in one of our convenient payment plans. Every student is required to select a payment option at the time of registration, including students who are expected to receive financial aid. If you do not select a payment option at the time of registration, you will be dropped from your classes. You can visit myaccess.cod.edu to begin the payment process and select a payment option.

For more information:
- Visit our website at www.cod.edu/registration.
- Call (630) 942-2377 or email registration@cod.edu for registration assistance.

New Student Orientation
Come kick off the new semester at Virtual New Student Orientation! Receive your welcome pack with COD swag, meet new people, have fun and learn more about what COD has to offer. If you are a new student, be sure to sign up for Virtual New Student Orientation at chaplife.cod.edu using your dupage.edu login in information. To learn more about Virtual New Student Orientation, visit www.cod.edu/nso.

TRANSFER STUDENTS

All student registration begins Thursday, Nov. 12.
For students who are transferring from another college or university to College of DuPage, follow these steps:

Apply
Fill out the General Admissions Application and pay the $20 application fee by going to cod.edu/admission. For assistance, call (630) 942-2626.

Transfer Credit Evaluation
If you are seeking a degree or certificate from College of DuPage and have completed coursework at another regionally accredited college or university, your credits may be eligible for transfer. Send your official transcript to the College of DuPage Office of Student Records. Upon receipt of your transcript, a transfer credit evaluation will be completed within three weeks.

Complete the Steps to Enrollment in Your Student Portal
Complete the Steps to Enrollment where you will learn about registering for classes, financial aid, meeting with a Student Success Counselor to choose courses, and New Student Orientation.

Register for Classes and Pay Tuition
Once you’re ready to register for your classes, you may do so online through myACCESS, on the phone by calling (630) 942-2377, or by using the new Chap App registration feature. We encourage you to register early to select the classes and schedule that fit your needs. When you register for classes, you will need to either pay your balance in full or enroll in one of our convenient payment plans. Every student is required to select a payment option at the time of registration, including students who are expected to receive financial aid. If you do not select a payment option at the time of registration, you will be dropped from your classes. You can visit myaccess.cod.edu to begin the payment process and select a payment option.
Take Placement Tests
Take the appropriate College of DuPage placement tests. Students must complete the COD General Admissions application and obtain a COD ID number, username and password prior to taking these tests. Some ACT and SAT scores may be accepted for placement purposes. For more information, visit www.cod.edu/testing, or email academictesting@cod.edu.

Complete the Steps to Enrollment in Your Student Portal
Complete the Steps to Enrollment where you will learn about registering for classes, financial aid, meeting with a Student Success Counselor to choose courses, and New Student Orientation.

Request for Verification of Prerequisites
If you are not seeking a degree or certificate from College of DuPage, and have completed the prerequisite at another regionally accredited college or university, submit your unofficial transcript to the Office of Student Records along with the Prerequisite Verification Request form available in myACCESS under Student Forms within the myACCESS for Students menu. If you are currently enrolled in the prerequisite course at another college or university, contact the Office of Student Records for more information. Courses and placement tests taken at College of DuPage are automatically verified at the point of registration.

Register for Classes and Pay Tuition
Once you’re ready to register for your classes, you may do so online through myACCESS, or student planning on the phone by calling (630) 942-2377, or by using the new Chap App registration feature. We encourage you to register early to select the classes and schedule that fit your needs. When you register for classes, you will need to either pay your balance in full or enroll in one of our convenient payment plans. Every student is required to select a payment option at the time of registration, including students who are expected to receive financial aid. If you do not select a payment option at the time of registration, you will be dropped from your classes. You can visit myaccess.cod.edu to begin the payment process and select a payment option.

For more information:
- Visit our website at www.cod.edu/registration.
- Call (630) 942-2377 or email registration@cod.edu for registration assistance.

New Student Orientation
Come kick off the new semester at Virtual New Student Orientation! Receive your welcome pack with COD swag, meet new people, have fun and learn more about what COD has to offer. If you are a new student, be sure to sign up for Virtual New Student Orientation at chaplife.cod.edu using your dupage.edu log in information. To learn more about Virtual New Student Orientation, visit www.cod.edu/nso.

RETURNING STUDENTS
Priority registration begins Wednesday, Nov. 11.
For returning College of DuPage students, follow these steps:

Confirm your myACCESS account
Make sure you can sign in to your myACCESS account at myaccess.cod.edu. Be sure you know your login and your password. If you need additional assistance, contact the Student Support Help Desk via telephone at (630) 942-2999, or via email at studenthelp@dupage.edu.

Meet with Counseling, Advising and Transfer Services
For assistance with your Student Educational Plan, schedule an appointment with Counseling, Advising and Transfer Services by calling (630) 942-2259.

Register for Classes and Pay Tuition
Once you’re ready to register for your classes, you may do so online through myACCESS, or student planning on the phone by calling (630) 942-2377, or by using the new Chap App registration feature. We encourage you to register early to select the classes and the schedule that fit your needs. As a returning student, you may register based on the number of completed credit hours (see Registration Guide below). When you register for classes you will need to either pay your balance in full or enroll in one of our convenient payment plans. Every student is required to select a payment option at the time of registration, including students who are expected to receive financial aid. If you do not select a payment option at the time of registration, you will be dropped from your classes. You can visit myaccess.cod.edu to begin the payment process and select a payment option.

For more information:
- Visit our website at www.cod.edu/registration.
- Call (630) 942-2377 or email registration@cod.edu for registration assistance.

Students can Register for ➔ The Spring 2021 Semester The Summer 2021 Semester

| Priority Registration: | Wednesday, Nov. 11, 2020 at 8 a.m. or later (1 day period) | Tuesday, March 23, 2021 at 8 a.m. or later (7 day period) |
| 30+ College of DuPage earned credits and veterans utilizing educational benefits | | |

| All Student Registration: All new and returning Students with any number of earned credits | Thursday, Nov. 12, 2020 at 8 a.m. or later | Wednesday, March 31, 2021 at 8 a.m. or later |
STUDENT SERVICES

Holidays
Spring Break, March 29 to April 4

ADMISSIONS AND OUTREACH
Admissions and Outreach Office, (630) 942-2626
Student Services Center (SSC), Room 2207
www.cod.edu/admission

Our Admissions Representatives are available to meet virtually with prospective and new students who are looking to begin the enrollment process at College of DuPage.

General Information:
- If you are interested in applying to College of DuPage, go to cod.edu/admission. There is a $20 non-refundable application fee.
- College of DuPage maintains an open enrollment policy. To attend as a student, you must be one of the following: 18 years of age; a high school graduate; or earned your GED.
- If you are under the age of 18, you may enroll as an Early Admission student. Go to cod.edu/early_admissions for program requirements.
- If you would like to virtually meet with an admissions representative, you can call (630) 942-2626, email admissions@cod.edu or chat.

INTERNATIONAL STUDENT SERVICES
F-1/M-1 International Admissions inquiries: (630) 942-2979
Current F-1/M-1 International Students: (630) 942-3328
Student Services Center (SSC), Room 2225

The International Student Services Office provides the following assistance to F-1/M-1 international students:
- Assist prospective students interested in applying for an F-1 or M-1 student visa
- Assist F-1 students interested in transferring from other U.S. colleges and universities
- Assist prospective students interested in changing their current immigration status to F-1
- USCIS application and notification assistance
- Official letters
- Information sessions for Practical Training employment benefits
- Comprehensive immigration advising for maintenance of F-1/M-1 student visas
- Coordinate and support students participating in the Community College Initiative Program (CCIP), a U.S. Department of State grant initiative. For one academic year, J-1 international students enroll in academic courses and engage in professional development and community service activities as they gain perspective on American society, culture and institutions.

TESTING CENTER
Glen Ellyn Testing Center, academictesting@cod.edu
www.cod.edu/testing

General Information:
- Visit www.cod.edu/testing for Reading, Writing and ELS placement information.
- Visit www.cod.edu/testing for Math placement information.
- Due to COVID-19, many of the testing services that College of DuPage would offer have been suspended, including High Stakes Certifications, CLEP, WorkKeys, Pearson Vue, Scantran, PSI and several others. College of DuPage staff continues to work remotely and limited exams are available. Email testing@cod.edu for more information.
- College of DuPage offers exams for the Illinois High School Equivalency Certificate. Due to COVID-19, these are available on an extremely limited basis. Testing locations may vary. Email testing@cod.edu for more information.
• Additional testing services include High-Stakes Certification, CLEP, Proficiency, Classroom, Online/Hybrid, Health Science and Career Interest testing. Our testing centers deliver exams for Pearson Vue, Scurtron, PSI, PAN Testing, WorkKeys and several others.
• Distance Testing for COD online courses requiring test proctoring is available for students located 50 miles or more from the main campus. For more information, visit cod.edu/testing.
• College of DuPage offers multiple exams for the Illinois High School Equivalency Certificate. For more information, visit cod.edu/testing.

COUNSELING, ADVISING AND TRANSFER SERVICES
Counseling, Advising and Transfer Services, (630) 942-2259
Student Services Center (SSC), Room 3200
www.cod.edu/counseling

General Information:
Services
Our faculty team of Student Success Counselors and Program Advisors partner with you to:
• Establish a Student Educational Plan for achieving your educational goals;
• Develop success strategies for improving your academic performance;
• Support your career exploration and decision-making process; and
• Discuss personal concerns that may be interfering with your academic or career success.

While we are working remotely, these services will be provided virtually to students. Please call our office to book a virtual appointment. In addition, we offer many virtual workshops and seminars to promote your academic, career and personal success.

STUDENT REGISTRATION SERVICES
Student Registration Services Office, (630) 942-2377
Student Services Center (SSC), Room 2221
www.cod.edu/registration

General Information:
• Registration eligibility for new and returning students begins Thursday, Nov. 12. Registration eligibility for returning students is based on the number of institutional College of DuPage credits earned and begins on Wednesday, Nov. 11. This information is available at: myaccess.cod.edu under My Profile.
• Students may view and print their schedule and/or tuition bill on myaccess.cod.edu or by downloading our mobile app – Chap App.
• You may register online at myaccess.cod.edu or by downloading our mobile app – Chap App. Online and mobile registration options are available 6 a.m. to 2 a.m. seven days a week.
• For information regarding late withdrawal appeals, tuition appeals or medical appeals, visit www.cod.edu/registration, email registration@cod.edu or call (630) 942-2377.

Credit Class Registration Deadline
Students are encouraged to register early. The deadline for a student to register for a credit course without requiring a Registration Permit for Late Enrollment from the instructor will be the first day of class. This includes 16-Week, 12-Week, 10-Week, 8-Week and 5-Week classes. For example, if the first day of class falls on a Monday, a student may register for this specific class until 11:59 p.m. on that same Monday. If the first day of class is on a Wednesday, a student may register for this specific class until 11:59 p.m. on that same Wednesday. Exceptions to this rule are custom courses or courses with required safety training, licensure, accreditation or mandatory seat hours for legal reasons. Students can visit myaccess.cod.edu to view start and end dates for all credit courses.

Late Registration
Students who want to register late for a course after the first day of class must request a Registration Permit for Late Enrollment from the assigned instructor. Issuance of a Registration Permit for Late Enrollment is at the instructor’s discretion. Late registration does not extend the refund period.

Options to Request a Registration Permit for Late Enrollment:
1. Students can log into myACCESS and select “Request a Permit” located under the Registration heading. Note: This option is only available until the 10th instructional day of class and it cannot be used to overload a class.
2. Students can locate the instructor’s email address in myACCESS and email the instructor directly to request a permit.

Once a permit is issued, it is the student’s responsibility to immediately register for the class since a Registration Permit for Late Enrollment is only valid for one (1) business day after the issuance date. A $10 late registration fee is charged for each class that requires a Registration Permit for Late Enrollment. Students take full responsibility for making up any missed coursework associated with a late registration. A Registration Permit for Late Enrollment is not issued or valid after the midpoint of a class.

Waitlist for Closed Classes
A waitlist is available to students for credit course sections. When a student attempts to register for a class which is full/closed, the student will be notified that a waitlist is available. The student will have the opportunity to be added to the waitlist for only one section per course. If a seat becomes available, the student will be notified via the College of DuPage (dupage.edu) email account and will have until 11:59 p.m. that day to register for the open seat. If the student does not register for the open seat before 11:59 p.m. the same day, the student will be removed from the waitlist and the next student on the waitlist will be notified. If the student misses the opportunity to register and wants to be placed back on the waitlist, the student will be placed at the bottom of the waitlist. The waitlist function will remain active through the late (one-day) registration period for all sessions excluding custom courses or courses with required safety training, licensure, accreditation or mandatory seat hours for legal reasons. Students can either be registered for a course or waitlisted for one section per course. If the student registers for a different section of the same course, they will be dropped from the waitlisted section.

Withdrawal Procedure
The final day for a student to withdraw from any course will be equal to 75 percent of the time for the respective academic session.

Spring Sessions
<table>
<thead>
<tr>
<th>16-Week Session</th>
<th>Withdrawal Deadline</th>
</tr>
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<tbody>
<tr>
<td>First 8-Week Session</td>
<td>Sunday, April 18, 2021</td>
</tr>
<tr>
<td>12-Week Session</td>
<td>Thursday, March 4, 2021</td>
</tr>
<tr>
<td>Second 8-Week Session</td>
<td>Monday, April 26, 2021</td>
</tr>
</tbody>
</table>

After the deadline, students will be required to appeal for late withdrawal and provide appropriate documentation to the Student Registration Services Office for all requests. Students who are granted approval to withdraw by petition will not be eligible for refunds of tuition or fees and will receive a ‘W’ grade on their transcript. Appeals must be submitted at least one day prior to the last regular class meeting. Students will not be eligible to petition for late withdrawal during the week of final exams. The late withdrawal appeal form can be found online at cod.edu/registration. After the deadline, students will be required to submit a late withdrawal appeal.
Auditing a Class
Intent to audit a credit class must be indicated at the time of registration and the higher audit tuition charge will be assessed (see cod.edu/tuition for all tuition rates). After the class registration, two items are required to be completed by the student—a permit issued by the instructor allowing the change, a Registration Audit Request Form completed to change to audit enrollment. The change to audit enrollment cannot be revoked. Students may not request to audit a class after midterm. The audit grade of “X” is recorded on the student’s permanent academic record. No credit is earned and the audit grade does not affect the student’s grade point average (GPA). No student will be assigned an audit grade for any class unless the above registration procedure is observed.

TUITION RATES
Tuition and fees are subject to change without notice.
For residents of District 502 ........................................ $138 per credit hour
For senior citizens (age 65 or older) who are residents of District 502 ........................................ $69 per credit hour
For out-of-district Illinois residents ........................................ $325 per credit hour
For non-residents of the State of Illinois ........................................ $395 per credit hour
For residents of District 502 AUDIT ........................................ $154 per credit hour
For out-of-district Illinois residents AUDIT ........................................ $395 per credit hour
Internet-based courses .................................................. $138 per credit hour
Tuition and fees for in-district students are $138 per credit hour
($105.15 tuition, plus $32.85 fee).
Tuition and fees for in-district Nursing, Practical Nursing, Sonography, Proton Therapy, Dental Hygiene and Radiation Therapy students are $243.15 per credit hour ($210.30 tuition, plus $32.85 fee).

Fees
• A $20 fee is charged for all returned checks. If collection proceedings are instituted, a handling fee is assessed.
• The Admission/Recording fee is a $20 non-refundable fee.
• A $10 late registration fee will be charged for each class registered on or after its start date.
• Field and Experiential Learning/Study Abroad fees are non-refundable.
• Travel protection/trip insurance information is available. Call (630) 942-2356 for information.
• Lab fees are charged for certain courses. See class listings. Senior citizens (age 65 or over) are charged lab fees.
• For more information, visit cod.edu/tuition.

General Information:
• Visit cod.edu/paymentpolicy for information about chargeback, cooperative agreements and company sponsored billing options, or call (630) 942-3289.
• Students who reside outside of District 502 but are employed full-time in the district may be eligible to receive in-district tuition rates. Call (630) 942-2377 for information.

Tuition Refund Policy:
To check refund dates for any of your classes, log into myACCESS, click on myACCESS for students, and go to “My Class Schedule.” Students are encouraged to view and print their class schedule upon completion of their registration.
A student may receive full or partial credit for a course’s tuition charge if they officially withdraw through the Office of Student Registration Services or through myACCESS. Refunds are calculated on the number of calendar days in the session. Please visit www.cod.edu/registration/pdfs/reg_calendar.pdf for more information.

Percentage of Class Session Days Percentage of Refund
Before the first class meeting ......................... 100% refund, tuition and fees
1% through 7% ........................................ 100% refund, tuition and fees
8% through 12% ...................................... 50% refund, tuition only
Greater than 12% of Class Session days ......................... No refund

PAYMENTS
Cashier’s Office, {cashiers@cod.edu}
Berg Instructional Center (BIC), Room 2424

Payment Policy:
College of DuPage requires all students to enroll in a payment plan or pay their account balance in full at the time of registration. If you have not enrolled in a payment plan, or your account balance is not paid in full at the time of registration, you may be dropped from your classes for the amount owed. See cod.edu/paymentpolicy for more information.

How to Avoid Being Dropped for Non-Payment:
1. Enroll in a Payment Plan.
• If you are unable to pay your account balance in full at the time of registration, you may opt to spread the payments over the term by enrolling in a payment plan.
• The earlier you register for classes and enroll in the payment plan, the lower the down payment.
• See cod.edu/paymentplan for more information.

2. Pay in Full.
• Online: Pay through the student portal (inside cod.edu), by selecting “Student Payment Information,” then “Pay in Full.”

3. Financial Aid or Military Benefits
• You need to enroll in a payment plan to hold your registered classes.
• You may be eligible for the Deferred Payment Plan, where payments are deferred until after funding posts to your account.
• To be eligible for the Deferred Payment Plan, your funding must be finalized and the award letter must be received.
• See cod.edu/paymentpolicy for more information.

4. Company Sponsored Billing Agreement
• You must complete the Sponsored Billing Agreement Form. 
• See cod.edu/paymentpolicy for more information.

5. College Illinois
• You are responsible for any charges not covered by the plan.
• See cod.edu/paymentpolicy for more information.

6. 529 Plans (Other than College Illinois)
• Contact the Cashier’s Office immediately after you register and inform the cashiers you are using a 529 plan. The cashiers will place a protective hold on your account.
• See cod.edu/paymentpolicy for more information.

Student Email: Important communication regarding your student account will be sent to your student email address throughout the term, some of which will be time-sensitive. It is recommended you check your student email daily, but no less than once per week.
STUDENT FINANCIAL ASSISTANCE
(630) 942-2251, Student Services Center (SSC), Room 2220
www.cod.edu/financial_aid
To obtain additional information about the financial aid process or obtain information about upcoming scholarships, visit www.cod.edu/financial_aid.
• The College of DuPage FAFSA School Code is #006656
• Complete your Free Application for Federal Student Aid (FAFSA) at https://studentaid.gov/h/apply-for-aid/fafsa.
• The FSA ID is a username and password combination that serves as a student’s or parent’s identifier to allow access to personal information in various U.S. Department of Education systems and acts as a digital signature on some online forms. The student and parent must have their own FSA ID and may not share an FSA ID. Your FSA ID is your signature, so it has to be unique to you.
Visit myaccess.cod.edu and select Financial Aid – Self-Service to review the aid process, complete required documents, make adjustments to aid, sign your award letter and more.

STUDENT RECORDS
(630) 942-3838, myaccess.cod.edu
Student Resource Center (SRC), Room 2150
General Information:
• Go to myaccess.cod.edu to view your final grades, run a degree audit and order an official transcript.
• Students who expect to complete their degree or certificate requirements by the spring semester 2021 must submit an Application for Degree or Certificate form. First run your Degree Audit online at myaccess.cod.edu. If your Program Status is “Pending Anticipated Complete,” you are ready to apply. Submit the application no sooner than one term before expected degree completion.
• A full-time student is enrolled in a minimum of 12 credit hours per term. A part-time student is enrolled in fewer than 12 credit hours per term. Half-time status requires enrollment in six credit hours per term. (Six credit hours is considered full time during summer term.)

VETERANS SERVICES
(630) 942-3814, Student Services Center (SSC), Room 2225
cod.edu/veterans
The Veterans Services office provides the following assistance to veterans:
• Processes requests for educational benefits
• Advises students on the use of military educational benefits
• Guidance with financial aid and veterans scholarships
• Employment and VA work study program opportunities
• Campus tours
• New student information sessions (Begin@COD) for veterans
• Army/Air Force Reserve Officers’ Training Corps (ROTC) opportunities
• Referrals for local veterans assistance and specialized veterans counseling
• SVA (Student Veterans Association) and other social and educational programs

LATINO OUTREACH CENTER
(630) 942-3039, latinocenter@cod.edu, Se Habla Español
Available on Zoom by appointment
(630) 942-3949, Spanish hotline
Student Services Center (SSC), Room 2225C
cod.edu/latino-outreach
The Latino Outreach Center assists students in achieving their educational goals by offering support services. The Center is an extension of “la familia” providing a sense of community in a large institution. The Center provides:
• Safe space where parents can ask questions and get informed about College of DuPage / Un lugar seguro donde padres pueden hacer preguntas sobre la Universidad y sus programas
• Mentoring for students attending College of DuPage via the Inclusive Excellence Peer Mentor Program / Asesoría de estudiantes en el programa de Inclusive Excellence Peer Mentoring Program
• Referrals to campus resources and local organizations / Recomendar recursos del campus y organizaciones locales
• Support and guidance for students and their parents while attending College of DuPage / Apoyo y orientación para los estudiantes y sus padres mientras asisten a la universidad
• Information for undocumented and DACA students / Información para estudiantes indocumentados y DACA
Para comunicarse con Saraliz Jimenez, llame o text al (708) 820-2040.

ADULT EDUCATION AND ENGLISH LANGUAGE
(630) 942-3697, www.cod.edu/adult_education
Student Resource Center (SRC), Room 1110
The Adult Education and English Language Acquisition Program provides free online classes to help students improve basic reading, writing, and math skills, learn English and civics and prepare to pass the high school equivalency exams (GED®). Students acquire the skills necessary to improve employment opportunities, advance to further education or training, and become more involved in their communities.

Free Programs of Study
• Adult Basic Education – Reading, Writing and Math
• Citizenship
• College Preparation
• English Language Proficiency
• High School Equivalency Preparation (GED®) – English and Spanish Language
• Integrated Career and Academic Preparation System (ICAPS)
• Preparation for career advancement or further study

LITERACY DUPAGE
(630) 942-3697, www.literacydupage.org
Student Resource Center (SRC), Room 1111C
Literacy DuPage recruits and trains volunteers to tutor adults who wish to improve their English speaking, listening, reading, and/or writing. If you are interested in becoming a volunteer tutor or are an adult needing services, call (630) 942-5210 or email info@literacydupage.org.

CAREER SERVICES CENTER
(630) 942-2230, www.cod.edu/careerservices
Student Services Center (SSC), Room 3258
General Information:
• Provides career preparation support to students, alumni and community members.
• Facilitates workshops/webinars, events on workforce development and supporting individuals in the workplace.
• Academic and nonacademic internship opportunities and search support. To learn more about the internship program, visit www.cod.edu/internships.
• The Service Learning program is an academic-based volunteer program that provides students the opportunity to learn about DuPage County and how they can be civically engaged as a requirement for their course learning goals and objectives.
• Additional experiential learning opportunities to better serve students’ career development through a Job Shadow Program and Career Professional Mentoring Program. To learn more about all the services provided by the Career Services Center, visit www.cod.edu/careerservices.
CENTER FOR ACCESS AND ACCOMMODATIONS
(630) 942-2154 or TTY (630) 858-9692
cod.edu/access
Student Services Center (SSC), Room 3249

General Information:
The Center for Access and Accommodations coordinates accessibility and accommodation services to qualifying students with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the ADA Amendments Act of 2008. Students must self-identify and provide documentation of a disability diagnosis to the Center for Access and Accommodations prior to the start of term. Students who register with Access and Accommodations after the start of term may experience a delay in services. Please contact the Center for Access and Accommodations to initiate the request for services process. To request services, visit cod.edu/access and click on the “Request Accommodations” link.

FOLLETT’S COLLEGE OF DUPAGE BOOKSTORE
(630) 942-2360, www.codbooks.com
Student Resource Center (SRC), Room 1060

Spring Hours:
The College of DuPage Bookstore is operating online. Curbside is available and is free for all online orders. For more information, call (630) 942-2361 or email 0784mgr@follett.com.

LEARNING COMMONS
(630) 942-3941, www.cod.edu/learningcommons
Student Resource Center (SRC), Room 2102

General Information:
The Learning Commons provides free online assistance to students. Services include:
• Math Assistance — one-on-one video or chat, email, phone, and group Q&A sessions for math, physics and chemistry
• Tutoring Services — virtual appointments, drop-in, email for a wide variety of courses
• Writing, Reading, Speech Assistance — one-on-one video, email and conversation circles
• Assistance with myACCESS, student email, Blackboard, and placement test preparation.
See page 12 for a complete list of Learning Commons locations.

THE LIBRARY
(630) 942-2350, library.cod.edu
Student Resource Center (SRC), Room 2020

The Library’s resources and services support the College’s academic program and the general information needs, diverse cultural interests, intellectual development, and professional growth of the entire college community.

General Information:
• Virtual hours are: Monday through Thursday, 7:30 a.m. to 10 p.m.; Friday, 7:30 a.m. to 4:30 p.m.; Saturday, 9 a.m. to 4:30 p.m.; and Sunday, Noon to 6 p.m.
• Assistance is available all hours the library is open by email, chat or video conference.
• Many resources are available 24/7 through the Library website. Students, faculty and staff can access online resources using their myACCESS credentials.
• Some library materials and printing requests are available for pickup through the Library’s Grab and Go service.
• The Library’s resources are available to students, staff, faculty and District 502 residents.

STUDENT LIFE
(630) 942-2243, www.cod.edu/studentlife and chaplife.cod.edu
Student Services Center (SSC), Room 1217

The Office of Student Life is here to help you maximize your experience at College of DuPage! We’ll help you find your community, discover your leadership skills, and make the absolute most of your time here. All of our programs are offered virtual or on-demand so you can be involved from wherever you are.

ChapLife
ChapLife is your online hub of clubs, events and workshops at College of DuPage. It also has your co-curricular transcript. ChapLife is available in app stores under CheckPoint by Presence. Visit chaplife.cod.edu.

Clubs and Organizations
Whether you are looking for ways to make new friends, practice civic engagement, or boost your academic experience, student clubs are a great place to start. With more than 100 clubs and organizations to choose from, you are bound to find something for you. Visit chaplife.cod.edu.

Leadership Development
The Living Leadership Program is designed for students interested in building their leadership skills and confidence while actively participating in our vibrant campus community. Visit cod.edu/livingleadership.

The Orientation Leader Program is a summer leadership development program and scholarship opportunity that prepares students to be the face of the College, share their stories, serve as role models, and be sources of support and information for new students. Visit cod.edu/ol.

Fuel Pantry
Started by students, our Fuel Pantry is for all students, faculty and staff facing food insecurity and in need of assistance. Fresh produce for the pantry is provided by our on campus Fuel Garden. Visit cod.edu/pantry.

STUDENT PHOTO ID PROGRAM
(630) 942-2243, cod.edu/student_life/
Office of Student Life, Student Services Center (SSC), Room 1217

General Information:
• Students enrolled in at least one credit course at College of DuPage can obtain a photo ID card.
• The same card can be used as a Library card, a PE pass and for student identification, as needed.

TRANSFER SERVICES
(630) 942-3977, hardeel@cod.edu
www.cod.edu/transfer

Explore your transfer options with these transfer and articulation agreements College of DuPage has established with colleges and universities.
3+1 Programs
(630) 942-3877, 3plus1@cod.edu, www.cod.edu/3plus1
The 3+1 program allows students to complete a bachelor’s degree from one of our partner universities. Students will complete three years of their bachelor’s degree requirements at College of DuPage followed by a final year of courses at the university level. After all degree requirements are met students will earn an associate degree from College of DuPage and a bachelor’s degree from one of our partner universities. This program is open to all students who are enrolled in the required courses. New students can indicate their interest in 3+1 on their admission application. Students who have already completed a COD associate degree are eligible to apply for a 3+1 program as long as they also complete the required coursework. All students should consult with a counselor or advisor to map out an academic plan to complete the requirements for their specific 3+1 program. The following universities and bachelor’s degree programs are available through 3+1. Registration for the university courses (final year) must be done with the partner university directly.

Benedictine University:
Bachelor of Arts in Management
Bachelor of Science in Nursing

Concordia University Chicago:
Bachelor of Arts in Healthcare Management

Lewis University:
Bachelor of Arts in Criminal/Social Justice
Bachelor of Science in Computer Science

Governors State University:
Bachelor of Science in Nursing — online

National Louis University:
Bachelor of Arts in Human Services

Roosevelt University:
Bachelor of Science in Hospitality and Tourism Management

For more information on transfer programs, visit cod.edu/academics/transfer/colleges.

ALTERNATIVE CREDIT OPTION
(630) 942-2401, www.cod.edu/testing
College of DuPage’s Credit by Demonstrated Competency (CDC) program that considers prior knowledge and skills learned for course credit.

ONLINE COURSES
(630) 942-2490, www.cod.edu/online
Distance learning courses with 24/7 convenience.

CONTINUING EDUCATION
(630) 942-2208, www.cod.edu/conted
Student Resource Center (SRC), Room 1110
Continuing Education (CE) serves more than 25,000 students per year from a diverse cross-section of District 502 residents. Particular interest is paid to the non-traditional student, with an emphasis on connecting learning experiences and exploring career pathways.

Whether for academic advancement, personal enrichment or professional growth, CE offers nearly 4,000 classes through its Youth Academy, Adult Enrichment, Adult Education, Business Solutions and Homeland Security Training Institute and Public Services units. Continuing Education offers learning opportunities for students in every phase of life including elementary, middle and high school, career training, professional development programs, business contract training and lifelong learning.

• Youth Academy • Adult Enrichment • Adult Education • Business Solutions • Homeland Security Training Institute • Public Services

INNOVATION DUPAGE
(630) 942-3340, www.innovationdupage.org
535 Duane Street, Glen Ellyn Civic Center, Glen Ellyn, IL
College of DuPage is a founding partner of Innovation DuPage (ID), the entrepreneurial epicenter of DuPage County. ID serves entrepreneurs, startups and small businesses for focused collaboration, resource sharing and strategic development. ID offers mentorship, entrepreneurial support services, workshops and events.

FIELD AND EXPERIENTIAL LEARNING/STUDY ABROAD
(630) 942-2356, www.cod.edu/field
Berg Instructional Center (BIC), Room 3520
College of DuPage offers a variety of affordable, educational programs that use the world as their classroom. Field and Experiential Learning courses combine classroom-based instruction with field-based experience in a variety of disciplines. Study abroad opportunities, which include summer language-intensive, semester-long and short programs, are available to more than 30 countries worldwide.

HONORS PROGRAM
(630) 942-3318, www.cod.edu/honors
Berg Instructional Center (BIC), Room 3418
Honors courses are designed for academically ambitious students who enjoy an interactive and challenging classroom environment. These courses offer qualified students the opportunity to develop and hone critical thinking, writing and research skills through experiential learning and innovative assignments.
Contact Information

GLEN ELLYN CAMPUS
425 Fawell Blvd., Glen Ellyn

Main Number .................................................. (630) 942-2800
Admissions and Outreach ...................................... (630) 942-2626
Adult Education .................................................. (630) 942-3697
Arts, Communication and Hospitality Division ........... (630) 942-2048
Athletics ............................................................... (630) 942-2365
Business and Applied Technology Division ............... (630) 942-2592
Business Development Center ................................ (630) 942-2600
Business Solutions ............................................. (630) 942-2770
Campus Central (Information) ................................... (630) 942-3000
Cashier’s Office .................................................... (630) 942-2206
Continuing Education ........................................... (630) 942-2208
Counseling and Advising ....................................... (630) 942-2259
English Language Acquisition ................................ (630) 942-3697
Field and Experiential Learning/Study Abroad .......... (630) 942-2356
Innovation DuPage ............................................... (630) 942-3340
Learning Commons ............................................. (630) 942-3941
Learning Commons West ...................................... (630) 942-3960
Liberal Arts Division ............................................. (630) 942-2047
Library ................................................................. (630) 942-2350
Nursing and Health Sciences Division .................... (630) 942-8331
Office of Student Records ..................................... (630) 942-3838
Social and Behavioral Sciences/Library Division ........ (630) 942-2010
Spanish Hotline/Latino Outreach Center ................ (630) 942-3949
STEM Division .................................................... (630) 942-3210
Student Financial Assistance ................................ (630) 942-2251
Student Registration Services .............................. (630) 942-2377
Testing Center .................................................... (630) 942-2400
Youth Education .................................................. (630) 942-2208

COD CENTERS
cod.edu/centers
See page 15 for a complete list of COD Centers.

Addison Center .................................................. (630) 942-4600
301 S. Swift Road, Door 12
Carol Stream Center ......................................... (630) 942-4888
500 Kuhn Road
Naperville Center ............................................... (630) 942-4700
1223 Rickert Drive
Westmont Center ............................................. (630) 942-4800
650 Pasquinelli Drive

LEARNING COMMONS
learningcommons@cod.edu
www.cod.edu/learningcommons
Visit the website for hours of operation and to access virtual online assistance.

Math Assistance Area
mathassistancearea@cod.edu
Call MathAssistanceArea@gmail.com on Google Hangouts for live assistance

Tutoring Services
tutoring@cod.edu
Meet with a tutor via the “Student Support” tab in Blackboard at bb.cod.edu.

Writing, Reading, Speech Assistance
wrsa@cod.edu
Make a virtual appointment or access email coaching at cod.mywconline.com.

When the COD campus is reopened: Learning Commons locations are available in the Student Resource Center (SRC) and Technical Education Center (TEC) on the main campus. Learning Commons assistance is also available at the centers in Addison, Carol Stream, Naperville and Westmont.
**2021 Spring Final Exams and other Culminating Activities**

**Monday, May 17 to Friday, May 21**

- Spring 2021 semester includes 15 instructional weeks and one week of final exams or other culminating activities.
- Final exams or culminating activities will meet in the same classroom unless other arrangements are made.
- Classes that meet less than 12 weeks will have their final exam or other culminating activities during their last class meeting.
- Friday, May 21, is set aside as a day for make-up exams.

**Hybrid classes meeting one day per week:**
- Classes meeting before 6 p.m. will meet on their regular meeting day but will follow the times listed on the exam schedule for multiple days.
- Classes meeting 6 p.m. or later will follow the exam schedule and meet on the regular meeting day and time during finals week.

All other hybrid classes will follow the exam schedule.

### Class Begins Between | Class Meeting Days | Time | Day and Date
--- | --- | --- | ---
6 and 6:30 a.m. | TR, TR+ | 6 to 7:50 a.m. | Tuesday, May 18
6 and 6:30 a.m. | MWF, MTWR, MTWRF, MW, MW+ | 6 to 7:50 a.m. | Monday, May 17
7 and 7:30 a.m. | TR, TR+ | 7 to 8:50 a.m. | Thursday, May 20
7 and 7:30 a.m. | MWF, MTWR, MTWRF, MW, MW+ | 7 to 8:50 a.m. | Wednesday, May 19
8 and 8:30 a.m. | TR, TR+ | 8 to 9:50 a.m. | Tuesday, May 18
8 and 8:30 a.m. | MWF, MTWR, MTWRF, MW, MW+ | 8 to 9:50 a.m. | Monday, May 17
9 and 9:30 a.m. | TR, TR+ | 9 to 10:50 a.m. | Thursday, May 20
9 and 9:30 a.m. | MWF, MTWR, MTWRF, MW, MW+ | 9 to 10:50 a.m. | Wednesday, May 19
10 and 10:30 a.m. | TR, TR+ | 10 to 11:50 a.m. | Tuesday, May 18
10 and 10:30 a.m. | MWF, MTWR, MTWRF, MW, MW+ | 10 to 11:50 a.m. | Monday, May 17
11 and 11:30 a.m. | TR, TR+ | 11 a.m. to 12:50 p.m. | Thursday, May 20
11 and 11:30 a.m. | MWF, MTWR, MTWRF, MW, MW+ | 11 a.m. to 12:50 p.m. | Wednesday, May 19
Noon and 12:30 p.m. | TR, TR+ | Noon to 1:50 p.m. | Tuesday, May 18
Noon and 12:30 p.m. | MWF, MTWR, MTWRF, MW, MW+ | Noon to 1:50 p.m. | Monday, May 17
1 and 1:30 p.m. | TR, TR+ | 1 to 2:50 p.m. | Thursday, May 20
1 and 1:30 p.m. | MWF, MTWR, MTWRF, MW, MW+ | 1 to 2:50 p.m. | Wednesday, May 19
2 and 2:30 p.m. | TR, TR+ | 2 to 3:50 p.m. | Tuesday, May 18
2 and 2:30 p.m. | MWF, MTWR, MTWRF, MW, MW+ | 2 to 3:50 p.m. | Monday, May 17
3 and 3:30 p.m. | TR, TR+ | 3 to 4:50 p.m. | Thursday, May 20
3 and 3:30 p.m. | MWF, MTWR, MTWRF, MW, MW+ | 3 to 4:50 p.m. | Wednesday, May 19
4 and 4:30 p.m. | TR, TR+ | 4 to 5:50 p.m. | Tuesday, May 18
4 and 4:30 p.m. | MWF, MTWR, MTWRF, MW, MW+ | 4 to 5:50 p.m. | Monday, May 17
5 and 5:30 p.m. | TR, TR+ | 5 to 6:50 p.m. | Thursday, May 20
5 and 5:30 p.m. | MWF, MTWR, MTWRF, MW, MW+ | 5 to 6:50 p.m. | Wednesday, May 19
6 and 6:30 p.m. | TR, TR+ | 6 to 7:50 p.m. | Tuesday, May 18
6 and 6:30 p.m. | MWF, MTWR, MTWRF, MW, MW+ | 6 to 7:50 p.m. | Monday, May 17
7 and 7:30 p.m. | TR, TR+ | 7 to 8:50 p.m. | Thursday, May 20
7 and 7:30 p.m. | MWF, MTWR, MTWRF, MW, MW+ | 7 to 8:50 p.m. | Wednesday, May 19
8 and 8:30 p.m. | TR, TR+ | 8 to 9:50 p.m. | Tuesday, May 18
8 and 8:30 p.m. | MWF, MTWR, MTWRF, MW, MW+ | 8 to 9:50 p.m. | Monday, May 17
6 a.m. thru 5:45 p.m. | M, T, W, R, F, S, or U only | (3 hour classes) | Schedule final last two hours of class time during final exam week
6 a.m. thru 5:45 p.m. | M, T, W, R or F only | | Regular meeting day during final exam week
7 and 7:30 p.m. | M, T, W, R or F only | | Regular meeting day during final exam week

**CLASS MEETING DAY KEY:**
- M – Monday
- T – Tuesday
- W – Wednesday
- R – Thursday
- F – Friday
- S – Saturday
- U – Sunday

- MW+ Means class meets Monday and Wednesday with one additional meeting day per week.
- TR+ Means class meets Tuesday and Thursday with one additional meeting day per week.
COLLEGE OF DUPage CAMPUS – GLEN ELLYN

For more maps and related information, go to the Maps and Directions pages on the COD web site: www.cod.edu/about/maps_and_directions.

Registration Help

Need assistance registering? Contact Student Registration Services at (630) 942-2377 or email from your dupage.edu email account at registration@cod.edu.
**ADDISON CENTER**  
**at Technology Center of DuPage**  
301 S. Swift Road, Door 12  
Addison, IL 60101  
(630) 942-4600

Due to the Coronavirus, Addison Center is temporarily closed to the public until further notice. We are available virtually to assist you Monday through Saturday. Please leave a message at (630) 942-4600 or email addisonfrontdesk@cod.edu and we will promptly return your call or email.

**CAROL STREAM CENTER**  
500 Kuhn Road  
Carol Stream, IL 60188  
(630) 942-4888

Due to the Coronavirus, the Carol Stream Center is temporarily closed to the public until further notice. We are available virtually to assist you Monday through Saturday. Please leave a message at (630) 942-4888 or an email at CarolStreamCenter@cod.edu and we will promptly return your call or email.

**NAPERVILLE CENTER**  
1223 Rickert Drive  
Naperville, IL 60540  
(630) 942-4700

Due to the Coronavirus, Naperville Center is temporarily closed to the public until further notice. We are available virtually to assist you Monday through Saturday. Please leave a message at (630) 942-4700 or email napervillefrontdesk@cod.edu and we will promptly return your call or email.

**WESTMONT CENTER**  
650 Pasquinelli Drive  
Westmont, IL 60559  
(630) 942-4800

Due to the Coronavirus, Westmont Center is open for select classes only and is otherwise temporarily closed to the public until further notice. We are available to assist you virtually Monday through Saturday. Please leave a message at (630) 942-4800 or email WestmontCenter@cod.edu and we will promptly return your call or email.