

Individualized, interactive process of determining reasonable accommodations

Student submits request to the Center for Access and Accommodations

Specialist reviews submission and documentation

Specialist meets with student

Specialist determines if documentation is sufficient based on requested accommodations

Documentation is sufficient and the accommodation requests are straightforward

Accommodations are approved and student is sent their Letter of Accommodation to share with their instructors

*Faculty should always reach out directly to Access and Accommodations if an approved accommodation needs to be discussed further

Documentation is sufficient, but the accommodation request is unique or complex

Specialist reaches out to the professor(s) to collaborate

Accommodations are determined and approved; Letter of Accommodation is sent to the student to share with their instructors

Documentation/student interview does not support that the request is reasonable

Accommodation is denied; alternative options are reviewed

Student can re-submit request with new or updated information/documentation at any time